



Action Plan FY2016

CITY OF NEW BEDFORD

Jonathan F. Mitchell, Mayor



Department of Planning, Housing & Community Development
Patrick J. Sullivan, Director



**CITY OF NEW BEDFORD
FISCAL YEAR 2016 ACTION PLAN**

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of New Bedford is an Entitlement Community that receives funds from the U.S. Department of Housing and Urban Development (HUD) to invest in local solutions to address housing and community development needs. The funds include the Community Development Block Grant (CDBG), the HOME Investment Partnership program (HOME), and the Emergency Solutions Grant (ESG).

The primary objective of the CDBG program is to develop viable communities through the provision of decent housing, a suitable living environment, and expanded economic opportunities. HOME funds are dedicated to preserving and creating affordable housing. ESG supports outreach and shelters for homeless persons, as well as programs that prevent or rapidly re-house individuals and families experiencing homelessness.

The City of New Bedford is pleased to present an Executive Summary of its Annual Action Plan for Fiscal Year 2016 running from July 1, 2016 through June 30, 2017. This Action Plan serves several functions:

1. Utilizing data and community input, it prioritizes housing and community development needs, delineates a one-year strategy for addressing those needs, and establishes performance measures by which progress can be assessed in response to the City of New Bedford's Consolidated Plan 2015-2019.
2. It describes recommendations for specific projects and services to address housing, community development, emergency shelter, and homeless needs which were identified through public meetings, needs assessments, coalition meetings, consultations with community groups (e.g. neighborhood associations, linguistic minority organizations, etc.), and proposals solicited through both public meetings and the Request for Proposals (RFP) process.
3. It outlines activities that will be funded utilizing Federal Block Grants from the U.S. Department of Housing and Urban Development for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) Program.

The city's Action Plan has been prepared in accordance with guidance provided by the U.S. Department of Housing and Urban Development.

2. Summarize the objectives and outcomes identified in the Plan

The 2016 Action Plan includes the goals and objectives outlined below, all targeting community needs related to affordable housing, economic development and employment, and strengthening neighborhoods.

Priority	Objectives
1	Increase the inventory of safe, Affordable Housing
2	Improve the condition of Housing through Rehabilitation
3	Increase rate of homeowner ship through the provision of Homebuyer Assistance
4	Expand Economic Development opportunities through business assistance
5	Provide essential Public Services
6	Improve availability and access to Public Facilities and Parks
7	Improve Public Infrastructure

8	Increase the quality of life through Neighborhood Stabilization efforts
9	Decrease the incidence of Homelessness
10	Planning and Administration

Funding Disbursement. The 2016 Action Plan represents a single application for federal funding that incorporates three (3) HUD formula programs, for a total allocation of \$3,373,761 in FY2016 funds. The three (3) HUD programs are as follows:

- Community Development Block Grant (CDBG) at \$2,455,414
- Emergency Solutions Grant (ESG) at \$224,092
- HOME Investment Partnership, at \$674,255

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of New Bedford has demonstrated tremendous progress in meeting the goals and objectives identified in the 2015-2019 Consolidated Plan and the most recently completed its Year One Action Plan. The city's successful efforts focused on activities that have positively impacted the quality of life for low and moderate income residents. These efforts have included increasing the amount of decent, safe and affordable housing; expanding homeownership opportunities; promoting neighborhood-based business revitalization efforts; investment in public infrastructure, facilities, and parks; and providing essential public services.

An inclusive public process, community input, careful planning and a significant commitment of financial resources enabled the city to achieve strong performance across all programs and objectives despite funding constraints from HUD grants.

The City of New Bedford remains confident that its demonstrated high level of performance will be replicated during the period covered by this Action Plan.

4. Summary of Citizen Participation Process and consultation process

The City's Department of Planning, Housing and Community Development Division, developed the 2016 Action Plan and the 2015-2019 Consolidated Plan with consultation from a diverse group of individuals and organizations. In order to ensure maximum participation from citizens of New Bedford, the Action Plan process included public meetings, technical assistance workshops and distribution of information in multiple-language formats in a variety of media formats. In addition to these traditional notices, the DPHCD also sent out written and electronic notices to a diverse cross-section of neighborhood leaders, private interests, citizens and community stakeholders. The DPHCD then conducted two (2) public meetings in January of 2016 at the Carney Academy and the Department of Planning, Housing and Community Development. Over fifty, (50) community leaders, residents and representatives of local non-profits attended the public meetings, focus groups and forums. Attached in Appendix I is the FY16 Action Plan Calendar/Citizen Participation Process, Public Meeting Notices, Public Meeting Minutes, and Letters of Support / Comment.

A draft of the 2016 *Action Plan* was available for public review from March 28, 2016 through April 28, 2016 in the city libraries, City Hall and the Office of Planning, Housing & Community Development. A notice of the draft Action Plan's availability was published in the *Standard Times*, *O'Jornal* and *Vocero Hispano* on March 28, 2016 and posted on the City of New Bedford website.

All meeting locations were accessible to persons with disabilities and all meeting notices included information about how to request accommodation such as a translator or signing assistance and were translated in Spanish and Portuguese.

5. Summary of public comments

The Draft Annual Action Plan was available for review and public comment between March 28 and April 28, 2016. All comments received during that time are included in the Final Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The following activities listed in the Final Action Plan have been proposed to receive Consolidated Plan program funds during the 2016-2017 program year. Maps illustrating the locations of Consolidated Plan-funded programs will be included here for the Final Action Plan. More details about projects tentatively selected for funding are included in section AP-35 of this document.

Contingency Provision: The City of New Bedford has received its exact entitlement allocations prior to the publication of the Draft Action Plan and therefore a contingency provision is not required.

During FY2016, the City of New Bedford will make significant process in implementing its Housing and Community Development goals and priorities as set forth in its Consolidated Plan 2015-2019 and 2016 Action Plan. Many of these activities stand out as having the potential for positively impacting the quality of life for the city's low and moderate income residents. All of these activities have come to fruition as the result of an active public process, community input, careful planning and a significant commitment of financial resources while providing tremendous opportunities for low and moderate income individuals and families, both young and old, throughout the City of New Bedford. The three entitlement programs are described as follows:

A. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Title I of the Housing and Community Development Act of 1974 (Public Law 93-383) created the Community Development Block Grant (CDBG) Program. Re-authorized in 1990 as part of the Cranston-Gonzalez National Affordable Housing Act, local communities are encouraged to use the resources of the CDBG Program to develop flexible, locally designed community development strategies to address the program's primary objective, that being the **"...development of viable urban communities, by providing decent housing and suitable living environments and expanding economic development opportunities principally for persons of low and moderate income."**

B. EMERGENCY SOLUTIONS GRANT PROGRAM

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) enacted into law in May 2009, amends and reauthorizes the McKinney-Vento Homeless Assistance Act and creates the Emergency Solutions Grant (ESG) Program. ESG is designed to broaden existing emergency shelter and homelessness prevention activities, emphasize rapid re-housing, and help people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. ESG funds may be used for street outreach, emergency shelter services, homelessness prevention, rapid re-housing assistance and the Homeless Management Information System (HMIS).

The stated objective of the Emergency Solutions Grants Program are to **“increase the number and quality of emergency shelters and transitional housing facilities for homeless individuals and families, to operate these facilities and provide essential social services, and to help prevent homelessness.”**

C. HOME INVESTMENT PARTNERSHIP PROGRAM

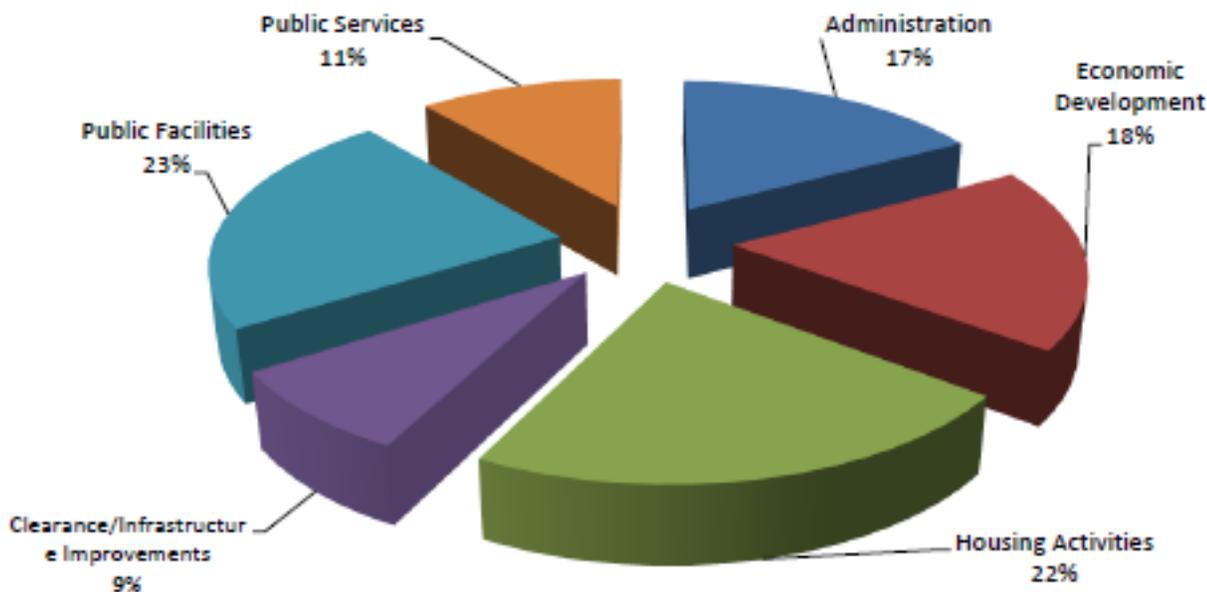
The HOME Program was created to develop safe, decent and affordable housing through a variety of mechanisms including, home rehabilitation, assistance to first time homebuyers, affordable rental housing development, and assistance to community housing development organizations.

The City of New Bedford remains confident that its high level of performance in the past years can be maintained as it continues exploring innovative opportunities to improve the quality of life for its low and moderate-income citizenry.

See funding allocation charts on the following page.

