

**Minutes of Airport Commission Meeting June 22, 2016**  
Meeting Opened at 6:05pm      Meeting Adjourned at 7:42pm

**Members Present**

Paul Barton  
Ken Machado  
Jason Oliveira  
William Gushue  
Russ Olson  
Gary Correia

**Members Absent**

Carlos DaCunha  
Adam Simmons

**Airport Admin Staff**

Erick D'Leon, Airport Manager  
Joan Jones, Principal Clerk

**Others Present**

Eric Jaikes      Bob Mallard  
Rich Lasdin      Christina Connelly  
Diana Nicklaus      Ari Sky  
Angela Johnson

1. Call to order. Meeting was called to order by chair at 6:05
2. Pledge of Allegiance.
3. Roll call was taken by the Chairman and all commissioners were present except Commissioners DaCunha and Simmons.
4. The members of the Airport Commission have received minutes of the previous meeting held May 18, 2016. Request acceptance of those minutes, as recorded. Motion to accept minutes made by Commissioner Oliveira and 2<sup>nd</sup> by Commissioner Olson. Motion carried.

At this time "New Business" item 8A was taken out of order

5. Reports:
  - a. Manager's Report
    - i. Tenant meeting update
    - ii. Operations briefing
    - iii. Financial/Operations report
    - iv. Air Service Development
    - v. Marketing Efforts
    - vi. MIS/ Lucity
    - vii. Other items as necessary
  - b. Chairman's Report
  - c. Airport Solutions Group (written report included in package)
  - d. Committee Reports
    - i. Operations Committee
    - ii. Finance & Audit Committee
    - iii. Marketing & Planning Committee
    - iv. Special Events Committee

v. ARFF Committee

6. City Solicitor

- a. Monthly Status Report
- b. A-1 Status Update

7. Old Business

a. New Business Terminal Feasibility Study – Manager noted that the bond bill is in play and this study is covered under that to assess our current building. Mr. Lasdin (ASG) and Diana Nicklaus (SAAM) explained study and what it entails, along with providing an overall presentation for the commission's benefit

- b. Mass Air Trust
- c. Confirm July Meeting Date

8. Communications

9. Tabled Business

10. Adjournment