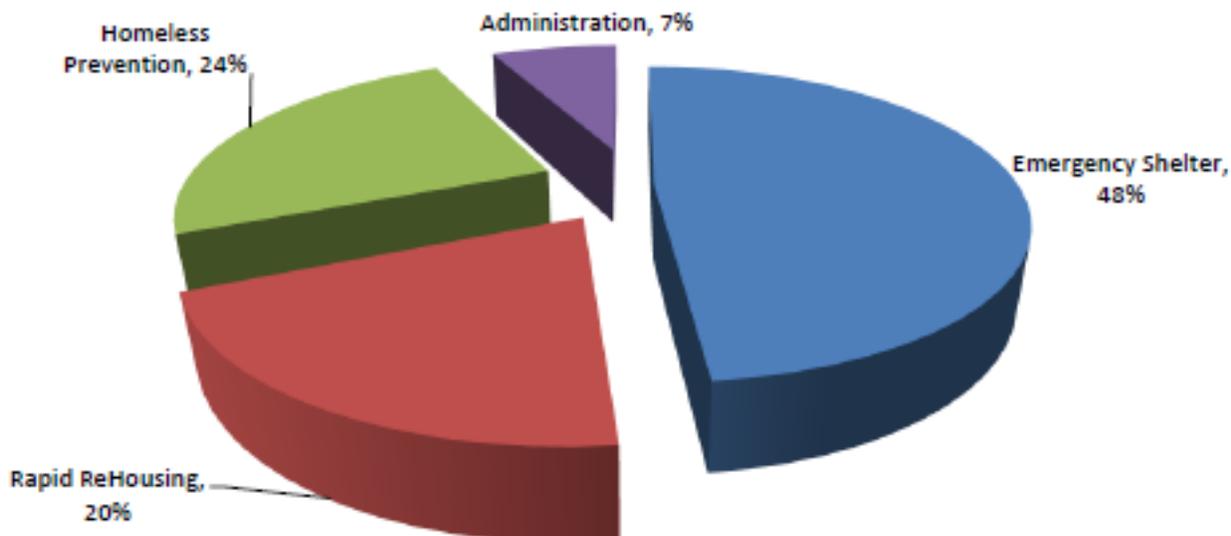
In addition to the actual allocations, the following pie charts also incorporate existing and anticipated program income for FY2016 coming from two (2) revolving loan funds (economic development and housing) totaling an estimated \$372,977 and prior year reprogrammed funding: reprogrammed CDBG funding totaling \$225,000 and reprogrammed ESG funding totaling \$7,465.

CDBG FUNDING ALLOCATIONS FOR FY2016



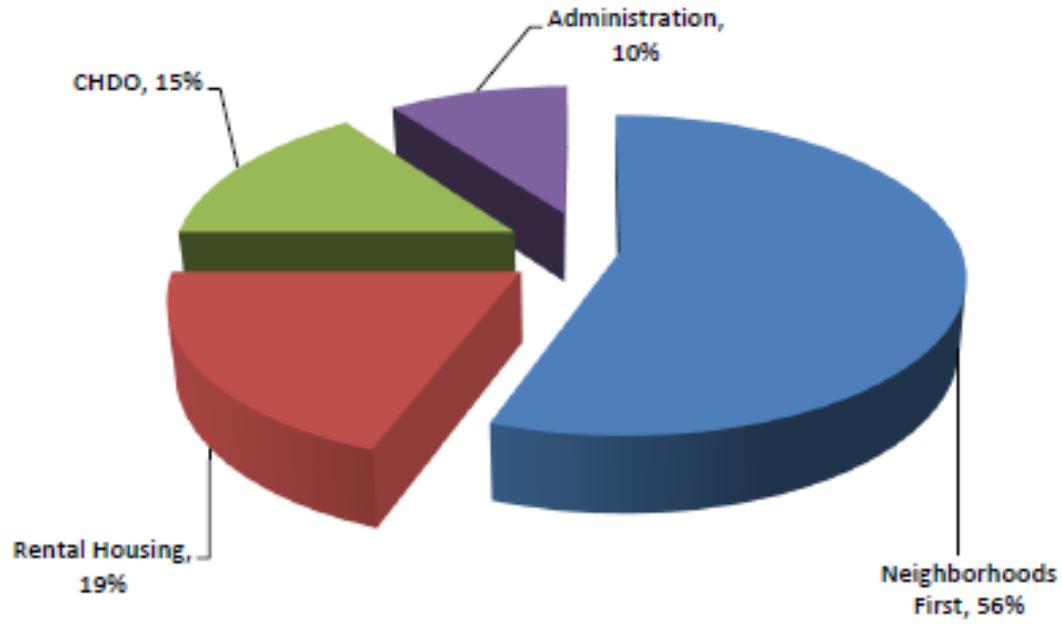
Total CDBG Funding Available FY2016: \$3,053,391

ESG FUNDING ALLOCATIONS FOR FY2016



Total ESG Funding Available FY2016: \$231,557

HOME FUNDING ALLOCATIONS FOR FY2016



Total HOME Funding Entitlement FY2016: \$674,255

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	NEW BEDFORD	
CDBG Administrator	NEW BEDFORD	Department of Planning, Housing and Community Development
HOME Administrator	NEW BEDFORD	Department of Planning, Housing and Community Development
ESG Administrator	NEW BEDFORD	Department of Planning, Housing and Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The Department of Planning, Housing and Community Development (DPHCD) is the City Department charged with the administration of the federal Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds. DPHCD prepares all plans and reports, provides financial oversight, and monitors program compliance.

The Department of Planning, Housing and Community Development directly operates numerous direct assistance housing programs funded by CDBG and HOME.

The City of New Bedford is also the primary lead organization for the New Bedford Continuum of Care (CoC) and assists with CoC meeting agendas, priority plans, and subcommittee activities. Other city departments and quasi-governmental entities, such as the Human Services Department, Department of Parks, Recreation and Beaches, New Bedford Economic Development Council, and others help administer the funding and/or implement specific programs or projects identified in the 2016 Action Plan.

DPHCD uses subrecipient organizations, identified through an RFP process, to implement programs and projects identified in the Action Plan. These subrecipients are instrumental in the successful fulfillment of Consolidated Plan priorities and goals. DPHCD also issues RFPs for non-profit and for-profit developers to undertake residential and commercial development projects using program financing to address the needs and priorities identified in the Consolidated Plan.

Consolidated Plan Public Contact Information

Questions concerning the Consolidated Plan may be directed to:

Patrick J. Sullivan, Director
Department of Planning, Housing and Community Development
608 Pleasant Street
New Bedford, MA 02740
Phone: 508-979-1500
Email: patrick.sullivan@newbedford-ma.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of New Bedford, through its Department of Planning, Housing and Community Development, undertook extensive consultations with relevant agencies, organizations, and community-based groups to obtain input on priority needs, recommended strategies, and investment opportunities. The consultations were conducted through a variety of methods including one-on-one interviews, workshops, focus groups and meetings with existing networks.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Department of Planning, Housing and Community Development, which is responsible for the development of the Consolidated Plan, Annual Action and Consolidated Annual Performance and Evaluation Report (CAPER), also coordinates many of the housing, planning, and homelessness initiatives within the city. The DPHCD leads the city's planning efforts, including neighborhood-based planning efforts, and acts as the lead for the Continuum of Care. The DPHCD also chairs a housing coalition of non-profits, developers, bankers, and realtors to identify and address New Bedford housing needs. Finally, the DPHCD maintains continued collaboration with the Human Services and Recreation Departments that oversee the city's youth programs, family issues, and senior programs. These ongoing collaborative initiatives are examples of ways that the city works to enhance coordination between and among key stakeholders.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The city administratively supports the highly functioning Homeless Service Provider Network (HSPN) that constitutes the Continuum of Care (CoC) and represents all the key agencies and organizations providing housing, homeless, and prevention services in New Bedford. The HSPN represents more than 70 participants including, private agencies, relevant city departments, the New Bedford Housing Authority, and state agencies with responsibility for affordable housing production and homeless services. The HSPN meets monthly with an agenda that is developed by its Executive Committee. The monthly meetings are conducted as strategic planning and training sessions for the entire CoC.

The HSPN, with the city, coordinates the CoC Initiatives such as the Point-in-Time count; the prioritization of programs and new initiatives such as the State's co-housing shelter program; and operation of programs funded with CoC programs. The DPHCD is also the lead for the Homeless Management Information System (HMIS) system for the CoC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Action Plan was developed in consultation with the Homeless Service Provider Network (HSPN) and is consistent with the goals and priorities of the Continuum of Care (CoC). The city requires their Emergency Solutions Grant (ESG) subrecipients to participate in the local CoC (through the HSPN) and its community planning process to make sure collaboration and planning take place at the local level. This is based on HUD's mandate to coordinate with CoCs and to prevent duplication, waste, and assure sub-grantees that can best provide eligible services are identified and funded.

Within the CoC application, the city, in coordination with the HSPN members, establishes individual program outcomes and ESG written standards. Through ongoing program reports and city monitoring efforts, the performance standards and program outcomes are evaluated by an established Application Review Committee. HMIS data is evaluated at the program level to ensure adequate utilization of the system.

- 2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	COASTLINE ELDERLY SERVICES
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Health Agency Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The organization participated in the city’s public participation meetings and provided input at the meeting to describe its program services and needs in the community. The organization is also represented at the monthly Continuum of Care meetings through the city’s Homeless Service Provider Network.

2	Agency/Group/Organization	SE MASS VETERANS HOUSING PROGRAM
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Services - Veterans
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The organization participated in the city's public participation meetings and provided input at the meeting to describe its program services and needs in the community. The organization is also represented at the monthly Continuum of Care meetings through the city's Homeless Service Provider Network.
3	Agency/Group/Organization	FIRST CITIZENS FEDERAL CREDIT UNION
	Agency/Group/Organization Type	Business Leaders Continuum of Care Private Sector Banking / Financing

	What section of the Plan was addressed by Consultation?	<p>Housing Need Assessment</p> <p>Homeless Needs - Chronically homeless</p> <p>Homeless Needs - Families with children</p> <p>Homelessness Needs - Veterans</p> <p>Homelessness Needs - Unaccompanied youth</p> <p>Homelessness Strategy</p> <p>Economic Development</p>
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The institution was consulted as part of the Homeless Service Provider Network and the organization's President serves on the HSPN executive committee.</p> <p>Challenges identified by the institution's representative included: lack of adequate state and federal resources available to communities to address homeless and at-risk populations. The representative identified the existing coordination and cooperation of providers as a key strength of the HSPN. The anticipated outcome is increased efforts to maximize private sector involvement.</p>
4	Agency/Group/Organization	PACE
	Agency/Group/Organization Type	<p>Services - Housing</p> <p>Services-Children</p> <p>Services-Victims of Domestic Violence</p> <p>Services-homeless</p>
	What section of the Plan was addressed by Consultation?	<p>Housing Need Assessment</p> <p>Homeless Needs - Families with children</p> <p>Homelessness Needs - Unaccompanied youth</p> <p>Homelessness Strategy</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was consulted as part of the city's Homeless Service Provider Network (HSPN) and the agency Executive Director serves on the HSPN executive committee. DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The anticipated outcome is continued prioritization of homeless funding with emphasis on the shelter system.
5	Agency/Group/Organization	GREATER NEW BEDFORD ASSOCIATION OF REALTORS
	Agency/Group/Organization Type	Housing Private Sector Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Housing Market
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consults with the Association of Realtors throughout the year and a staff member serves on the Association of Realtors Programs Committee and participates in monthly meetings to discuss growing trends in the housing market, foreclosure prevention, and financial literacy. The anticipated outcome is continued prioritization and funding for homebuyer programs.
6	Agency/Group/Organization	BOYS & GIRLS CLUB OF NEW BEDFORD
	Agency/Group/Organization Type	Services-Children Services-Health Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Non-Housing Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The organization participated in the city's public participation meetings and provided input at the meeting to describe its program services and needs in the community. The anticipated outcome is continued focus on youth programming and healthy family initiatives.
7	Agency/Group/Organization	YOUTHBUILD OF NEW BEDFORD
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Non Profit
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Housing, Job Training, Education
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	YouthBuild is organized under the city's certified Community Action Agency, PACE. The City has designated PACE as a CHDO and has financed all the affordable housing projects developed through the YouthBuild program utilizing HOME funding. Ongoing consultation serves to identify potential housing redevelopment projects in key neighborhoods that results in revitalization through a structured and comprehensive educational and vocational training program. The anticipated outcome is a commitment to identify redevelopment opportunities.
8	Agency/Group/Organization	THE RESOURCE INC. FOR COMMUNITY AND ECONOMIC DEVELOPMENT
	Agency/Group/Organization Type	Housing Non-Profit Developer

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	TRI is a non-profit housing developer. The DPHCD funds a number of affordable housing developments by this entity focusing on homeownership. Lack of down payment and a significant affordability gap poses continued challenges to homeownership. The anticipated outcome is continued commitment to sustainable homeownership.
9	Agency/Group/Organization	CATHOLIC SOCIAL SVCS OF FALL RIVER INC
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The Agency was consulted as part of the city's Homeless Service Provider Network. The agency is the largest provider of permanent supportive housing programs in New Bedford and within Bristol County. The anticipated outcome will be that the agency will take the lead in implementing a coordinated intake and assessment system within the Continuum of Care. The HSPN will continue to look for improved coordination for system access.
10	Agency/Group/Organization	DENNISON MEMORIAL COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The anticipated outcome is greater coordination of existing programs and continued focus on educational components to youth service programs.
11	Agency/Group/Organization	CITY OF NEW BEDFORD DPI
	Agency/Group/Organization Type	Other government - Local Grantee Department

	What section of the Plan was addressed by Consultation?	ECONOMIC DEVELOPMENT PUBLIC INFRASTRUCTURE, HOUSING COMMUNITY DEVELOPMENT
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Public Facilities was consulted as part of a broad interdepartmental consultation to determine priority needs and projects of streets, sidewalks, public infrastructure, and public parks. DPI Staff identified specific infrastructure needs within low and moderate income neighborhoods.
12	Agency/Group/Organization	DREAM OUT LOUD CENTER
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Market Analysis Economic Development Anti-poverty Strategy Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The organization participated in the City's public participation meetings and provided input at the meeting to describe its program services and needs in the community. The anticipated outcome is continued focus on youth programming and healthy family initiatives.

13	Agency/Group/Organization	SRN HIGH POINT
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The institution was consulted as part of the Homeless Service Provider Network. The agency provides scattered site permanent housing and operates a family shelter in New Bedford. Challenges identified by the agency: adequate state and federal resources available to communities to address homeless and at-risk populations. Lack of sufficient resources to address family homelessness with children. The representative also identified the existing coordination and cooperation of providers as a key strength of the HSPN. The anticipated outcome is advocacy for changes to State's sheltering policies.
14	Agency/Group/Organization	NEW BEDFORD ECONOMIC DEVELOPMENT COUNCIL
	Agency/Group/Organization Type	Services-Employment Business and Civic Leaders Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Non-Housing Community development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During a one-on-one consultation, the NBEDC representative identified the following needs: lack of resources for job readiness training, continued challenges retraining a workforce that is transitioning from manufacturing sectors. Attracting new business sectors in renewable energies has been a primary focus. Increased efforts to bring a larger residential component to the downtown to attract a more prominent retail sector. Support institutional investment in that improves downtown's vibrancy and productivity, and economic diversity. The anticipated outcome is continued support for economic development initiatives.
15	Agency/Group/Organization	MASSHOUSING
	Agency/Group/Organization Type	Other government - State Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MassHousing is part of the Fall River / New Bedford Housing Partnership and has partnered with the city to create the Buy New Bedford Program, a unique and diverse mortgage program targeted to first time homebuyers. The anticipated outcome is expanded outreach, promotion, and education of first time homebuyer programs.
16	Agency/Group/Organization	CITY OF NEW BEDFORD RECREATION DEPT
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Other government - Local Grantee Department

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department was consulted as part of a broad inter-departmental consultation to determine needs within the city's Parks and Recreation. The anticipated outcome is the prioritization of park improvements and recreational programming.
17	Agency/Group/Organization	CITY OF NEW BEDFORD PUBLIC FACILITIES DEPARTMENT
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Public Facilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Public Facilities was consulted as part of a broad interdepartmental consultation to determine priority needs and projects. The city has crafted a Capital Improvement Plan, which will be implemented with a combination of public and private funds. CDBG is anticipated to be a resource for implementation within eligible areas. The anticipated outcome is the prioritization of public works projects.
18	Agency/Group/Organization	NEW BEDFORD HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The New Bedford Housing Authority was consulted during the year. The DPHCD and the NBHA engage during the year and consult on projects and initiatives. The NBHA provided input on its ongoing programs and outstanding needs. The anticipated outcome is the use of information to determine opportunities to coordinate resources and efforts.
19	Agency/Group/Organization	TRIPS FOR KIDS
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DPHCD consulted with this agency continuously throughout the year. The DPHCD funded this organization and provided ongoing technical assistance and helped the organization achieve its goals and objectives and improve coordination of services with other organizations. The organization participated in the city's public participation meetings and provided input at the meeting to describe its program services and needs in the community. The anticipated outcome is continued focus on youth programming and healthy family initiatives.

20	Agency/Group/Organization	UNITED WAY OF GNB
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted during the year as part of the city's Homeless Service Provider Network and through the Federal Reserve Working Cities Challenge. The agency identified the need to implement a more targeted approach to public investments in order to realize outcomes.
21	Agency/Group/Organization	GREATER NEW BEDFORD HEALTH CENTER
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was consulted as part of the city's Homeless Service Provider Network. The agency is a large provider of community health services to low and moderate income residents. A representative stated that New Bedford struggles with a high incidence of behavioral health issues, a proactive approach to this issue will include a Prevention Wellness Trust Funding application to support the use of Community Health Workers in community settings to improve health outcomes.
22	Agency/Group/Organization	BRISTOL COMMUNITY COLLEGE
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Education & Employment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community College was consulted as part of an ongoing member of the downtown initiative, the Transformative Development District. BCC is planning an expansion in the downtown business district and is seeking to support city to attract institutional investment that improves downtown's vibrancy, productivity, and economic diversity. The anticipated outcome is a coordinated approach to comprehensive downtown revitalization.
23	Agency/Group/Organization	UMASS DARTMOUTH
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Market Analysis Anti-poverty Strategy Education & Employment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The University was consulted as part of an ongoing member of the downtown initiative, the Transformative Development District. UMass has a large presence in the downtown and is planning a large scale expansion of the College of Marine Science and Technology on the city's southern peninsula. The anticipated outcome is the colleges continued participation in revitalization efforts.
24	Agency/Group/Organization	FALL RIVER – NEW BEDFORD HOUSING PARTNERSHIP
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The city co-chairs the Fall River / New Bedford Housing Partnership. The group initially formed to address and prevent mortgage foreclosures and has expanded to provide educational seminars on credit management and continue focus on homebuyer education. The anticipated outcome is continued focus on pre-and post-counseling and sustainable homeownership programs.

Identify any Agency Types not consulted and provide rationale for not consulting

A broad range of agencies and organizations were proactively consulted during the development of the Annual Action Plan. In keeping with HUD's Best Practices, the City of New Bedford consulted with housing developers, service providers, civic and business Leaders, and units of adjacent Governments.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of New Bedford	The Annual Action Plan was developed in consultation with the city's Homeless Service Provider Network (HSPN) and is consistent with the goals and priorities of the Continuum of Care priorities. The HSPN membership consists of non-profit organizations, the business community, faith-based organizations, local government, public and assisted housing providers, private and governmental health, mental health, and service agencies. HSPN members are expected to continue to be active participants in the development of future plans and reports.
New Bedford Housing Authority Plan	New Bedford Housing Authority	The City of New Bedford and the New Bedford Housing Authority consult with one another during the preparation of each agency's Consolidated and Annual Plans to ensure goals and actions are consistent with one another. Both the City of New Bedford and the NBHA strive to improve the quality of housing stock of New Bedford households and ensure services are available to meet the needs of low- and moderate-income residents.
Uniting in Pursuit of Growth & Opportunity	Regeneration Committee	A comprehensive planning vision for New Bedford completed through an independent Regeneration Committee, comprised of a diverse group of business and educational community leaders. The plan presents concrete strategies in four distinct areas. Specifically, 1. Organizing and sustaining New Bedford economic development activities; 2. Furthering the regeneration of downtown New Bedford; and 3. Growing the Port of New Bedford.
Capital Improvement Plan	City of New Bedford	In 2014, the city developed a new Long-Range Capital Improvement Program (CIP). The plan includes a \$42 million commitment from FY 2014 - FY 2018 that provides the basis for capital asset preservation projects, for public safety buildings, the school department and public facilities. The plan will identify both ongoing capital needs and strategic opportunities for CIP investment over the long term.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of New Bedford undertakes a comprehensive process for civic engagement and public participation in accordance with its Citizen Participation Plan. Through direct consultation and public meetings, the city ensured that the plan met the needs and concerns of its low to moderate income residents specifically in the areas of affordable housing, suitable living environments and economic development. In addition to resident input through public meetings, the city reached out to social service organizations, housing providers, and other governmental and public entities to provide input into the identification and prioritization of needs. As part of the Action Plan process, the city held two public meetings on January 12th and January 13th, 2016 to solicit input from New Bedford residents and community based organizations. Over fifty residents attended these two public meetings and provided critical input on community needs.

The draft Action Plan was made available by hard copies at the DPHCD office, City Hall, at various library locations throughout the city and on the City of New Bedford website. Any public comments received during the public hearings, public meetings, and during the public comment period are included in the plan. Lastly, the city publishes, in English, Spanish and Portuguese, notices regarding the public hearings, public meetings and public comment period in the official newspaper for the city, as well as *O'Jornal* and *Vocero Hispano*. The City will consider all comments received during the Action Plan process.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Public Hearing #1 Tuesday, January 12, 2016 at 6:00 PM Carney Academy. Provide overview of the Consolidated Plan, solicited Input on community needs and priorities. Twenty (20) people attended.	A power point was presented reviewing the City of New Bedford's Five-Year Consolidated Planning and One Year Action Plan process and previous use of HUD funds. Comments included support for specific projects and activities on Acushnet Ave and North End of the City. Continued support for free community legal aid for housing related cases. CDBG Financial Assistance for development of baseball field. Continued support for ESG and CoC homelessness programs and services.	All comments were accepted.	n/a

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Public Hearing #2 Tuesday, January 13, 2016 at 6:00 PM Department of Planning, Housing & Community Development. Provide overview of the Consolidated Plan, solicited Input on community needs and priorities. Approximately 30 people attended.	A power point was presented reviewing the City of New Bedford's Five-Year Consolidated Planning and One Year Action Plan process and previous use of HUD funds. Comments included a Public Service subrecipient thanking DPHCD for TA provided, support for rehab funds for Youth Theater, recommendations for funding for Homeless Cold Weather Shelter, support for Homeless programs and services through ESG & CoC funding, support for more L/M affordable housing, support for Fair Housing Activities, and support of Community Policing.	All comments were accepted.	n/a

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Neighbor-hood Meeting	Minorities Non-English Speaking - Specify other language: Portuguese, Spanish Neighbor-hood Residents	Neighborhoods United Meeting. Thursday, Tuesday, February 13, 2016 at 6:30 PM Department of Planning, Housing, and Community Devt. Neighbor-hood Association leaders provided an overview of issues, concerns and priorities of residents. Approximately 12 people attended.	Neighborhood association leaders spoke of public safety issues primarily in the Acushnet Avenue area of the near north end. Increased police presence and additional lighting to deter crime were noted.	All comments were accepted.	n/a

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	The Standard Times Newspaper English Dates Published in Newspaper Friday, January 8, 2016 and Friday, January 9, 2016. The OHCD held two (2) Consolidated Plan public meetings to solicit input on: January 12, 2016, January 13, 2016.	Action Plan Public meeting to solicit input. Technical assistance in preparing the RFP was encouraged and accommodated to all parties interested.	NA	
5	Public Meeting	Non targeted/ broad community	The City will conduct public hearing on April 28, 2016 to obtain comment on the draft Annual Action Plan.		All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Flyers/Postings	Minorities Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	Internet/ Facebook	Minorities Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				http://www.newbedford-ma.gov/community-development/ http://www.nbhspn.com/ https://www.facebook.com/New-Bedford-Department-Of-Planning-Housing-And-Community-Development-161227017275678/?ref=hl

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The city anticipates receipt of CDBG funds in the amount of \$2,455,414 annually. To maximize the impact of the CDBG Entitlement funds, the city expends general government funds, has aggressively and successfully secured significant grant funds, and encourages all partners and projects to leverage additional dollars.

As a HOME Investment Partnership Program Entitlement Community, the city will receive \$674,255 annual to support direct assistance to moderate income homebuyers and to subsidize the development cost of affordable housing projects.

The city will receive approximately \$224,092 in Emergency Solution Grant funds to support homeless prevention, services, and long-term solutions.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$2,455,414	\$372,997	\$225,000	\$3,053,391	\$7,468,071	Anticipated resources are based upon an assumption of level funding from Year 1 on the ConPlan. A reduction in Entitlement funding will necessitate revision to allocations.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$674,255	\$125,000	\$0	\$799,255	\$1,885,842	Anticipated resources are based upon an assumption of level funding from Year 1 on the ConPlan. A reduction in Entitlement funding will necessitate revision to allocations.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$224,092	\$0	\$7,465	\$231,557	\$681,825	Anticipated resources are based upon an assumption of level funding from Year 1 on the ConPlan. A reduction in Entitlement funding will necessitate revision to allocations.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of New Bedford anticipates CDBG funds will leverage additional resources. Non-entitlement funds that will be used to further the goals of the Strategic Plan may include: private foundations, organizations, and individuals. The following leveraged resources are anticipated during the Consolidated Plan period:

City General Funds - \$1,500,000: The annual City budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure, and the Health Department.

Community Preservation Act - \$500,000: City and State funded initiative for open space, historic preservation and housing.

State Affordable Housing Resources - \$3,450,000: Affordable Housing Developments are likely to utilize a variety of State Housing Resources including Housing Bond funds, State Tax Credits, Historic Tax Credits and the Mass Rental Voucher program.

Federal Affordable Housing Resources - \$1,500,000: Affordable Housing Developments are likely to utilize Low-Income Housing Tax Credits, Historic Tax Credits, Housing Trust Funds, and Federal Home Loan Funds.

YouthBuild New Bedford - \$500,000: Department of Commerce award for Youth Build activities.

Philanthropy - \$20,000: Private funding from national, state, and local funders including the United Way and Private Foundations, and private donors.

New Market Tax Credits: NMTCs were created in 2000 as part of the Community Renewal Tax Relief Act to encourage revitalization efforts. The NMTC program provides tax credit incentives for equity investment.

Section 8 Funds: Section 8 is administered by the New Bedford Housing Authority and provides rental subsidies.

Massachusetts Rental Voucher Program: administered by the State and provides rental subsidies.

Match: The ESG program matching requirements are met through non-federal resource secured by individual program providers to meet or exceed the 1:1 HUD mandated ESG match requirement. All of our ESG funded programs have committed or surpassed the dollar for dollar match contribution on their awards.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publically owned land will be utilized in the furtherance of affordable housing development and to support the Mini-park and community garden program. Properties taken for back taxes may be used for housing redevelopment. Additionally, vacant city lots may be used for affordable in-fill housing or as Mini parks/ community gardens. The use of publically owned properties will address the need for safe, affordable housing and for increasing residents' access to recreational activities.

Discussion

The priorities identified within the Strategic Plan are the outcome of an extensive, comprehensive effort to identify community needs. The Strategic Plan assesses the available resources available to meet those needs. The City of New Bedford's investments will leverage public and private funds to address the economic development, affordable housing, community development, and special needs populations' needs.

BUDGET: The following budget charts provide a breakdown of the CDBG, ESG and HOME programs and projects for FY16.

FY2016 CDBG FUNDING: BUDGET		FY2016 Amount Awarded
1. COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING¹ \$3,053,391		
INFRASTRUCTURE IMPROVEMENTS	PROJECT NAME	
Department of Public Infrastructure	Infrastructure Improvements Acushnet Avenue	\$100,000
Department of Public Infrastructure	Tree Plantings & Lamp Head Restoration	\$50,000
SUBTOTAL		\$150,000
CLEARANCE & DEMOLITION	PROJECT NAME	
Department of Inspectional Services	Clearance & Demolition	\$75,000
SUBTOTAL		\$75,000
PUBLIC FACILITIES	PROJECT NAME	
Dept of Planning, Housing & Community Development	Project Management	\$80,000
Dept of Planning, Housing & Community Development	Vacant Lot Mini-Park Project	\$50,000
Dept of Facilities & Fleet Management	Buttonwood Park Senior Center	\$200,000
Dept of Planning, Housing & Community Development	Playground Improvements Project	\$315,000
Cape Verdean Association	Cape Verdean Cultural Center	\$25,000
New Bedford Women's Center	ADA Rehabilitation	\$46,291
The New Bedford Port Society	The Port Society Complex	\$20,000
SUBTOTAL		\$736,291
PUBLIC SERVICES	PROJECT NAME	
Art Museum and Community Art Center, Inc.	Art Mobile	\$5,000
Art Museum and Community Art Center, Inc.	Teens Reach Beyond – Public Art Program	\$5,000
Art Therapy Inspirational Art for Seniors, Inc.	Art is Therapy	\$7,000
Coastline Elderly Services, Inc.	Community Mainstream Program	\$9,000
Dennison Memorial Community Center	Academic Excellence Program	\$15,000
Department of Community Services	Senior Programs and Services Program	\$92,000
Department of Parks, Recreation & Beaches	Kennedy Summer Day Program	\$31,000
Department of Parks, Recreation & Beaches	Season Training and Employment Program	\$25,000
Department of Parks, Recreation & Beaches	Supportive Recreation	\$20,500
Dream Out Load Center, Inc.	The Creative Careers Program (CCP)	\$7,000
Greater New Bedford Boys & Girls Club, Inc.	Youth Outreach Transportation Project	\$7,500
Immigrants Assistance Center, Inc.	Social Services for Non-English Speaking Project	\$8,000
Junior Achievement of Southern MA	It's My Future	\$5,000
NB Police Department - Domestic Violence Unit	Domestic Violence Intern Coordinator Project	\$25,000
NeighborWorks Southern Mass	Financial Education & Foreclosure Counseling	\$6,000
New Bedford Whaling Museum	Youth Apprenticeship Program	\$8,900
North Star Learning Centers, Inc.	Farmer's Market at Clasky Common Park	\$5,000
North Star Learning Centers, Inc.	Boys Rising Above Violence Everywhere	\$7,000
PSILL, Inc. – Friends of SMEC, Inc.	Transportation for Community Inclusion	\$5,000
SouthCoast Fair Housing, Inc (SCFH)	Fair Housing Counseling & Education	\$2,500
South Coastal Counties Legal Services, Inc.	Housing Law Project	\$10,000
Team Builders, Inc.	The House of Music	\$7,000
Trips for Kids	Explore Your Environment	\$5,000
United Way Hunger Commission	The Hunger Relief Project	\$5,000
Women's Fund of the Community Foundation	LifeWork Project	\$9,000
YWCA Southeastern MA, Inc.	YWCA Youth Without Limits	\$5,000
SUBTOTAL		\$337,400

¹ This total reflects the FY16 CDBG entitlement [\$2,455,414], revolving loan fund accounts [\$372,977], and carry over funds [225,000].

FY2016 CDBG FUNDING: BUDGET		FY2016 Amount Awarded
1. COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING² \$3,053,391		
HOUSING REHABILITATION	PROJECT NAME	
Dept of Planning, Housing & Community Development	Housing Accessibility	\$75,000
Dept of Planning, Housing & Community Development	Emergency Repair Program	\$150,000
Dept of Planning, Housing & Community Development	Deleading Program	\$50,000
Dept of Planning, Housing & Community Development	Financial Assistance (Funded from RLF)	\$50,000
Dept of Planning, Housing & Community Development	Service Delivery	\$300,000
SUBTOTAL		\$625,000
ECONOMIC DEVELOPMENT	PROJECT NAME	
Dept of Planning, Housing & Community Development	Storefronts Reimbursement Program	\$50,000
New Bedford Economic Development Council	Economic Development Assistance Project	\$459,700
Dept of Planning, Housing & Community Development	E.D. Revolving Loan Fund Account (RLF)	\$100,000
SUBTOTAL		\$619,700
PLANNING AND ADMINISTRATION	PROJECT NAME	
CDBG Planning and Administration	Entitlement Management & Project Monitoring	\$520,000
SUBTOTAL		\$520,000
TOTAL CDBG ENTITLEMENT EXPENDITURES		\$3,053,391

Budget continued on following page

² This total reflects the FY16 CDBG entitlement [\$2,455,414], revolving loan fund accounts [\$372,977], and carry over funds [225,000].

FY2016 ESG FUNDING: BUDGET		FY2016 Amount Awarded
2. EMERGENCY SOLUTIONS GRANT FUNDING³	\$231,557	
ESG ACTIVITIES	PROJECT NAME	
Catholic Social Services	Basic Needs and Emergency Services	\$69,750
Catholic Social Services	Sister Rose House	\$19,500
New Bedford Women's Center	Battered Women's Shelter	\$21,500
PACE, Inc.	PACE Housing Services	\$22,000
SEMCOA, Inc.	SEMCOA Wrap House	\$20,500
Southeastern Center for Independent Living	Making a Difference	\$5,000
Southeastern Mass Veterans Housing Program, Inc	Veterans Transition House	\$19,500
SRN, Inc	SRN Harbour House Family Center	\$13,000
Steppingstone, Inc.	NB Women's Therapeutic Community	\$18,000
Steppingstone, Inc.	Homeward Bound	\$6,000
Administration		\$16,807
TOTAL		\$231,557
ESG CATEGORY		
Street Outreach		\$0
Emergency Shelter		\$112,000
Rapid Re-Housing		\$46,375
Homeless Prevention		\$56,375
Administration		\$16,807
TOTAL ESG ENTITLEMENT EXPENDITURES		\$231,557

FY2016 HOME FUNDING: BUDGET		FY2016 Amount Awarded
3. HOME INVESTMENT PARTNERSHIP FUNDING	\$674,255	
HOME ACTIVITIES		
Neighborhoods First Program		\$374,255
Rental Housing Program		\$131,436
CHDO Set Aside (15%)		\$101,138
Administration (10%)		\$67,426
TOTAL HOME ENTITLEMENT EXPENDITURES		\$674,255

³ This total reflects the FY16 ESG entitlement [\$231,557] and carry over funds [\$7,465].

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase the Inventory of safe, Affordable Housing	2015	2019	Affordable Housing		Affordable Housing Housing Rehabilitation	HOME: \$505,691	Rental units rehabilitated: 20 Household Housing Unit
2	Improve the condition of Housing-Rehabilitation	2015	2019	Affordable Housing Non-Homeless Special Needs		Housing Rehabilitation	CDBG: \$625,000	Rental units rehabilitated: 12 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit
3	Homebuyer Assistance	2015	2019			Affordable Housing	HOME: \$374,255	Direct Financial Assistance to Homebuyers: 15 Households Assisted
4	Public Facilities and Parks	2015	2019	Non-Housing Community Development		Public Facilities and Public Park Improvements	CDBG: \$736,291	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improve Public Infrastructure	2015	2019	Non-Housing Community Development		Economic Development Public Infrastructure Improvements Neighborhood Stabilization	CDBG: \$150,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
6	Neighborhood Stabilization	2015	2019	Non-Housing Community Development		Affordable Housing Housing Rehabilitation Economic Development Neighborhood Stabilization	CDBG: \$75,000	Buildings Demolished: 3 Buildings
7	Expand Economic Development opportunities	2015	2019	Non-Housing Community Development		Economic Development Neighborhood Stabilization	CDBG: \$619,700	Businesses assisted: 10 Businesses Assisted; 16 jobs
8	Provide essential Public Services	2015	2019	Non-Homeless Special Needs		Public Services	CDBG: \$337,400	Public service activities other than Low/Moderate Income Housing Benefit: 1,500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Homeless Services	2015	2019	Homeless		Affordable Housing Homeless Services	ESG: \$231,557	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted Homeless Person Overnight Shelter: 5 Persons Assisted Homelessness Prevention: 10 Persons Assisted
10	Planning and Administration	2015	2019	Planning and Administration		Affordable Housing Housing Rehabilitation Economic Development Public Services Public Facilities and Public Park Improvements Public Infrastructure Improvements Homeless Services Neighborhood Stabilization	HOME: \$67,426 ESG: \$16,807 CDBG: \$520,000	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase the Inventory of safe, Affordable Housing
	Goal Description	<p>Address the insufficient supply of decent, safe, affordable housing:</p> <ul style="list-style-type: none"> • through the provision of financing to Affordable Housing Developers to support the acquisition and rehabilitation of residential units; • support and funding to Community Housing Development Organizations to undertake affordable housing projects;
2	Goal Name	Improve the condition of Housing- Rehabilitation
	Goal Description	<p>Operation of the following programs:</p> <ul style="list-style-type: none"> • Emergency Repair Program; • Financial Assistance Program that restore and enhance the residential housing stock; reduce high energy costs; • Deleading Program; • Housing Accessibility Program; • Housing Rehabilitation;
3	Goal Name	Homebuyer Assistance
	Goal Description	Provide down-payment and closing cost assistance, as well as rehabilitation assistance or gap financing
4	Goal Name	Public Facilities and Parks
	Goal Description	Public Facility improvements including Beaugard-Pina playground replacement, Hayden-McFadden playground, Buttonwood Park Senior Center, New Bedford Women's Center and NB Port Society complex and vacant lot restoration program.
5	Goal Name	Improve Public Infrastructure
	Goal Description	Infrastructure including streetscape improvements/plantings and International Marketplace Neighborhood Improvements.
6	Goal Name	Neighborhood Stabilization
	Goal Description	Clearance, Demolition and Crime Reduction efforts

7	Goal Name	Expand Economic Development opportunities
	Goal Description	Funding to support the New Bedford Economic Development Councils Economic Development Loan Fund and technical assistance program.
8	Goal Name	Provide essential Public Services
	Goal Description	A range of public service activities to benefit low and moderate income households.
9	Goal Name	Homeless Services
	Goal Description	Provision of Prevention and Homeless Assistance programs
10	Goal Name	Planning and Administration
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City expects to assist a total of 75 rental and ownership housing units. These affordable units proposed for the 2016 Action Plan include:

- Homebuyer assistance for 15 homebuyers
- Home repairs for 10 low income homeowners
- Housing accessibility improvements for 10 disabled owners and renters
- Facility-based housing subsidy assistance to 10 households of persons with HIV/AIDS
- Rapid Rehousing rental assistance to 15 homeless households
- Homeless Prevention one-time rental assistance for 15 persons/households

These types of housing assistance are projected to fall into the following HUD-defined income categories (based on prior experience with these programs):

- 40 extremely low-income (30% of Area Median Income)
- 20 very low-income (50% of Area Median Income)
- 15 low-income (80% of Median income)
- 0 moderate-income (95% of Median income)

AP-35 Projects – 91.220(d)

Introduction

In Year 2 of the Consolidated Plan, the city has allocated funding that addresses unmet priority need while continuing commitments to successful programs and multi-year initiatives. The HOME Rehabilitation program is a long-standing, successful effort that addresses a high need as identified in the Resident Needs Assessment—safe, affordable housing. Similarly, the economic development programs and initiatives operated by the New Bedford Economic Development Council are indicative of the city’s long-standing commitment to support local business growth. Public service activity programs are successful programs operated by the city and non-profit partner agencies. Public infrastructure and projects represent a continued commitment to improving public spaces.

#	Project Name
1	PUBLIC SERVICES
2	INFRASTRUCTURE IMPROVEMENTS
3	CLEARANCE ACTIVITIES
4	PUBLIC FACILITY & PLAYGROUND IMPROVEMENTS
5	HOUSING & REHAB PROJECTS
6	ECONOMIC DEVELOPMENT
7	PLANNING & ADMINISTRATION
8	ESG ACTIVITIES
9	HOME ACTIVITIES
10	HOME ADMINISTRATION
11	RLF HOUSING PROJECTS

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The city allocated funding to address the priorities identified within the Consolidated Plan process. Reasons for allocation priorities are based on citizen input, broad goals established by the city, and demonstrated need for activities such as homeless services, economic development and neighborhood revitalization. The overwhelming priorities are the continued commitment to improving housing conditions, which account for 25% of the CDBG entitlement funding, and economic development initiatives, which account for 20% of CDBG entitlement funds.

Programs that support improvements to public infrastructure, facilities, and parks represent a significant investment in the capital needs in low and moderate income neighborhoods.

For the Consolidated Plan, the results of citizen input strongly supported homeownership and housing rehabilitation, so the city sets a priority on encouraging new homeownership and preserving existing

homeownership. The primary obstacle to meeting underserved needs is limited availability of local, state, and federal funding. Another obstacle is the continued affordability gap for renters and homeowners. Despite comparable low rent rates and real estate sales, a greater number of New Bedford residents pay a disproportionate amount of their income on housing.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	PUBLIC SERVICES
	Target Area	City-wide
	Goals Supported	Provide essential Public Services Homeless Services
	Needs Addressed	Public Services Homeless Services
	Funding	CDBG: \$337,400
	Description	Funding of various public service agencies which serve the needs of the youth, elderly and LMI individuals.
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	1,500
	Location Description	Citywide

	Planned Activities	Planned activities include Recreation & Social activities for individuals with disabilities (PSILL/Friends of SMEC), Summer art programs for youth (NBAM/Artworks!), Elderly services (Art Therapy, Coastline Elderly, Dept of Community Services), After school youth programs (Boys & Girls Club, Dennison Memorial, Dream Out Loud Center, NB Whaling Museum, North Star Learning Center, Team Builders, Trips for Kids, YWCA, Recreation Dept, Junior Achievement), Housing services (South Coastal Counties Legal Services), Domestic Violence Prevention (NB Police Dept), Hunger relief (United Way) and Immigrant Services (Immigrants Assistance Center)
2	Project Name	INFRASTRUCTURE IMPROVEMENTS
	Target Area	LMI Census Tracts
	Goals Supported	Improve Public Infrastructure
	Needs Addressed	Public Infrastructure Improvements
	Funding	CDBG: \$150,000
	Description	INFRASTRUCTURE IMPROVEMENTS THROUGHOUT THE CITY OF NEW BEDFORD
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	10,000 Households
	Location Description	Acushnet Avenue & LMI Census Tracts
	Planned Activities	IMPROVEMENTS TO THE INTERNATIONAL MARKETPLACE NEIGHBORHOOD; PLANTING OF TREES IN LMI AREAS
3	Project Name	CLEARANCE ACTIVITIES
	Target Area	City Wide
	Goals Supported	Neighborhood Stabilization
	Needs Addressed	Neighborhood Stabilization

	Funding	CDBG: \$75,000
	Description	demolitions to clean up spot blight areas around the City of New Bedford
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	TBD
	Planned Activities	Demolition of unsafe, blighted structures
4	Project Name	PUBLIC FACILITY & PLAYGROUND IMPROVEMENTS
	Target Area	LMI Census Tracts
	Goals Supported	Public Facilities and Parks
	Needs Addressed	Public Facilities and Public Park Improvements
	Funding	CDBG: \$736,291
	Description	Improvements to parks, playground, vacant lots and public facilities
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	10,000 LMI
	Location Description	Various LMI locations throughout the city
	Planned Activities	Beauregard-Pina playground replacement, Hayden-McFadden playground, Buttonwood Park Senior Center, New Bedford Women’s Center and NB Port Society complex and vacant lot restoration program
5	Project Name	HOUSING & REHAB PROJECTS
	Target Area	Citywide

	Goals Supported	Improve the condition of Housing-Rehabilitation
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$375,000
	Description	FUNDING FOR HOUSING & REHAB PROJECTS ADMINISTERED BY THE DEPARTMENT OF PLANNING, HOUSING & COMMUNITY DEVELOPMENT
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	20 Households
	Location Description	Citywide
	Planned Activities	Rehab projects to assist units, tenants and homeowners with handicapped accessibility, deleading, and service delivery.
6	Project Name	ECONOMIC DEVELOPMENT
	Target Area	City Wide
	Goals Supported	Expand Economic Development opportunities
	Needs Addressed	Economic Development
	Funding	CDBG: \$609,700
	Description	Economic Development Activities for business assistance and job creation/retention. Storefront Grant Program
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	20 businesses, 16 jobs (51% LMI)

	Location Description	TBD
	Planned Activities	Storefront assistance for businesses and economic development loans for the purposes of job creation/retention.
7	Project Name	PLANNING & ADMINISTRATION
	Target Area	N/A
	Goals Supported	Planning & Administration
	Needs Addressed	Affordable Housing Housing Rehabilitation Economic Development Public Facilities and Public Park Improvements Public Infrastructure Improvements Neighborhood Stabilization Public Services Homeless Services
	Funding	CDBG: \$520,000
	Description	Administration & planning associated with the CDBG program.
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	608 Pleasant Street New Bedford, MA
	Planned Activities	Administration of programs, action plan, neighborhood planning, etc
8	Project Name	EMERGENCY SOLUTIONS GRANT
	Target Area	City Wide

	Goals Supported	Homeless Services Planning and Administration
	Needs Addressed	Homeless Services
	Funding	ESG: \$231,557
	Description	Emergency Solutions Grant programs to assist with Rapid re-housing, Homeless Prevention,& Administration
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	25 LMI Households
	Location Description	Citywide
	Planned Activities	Administration, shelter operation support, homeless prevention and rapid re-housing activities.
9	Project Name	HOME ACTIVITIES
	Target Area	City Wide
	Goals Supported	Increase the Inventory of safe, Affordable Housing Improve the condition of Housing- Rehabilitation Homebuyer Assistance
	Needs Addressed	Affordable Housing Housing Rehabilitation
	Funding	HOME: \$606,829
	Description	HOME FUNDED HOUSING ACTIVITIES
	Target Date	July 1, 2016 – June 30, 2017

	Estimate the number and type of families that will benefit from the proposed activities	25 LMI Households
	Location Description	TBD
	Planned Activities	DOWNPAYMENT AND CLOSING COST ASSISTANCE, REHAB ASSISTANCE AND RENTAL HOUSING DEVELOPMENT TO BENEFIT LMI INDIVIDUALS,
10	Project Name	HOME ADMINISTRATION
	Target Area	N/A
	Goals Supported	Increase the Inventory of safe, Affordable Housing Improve the condition of Housing- Rehabilitation Homebuyer Assistance
	Needs Addressed	Affordable Housing Housing Rehabilitation
	Funding	HOME: \$67,426
	Description	Administration costs associated with the HOME Program
	Target Date	July 1, 2016 – June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	608 Pleasant St New Bedford MA
	Planned Activities	Administration of all HOME Funded activities including First Time Home Buying Counseling.
11	Project Name	HOUSING & REHAB PROJECTS
	Target Area	City Wide

Goals Supported	Improve the condition of Housing-Rehabilitation
Needs Addressed	Housing Rehabilitation
Funding	CDBG: \$250,000
Description	REVOLVING LOAN FUND FINANCIAL ASSISTANCE LOANS & EMERGENCY REPAIR GRANTS FROM REHAB PROJECTS ADMINISTERED BY THE DEPARTMENT OF PLANNING, HOUSING & COMMUNITY DEVELOPMENT
Target Date	July 1, 2016 – June 30, 2017
Estimate the number and type of families that will benefit from the proposed activities	12 LMI Households
Location Description	TBD
Planned Activities	Emergency repair grants and low interest/deferred loans to assist with housing rehabilitation

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As outlined in the Five Year Consolidated Plan, the city will continue to direct federal resources, to the greatest extent possible, to areas with the greatest concentrations of low and moderate income populations. The CDBG Financial Assistance programs and the HOME First Time homebuyer Programs are provided to applicants city-wide and not in any specifically targeted area. The basis for allocations of federal resources identified in this plan was predicated upon a comprehensive analysis, needs assessment and extensive public outreach further described in this document to identify priority categories and geographic preferences to meet the priority needs of the community. Attached in Appendix II is a map detailing the geographic areas where assistance will be directed.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City will continue to direct federal resources, to the greatest extent possible, to areas with the greatest concentrations of low and moderate income populations. The basis for allocations of federal resources identified in this plan was predicated upon a comprehensive analysis, needs assessment and extensive public outreach further described in this document to identify priority categories and geographic preferences to meet the priority needs of the community.

Discussion

Because the primary national objectives of the Consolidated Plan programs are to benefit low-income and moderate-income residents, New Bedford's federal block grant program funds will target significant assistance to those areas found to be the most economically and physically distressed in the city. New Bedford will greatly increase the measurable and effective impact of these federal dollars by enhancing the quality of life in its most blighted neighborhoods. .

The public infrastructure and public facility projects funded in this plan are located within some of the most economically challenged neighborhoods in the city. A number of census tracts that are targeted for funding have low and moderate income populations in excess of 70% of the general population. In addition, a number of public service programs are funded specifically with census tracts that also have high concentrations of low and moderate income persons.

Many of the City's housing and homeless projects are city-wide because they are targeted to meet the needs of low- and moderate-income households and persons throughout the city. The public service programs funded also provide serves throughout the geographic parameters of the city. New Bedford supports the even distribution of CDBG, HOME and ESG funded activities throughout the neighborhoods of the City that demonstrate need and where opportunities to increase the affordable housing stock exist.

HOME Investment Partnership Funds (HOME) will be utilized to rehabilitate rental housing, directly assist homebuyers, and target resources to abandoned and derelict properties.

Emergency Solution Grant and Continuum of Care funding are targeted to address homeless needs within the city of New Bedford.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City continues to promote a range of affordable housing projects. Homeownership options will be supported through the continuation of a city-wide First-time Homebuyer Down payment and Rehabilitation Assistance Program as well as redevelopment projects undertaken by non-profit and Community Housing Development Organization's (CHDO).

The City's affordable rental housing pipeline projects include at this time: the renovation of a historic property into seven units, five of which will be affordable, renovation of a three unit building, and the Verdean Gardens—a moderate rehab of a one hundred ten unit mixed-income development that is slated to include fifty six affordable units. Due to the nature of these projects and complexity of financing, these projects are likely to be completed in FY 2016 and 2017.

One Year Goals for the Number of Households to be Supported	
Homeless	320
Non-Homeless	30
Special-Needs	10
Total	360

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	320
The Production of New Units	10
Rehab of Existing Units	10
Acquisition of Existing Units	5
Total	345

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The city will continue to create affordable housing opportunities in the City of New Bedford through increased homeownership opportunities, renovation of the existing housing stock, new development while decreasing the number of households with housing cost burdens.

- The City will continue to work with PACE YouthBuild Program to create homeownership opportunities while offering education and job training to Youth Build participants.
- The City will continue to co-chair the Fall River / New Bedford Housing Partnership to provide home buyer education and financial literacy workshops, as well as foreclosure prevention programs to New Bedford residents.
- The City will continue coordinated efforts with the Attorney General Receivership Program to target blighted residential properties for redevelopment.
- The City will assist with lead paint abatement through the Lead Paint Reimbursement Program and HOME Program.

- The City will continue to administer the very successful First Time Homebuyer Program that provides Home Buyer counseling to over two hundred and fifty (250) New Bedford residents each year.
- The City will assist developers to create mixed income residential developments, including the adaptive reuse of non-residential buildings to provide rental housing opportunities.
- The City will continue to coordinate Continuum of Care programs through the Homeless Service Provider Network (HSPN) to develop more permanent housing solutions for homeless and disabled populations.

AP-60 Public Housing – 91.220(h)

Introduction

The New Bedford Housing Authority (NBHA) was established in 1938 and serves as the public housing agency for the City of New Bedford. The Authority provides housing to income qualified residents in its 1750 federally-subsided units and 761 state-funded units. In addition, the NBHA administers both state and federal rental voucher programs that allow approximately 1,800 applicants to secure housing from private landlords. All total, the NBHA provides housing to over 4,583 elderly, disabled and family households.

Actions planned during the next year to address the needs to public housing

During the Action Plan period, the New Bedford Housing Authority has defined the following as priorities for the restoration and revitalization of public housing units and will address the following capital improvement needs:

1. Provide additional handicapped accessible units at Westlawn (4), Westwood (12) and Hillside Court (1);
2. Improve energy efficiency throughout its buildings by installing energy conservation measures and seeking opportunities for renewable energy sources.
3. Undertake building renovation projects such as new roofs, siding and trim repairs, electrical upgrades, window replacement, and replacement heating systems.
4. Redesign existing courtyards at Westlawn and Brickenwood to eliminate unnecessary pavement and create more green space.
5. Site improvement work that includes repaving of parking areas and sidewalks, planting of new trees, sewer, water and gas line repair/replacement and handicapped ramps and curb cuts.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

During the Action Plan period, the New Bedford Housing Authority will address the following management and resident needs and the NBHA's Resident Service Coordinators will continue to provide case management and referrals for PHA residents.

1. Install additional security cameras to safeguard residents, staff and visitors.
2. Partner with YouthBuild to provide educational and training opportunities to residents.
3. Continue to work with the New Bedford School Department to provide before/after school learning programs within the family developments.
4. Work in partnership with the Boston Food Bank to provide food on a monthly basis to the elderly residents at our Tripp Towers development.
5. Work in partnership with Mass in Motion to provide farmer's markets at two of our family developments.
6. Continue to partner with the New Bedford Health Department in addressing asthma related issues with children living within public housing.
7. Encourage homeownership by establishing escrow accounts for Section 8 FSS tenants.

8. Enforce Section 3 hiring and participation goals on all federal contracts.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of New Bedford's Continuum of Care was formally established in 1995 and has long served the community homeless needs through the Homeless Service Provider Network (HSPN). The HSPN is a collection of over 70 agencies, individuals and organizations which advocate on behalf of homeless individuals by enlisting the cooperation of homeless providers, to improve the accessibility of existing public resources, to maintain statistical data on the homeless population, and to provide supportive services and empowerment strategies to allow these individuals to be integrated into the community through a compassionate Continuum of Care (CoC).

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

1. Fully implement Coordinated Intake and Assessment. The city officially implemented the Coordinated Intake and Assessment system known as "The CALL" on December 1, 2015. Catholic Social Services is the operating agency for the centralized coordinated intake and assessment system and will provide an initial comprehensive assessment of the needs of individuals and families at a single point of entry.
2. Undertake a strategic planning effort to assess the efficacy of the existing shelter to housing system within the CoC, analyze existing systemic and programmatic gaps that may exist and strategically articulate the action steps needed to ensure that the city's vision for ending homelessness comes to fruition.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of New Bedford has two emergency shelters; Sister Rose House for individuals and Harbor House which provides emergency shelter for families. The city also has a network of shelters; for individuals, families with children and victims of domestic violence. The Sister Rose House, emergency shelter has recently relocated to a newly rehabilitated facility in the city's south end and will provide 25 beds for individuals experiencing homelessness. The shelter will also provide job training efforts in culinary arts with a complete commercial grade kitchen.

The city also has a network of transitional housing programs that provide essential stabilization services to individuals and families experiencing homelessness. Catholic Social Services Inc., Sr. Rose Transitional Prog., High Point Treatment Center, Transitional Support Prog., Greater New Bedford Women's Center, Home Port, Southeastern Massachusetts Council on Addiction (SEMCOA), Harmony House, Southeastern Massachusetts Council on Addiction (SEMCOA), Monarch House, Southeastern Massachusetts Council on Addiction (SEMCOA), Wrap House, Southeastern Massachusetts Council on Addiction (SEMCOA), New Chapters, Steppingstone Inc., Graduate Program, Steppingstone Inc., Women's Therapeutic Community, Southeastern Mass. Veterans Housing Program, Inc., GPD - Graduate House, Southeastern Mass. Veterans Housing Program, Inc., Network House, Southeastern Mass. Veterans Housing Program, Inc., Veterans Transition House

The recently completed Grace House transitional housing project provides eleven beds to women in a completely refurbished building, funded in part with HOME funding. A priority of the HSPN and New Bedford's CoC is to move families and individuals out of emergency shelter and transitional housing programs to appropriate permanent housing, with services, if needed, as quickly as possible. The City utilizes both ESG and CoC funded programs to provide essential services to address the housing needs of homeless families and individuals, including several rapid re-housing programs. The City will provide technical support to transitional housing programs which are planning to convert to permanent supportive housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The city will continue to target Emergency Solutions Grant (ESG) funds to support the prevention of homelessness to keep those households at risk of becoming homeless, stably housed and adoption of best practice rapid re-housing activities to help move homeless persons into permanent housing.

The establishment of a coordinated and comprehensive intake and assessment system will ensure that the most vulnerable chronic homeless individuals and families will be prioritized and more quickly and appropriately placed in permanent housing settings.

The city has a strong network of ten (10) CoC funded permanent housing programs that provide two hundred and thirty nine beds of permanent supportive housing, of which one hundred and ninety seven are dedicated for the chronic homeless. Rapidly re-housing individuals and families remains a high priority of the CoC. The CoC funded Transition to Stability Program is a permanent rapid re-housing program. Transition to Stability takes a Housing First approach and will be a critical part of New Bedford's effective homeless response. The program rapidly connects 10 families experiencing homelessness to scattered site long-term rental assistance through a tailored package of assistance that includes the use of time-limited financial assistance and targeted supportive services. Substance abuse remains a leading cause of homelessness in New Bedford; the Step-Up program provides quality permanent housing and employment training opportunities to people with disabilities who are transitioning from homelessness. The Step UP Permanent Housing Program provides a housing rental subsidy coupled with a rigorous personal development program.

Additionally, New Bedford's Homeless Service Providers Network has active organizations that provide housing and wraparound services for various subpopulations. The Veterans Transition House operates shelter, transitional and permanent housing programs and services for veterans and their families. Catholic Social Services operates several family housing programs and collaborates with the New Bedford Housing Authority in seeking project based certificates to ensure long term stability and to prevent individuals and families from becoming homeless again. The New Bedford Continuum includes a variety of McKinney-Vento-funded supportive services programs to assist homeless persons address employment, access to mainstream resources, income growth, financial literacy, fair housing, and other related needs, so that they can obtain and retain housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The city utilizes CDBG, ESG and state resources including; the Massachusetts Emergency Assistance Shelter Program, HomeBASE, and Rental Assistance for Families in Transition in order to prevent low-income individuals and families from becoming homeless. Households are assessed not only for their eligibility for assistance under these resources, but also mainstream resources with the goal of increasing household stability. New Bedford provides targeted ESG funds to continue the prevention of homelessness through prevention-focused case management, targeted financial assistance to address arrearages and prevent eviction, legal assistance, advocacy, and support for housing stability. The city will continue to work with the Homeless Service Provider Network committee on discharge planning to monitor compliance with state discharge plans and locally-created discharge protocols.

Discussion

The City has established broad goals which guide its policy and resource allocations. These goals, articulated within the City's Ten Year Plan to End Homelessness, include:

1. Prevent homelessness for both individuals and families experiencing either episodic or chronic homelessness;
2. Expand the supply of permanent supportive housing targeted to homeless individuals and families;
3. Improve the existing network of emergency shelter and transitional housing;
4. Improve coordination and collaboration among homeless providers to meet the needs of emerging homeless subpopulations;
5. Expand employment opportunities and employment-related services for homeless individuals and families; and,
6. Improve access to mainstream resources for homeless individuals and families.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

New Bedford has adopted public policies and programs that encourage residential investment within the city. These efforts include expedited permitting, government financing to reduce development cost, and high-density zoning regulations. While these public policies have helped with the development of affordable housing, other public policies, many of which are not unique to New Bedford, create barriers to affordable housing. These policies include:

- Hazards in the built environment, such as lead paint
- Perception of possible environmental contamination and costs associated with remediation
- Cost of site assembly of non-conforming urban lots
- Increased construction costs
- Challenges to obtaining clear title on older parcels
- Complexity of financing required to undertake larger projects
- Down payment requirements for conventional loan products
- Affordability gap between income and housing costs

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

During the Action Plan period, the city will promote affordable housing through the utilization of tax taking and receivership properties for affordable housing development sites , through the provision of funding to address environmental hazards (lead paint), and the structuring of HOME funds to maximize affordable housing development. The city will also utilize the Attorney Generals Receivership Program to address blighted properties and create homeownership opportunities.

Discussion

The Department of Planning, Housing and Community Development is working cooperatively with private developers, non-profit developers and community groups in developing initiatives for new affordable housing including utilizing the Low Income Housing Tax Credit (LIHTC) program and other available programs whenever possible, throughout the city.

AP-85 Other Actions – 91.220(k)

Introduction

The Annual Action Plan activities and goals coincide with the priorities identified within the Consolidated Plan. The activities selected for Year 2 funding are those projects that are ready to proceed, able to make immediate impact to low and moderate income persons. Eligible projects selected through the Planning process included investment in capital needs including public streetscape improvements, and public facilities.

The City will also continue to operate its successful home rehabilitation program, emergency repair program and de-leading programs as well as economic development initiatives.

Eligible public service activities were selected through a formal solicitation process, which priorities program to best addressed identified needs.

Actions planned to address obstacles to meeting underserved needs

The greatest obstacle to addressing unmet need is the lack of resources. . The City will seek to maximize the resources available in furtherance of the Year 2 activities.

The City will insure that selected public improvement projects are ready to proceed. Often, public works projects can encounter numerous delays due to public process, design, and weather constraints. To minimize delays, the City has selected those improvements that are able to be undertaken during Year 2.

Actions planned to foster and maintain affordable housing

The City has allocated approximately 25% of its annual CDBG allocation towards the goal of preserving, producing, and improving affordable housing. The City will continue to operate successful housing programs including: emergency repair program, financial assistance program, housing accessibility program, de-leading program and HOME loan program. The City will additionally utilize HOME funds to support the programs and projects of its affordable housing developers.

Actions planned to reduce lead-based paint hazards

The City addresses the goal of reducing lead-based paint hazards through the operation of its housing programs. The City will continue to provide housing rehabilitation funding that requires safe treatment of all lead-based paint hazards. The City has allocated CDBG funds to a de-lead program and a home rehabilitation program.

In addition, the City will insure compliance with HUD and MA lead laws on all homebuyer assistance and developer-driven projects, homeowner and rental.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty efforts as detailed within the Consolidated Plan included:

- Focus on economic growth and investment in high poverty areas;
- Creation of affordable, quality housing;
- Investment in homeownership, which creates wealth;
- Improvement in housing conditions often linked to poor health;
- Emphasis on identification and removal of barriers to education and employment;
- CDBG funding for family and youth supportive services such as childcare, after-school programs, and recreation programs;

The Action Plan includes funding for each of these strategic efforts.

Actions planned to develop institutional structure

The Department of Planning, Housing and Community Development [DPHCD] is the lead department for the development and implementation of the Annual Action Plan (AAP). During the development of the Plan, the DPHCD consulted with key stakeholders, City Departments, and neighboring communities. Throughout the implementation of the AAP, the DPHCD will continue to coordinate with these partners. For example, six CDBG funded projects and the majority of Public Facilities and Infrastructure improvements will be implemented through city departments; additionally, 25 non-profits will operate programs to further the goal of improving the quality of life.

Actions planned to enhance coordination between public and private housing and social service agencies

The City benefits from a strong network of New Bedford-based providers as well as a network of regional housing and human services providers. The City will continue to be actively engaged in Regional Workforce initiatives and the Fall River/ New Bedford Housing Partnership. The Homeless Service Provider Network will be actively supported by the Department of Planning, Housing and Community Development.

Discussion

Within its Master Plan, New Bedford 2020, the City has achieved consensus on priority initiatives, organizational roles, and desired outcomes. The Consolidated Plan identifies the opportunities to invest the federal Entitlement funds in support of the city's master vision. New Bedford is actively pursuing economic development opportunities that capitalize on its strategic location and reflect market opportunities in the current economy; New Bedford continues to support housing programs, capital investments, and human services programs that improve the quality of life for all New Bedford residents.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The City receives CDBG and HOME funds on an annual basis. In addition, the City receives Program Income throughout the year. The City invests these funds into eligible projects as detailed within the Consolidated Plan and corresponding Annual Action Plan.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1.The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	372,977
2.The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3.The amount of surplus funds from urban renewal settlements	0
4.The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5.The amount of income from float-funded activities	0
Total Program Income:	372,977

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - a consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.	95.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The City of New Bedford will only use the forms of investments identified in Section 92.205

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

The City of New Bedford will continue to provide direct assistance in the form of HOME loans to assist low- to moderate-income homebuyer applicants afford homeownership under its Affordable Housing Programs. HOME loans are secured with a recorded deed and a promissory note and a HOME participation agreement between the borrower and the City, and an affordable housing restriction. The City has elected to use the recapture option to comply with the Affordability requirements under §92.254 of HOME rules. The initial buyer must reside in the home as his/her principal residence for the duration of the period of affordability. Pursuant to 24 CFR 92.254(a)(5)(ii), the City requires that the amount of the direct HOME assistance to the buyer be recaptured if:

All or any part of the property or any interest in it is sold, conveyed or transferred during the prescribed Period of Affordability as described in Homebuyer Participation Agreement. The amount of direct HOME assistance is the total amount of HOME assistance that enables the buyer to purchase the unit, including: downpayment and closing cost assistance and the amount that reduces the purchase price from fair market value to an affordable price. The City shall recapture the direct HOME assistance loaned from the net proceeds available from the sale of the HOME-assisted property first before any funds are made available to the borrower. The net proceeds are the sales price minus the repayment of all other mortgage debt senior to City's loan (other than the city funds) and closing costs. The City's Recapture Provisions are located in Appendix II.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

For HOME-funded affordable housing development projects, the City records a HOME Deed Restriction against the property that places a covenant and use restriction. The covenants and restrictions are for the benefit and protection of the City, and enforceable by the City, and bind the current borrower, its successors, assigns, transferees and future owner(s) of the property. The borrower agrees on behalf of itself and its successors and assigns, and each future owner of the property to adhere to all requirements of the HOME Program during the period of affordability. The requirements include, by way of example, but are not limited to: (1) requirements related to rent limitations; (2) requirements related to tenant income, and any required reporting and certification requirements; (3) requirements related to the provision of HOME Program-required tenant and participant protections; (4) requirements related to HOME Program nondiscrimination requirements and Affirmative fair housing marketing requirements.

For HOME-funded homebuyer assistance loans, the Promissory Note, Deed, and Homebuyer

Agreement stipulate the terms for early loan repayment or repayment due to default. The City chooses to recapture the funds if the repayment occurs during the affordability period, rather than to place continued affordability restrictions upon subsequent buyers/owners of the properties. As long as the Borrower remains in compliance with the terms of the Note, the Mortgage, the Loan Agreement and the Affordable Housing Restriction. If the HOME-assisted homebuyer fails to occupy the unit as his or her principal residence (i.e., unit is rented or vacant), or the home was sold or otherwise transferred during the period of affordability and the applicable recapture provision was not enforced, then the project will be considered in noncompliance. The Affordable Housing Restriction (collectively "The Loan Documents"), the HOME loan will be forgiven once the affordability period is complete. A copy of the city's Recapture, Mortgage and Promissory Note forms are attached in Appendix II.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment).

The City has established Written Standards for providing ESG assistance and can be found within the Appendix II.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Catholic Social Services is the agency in New Bedford that is administering the coordinated assessment/centralized intake system for the New Bedford Continuum of Care. The Operational Protocols can be found within the Appendix II.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The ESG award process mirrors the CDBG process both chronologically and functionally. Public notices announce the availability of funding and series of public meetings, an RFP is issued, applications are solicited and evaluated against specific criteria and a draft plan is developed that includes proposed activities/funding levels. Following the 30 day public comment period the City Council takes action to adopt the Action Plan. A technical workshop is conducted to advise/assist subrecipients and a subrecipient agreement is executed by the receiving entity and the city. Award years begin July 1st and conclude June 30th The entire process rendered transparent thanks to the engagement of a community participation plan.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The New Bedford CoC does meet the homeless participation requirement articulated in 24 CFR 576.405(a) and additionally welcomes homeless and formerly homeless individuals through referring member agencies. In addition, the city is reviewing its ESG subrecipient agreement template and assessing how it might incorporate a standard requiring or requesting subrecipients to involve homeless/formerly homeless in meaningful operational decision-making.

5. Describe performance standards for evaluating ESG.

Performance standards are included within the ESG subrecipient agreement. A copy of last fiscal year's template is attached in Appendix II.

APPENDIX I
Citizens Participation Process and Comments

- **FY16 Action Plan Calendar**
- **Public Notices (English, Portuguese & Spanish)**
 - **Public Meeting Minutes**
 - **Letters of Support**



City of New Bedford, Massachusetts
Department of Planning, Housing & Community Development

Action Plan Calendar FY2016

CITIZEN PARTICIPATION:

City Wide Community Meetings:

Tuesday, January 12th 2016 at Carney Academy 6pm – 7:30pm

Public meeting conducted to solicit input for Draft 2016 Action Plan; RFP released

Wednesday, January 13th 2016 at DPHCD 6pm – 7:30pm

Public meeting conducted to solicit input for Draft 2016 Action Plan; RFPs available

ACTION PLAN DEVELOPMENT

Friday, January 15th 2016

Technical Assistance Workshops to assist in developing a proposal (9:00am-CDBG & 10:00am-ESG at DPHCD offices, 608 Pleasant Street, second floor)

Friday, February 12th 2016 - 12 PM

Deadline for all proposals at the Department of Planning, Housing and Community Development, 608 Pleasant Street

Monday, March 28th 2016

Draft Action Plan 2016 published and distributed to public locations
Distribution of Plan to City Council

Monday, March 28th 2016 — Thursday, April 28th 2016

Thirty-day public comment period on Draft Action Plan 2016

Thursday, April 28th 2016

Submission to City Council for vote authorizing Action Plan 2016

Monday, May 2nd 2016

Submission of Final Action Plan 2016 to HUD

Friday, July 1st 2016

2016 CDBG, ESG and HOME fiscal year begins



City of New Bedford, Massachusetts

Mayor Jonathan F. Mitchell

Department of Planning, Housing & Community Development

Patrick J. Sullivan, Director

Community Forums:

How should we spend federal money to improve the City?

The City of New Bedford is hosting

TWO COMMUNITY MEETINGS

to explain and discuss available federal funding programs:

Community Development Block Grant

Emergency Solutions Grant

HOME Program

Come and present your ideas about how these limited funds can be used to serve the residents of New Bedford over the next year. We will discuss these three entitlement programs and provide a forum for citizens to discuss the housing and community development needs of low and moderate income people.

If you intend on applying for funding you are strongly encouraged to attend and participate in one of these forums.

Information will be provided explaining how to submit proposals that will respond to those needs in the coming year. Two times and locations are available:

January 12, 2016

Carney Academy

247 Elm Street

6pm—7:30pm

January 13, 2016

Department of Planning, Housing &

Community Development

608 Pleasant Street

6pm—7:30pm

The City of New Bedford is also hosting an RFP workshop to explain and discuss the RFP (application) and process.

RFP WORKSHOP

Friday, January 15, 2016 at 9am for CDBG and 10am for ESG

This information is available in Spanish or any other language upon request. Please contact Joseph Maia, Community Development Coordinator, at 508-979-1500 or at the Department of Planning, Housing and Community Development, 608 Pleasant Street, New Bedford, MA, for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, pongase en contacto con Joseph Maia, Community Development Coordinator, al 508-979-1500 o en the Department of Planning, Housing and Community Development, 608 Pleasant Street, New Bedford, MA, de alojamiento para esta solicitud."



Cidade de New Bedford, Massachusetts

Alcalde Jonathan F. Mitchell

Gabinete Planeamento, Moradias & Desenvolvimento Comunitario

Patrick J. Sullivan, Diretor

Forum Comunitario: *Como devemos gastar fundos federais no melhoramento da Cidade?*

A Cidade de New Bedford vai levar a cabo

Duas Reunioes Comunitarias

Para explicar e discutir a disponibilidade de programas de fundos federales:

Programa Community Development Block Grant

Programa Emergency Solutions Grant

Programa HOME

Venha e apresente as suas ideias sobre como estes fundos limitados podem ser usados para servir os residentes de New Bedford ao longo do proximo ano. Vamos discutir estes tres programas a que temos direiro e fornecerum forum para os cidades discutirem as necessidades de moradias e desen volvimento comunitario de pessoas com poucos recursos.

Se você pretende aplicar para fundos, é fortemente encorajado participar numa destes fórums.

Informacao sera fornecida explicando como submeter propastas que dao resposta a tais necessidades no proximo ano. Duas datas e locais disponiveis:

12 de Janeiro, 2016

Carney Academy

247 Elm Street

6pm—7:30pm

13 de Janeiro, 2016

Department of Planning, Housing &

Community Development

608 Pleasant Street

6pm—7:30pm

A cidade de New Bedford também está hospedando um workshop RFP para explicar e discutir o processo e RFP (aplicação).

WORKSHOP RFP

Sexta-feira, 15 de janeiro de 2016 às 09:00 para CDBG e 10:00 por ESG

This information is available in Spanish or any other language upon request. Please contact Joseph Maia, Community Development Coordinator, at 508-979-1500 or at the Department of Planning, Housing and Community Development, 608 Pleasant Street, New Bedford, MA, for accommodations for this request.

Esta información está disponible en español en cualquier otro idioma bajo y precios. Por favor pongase encontacto con Joseph Macdonald, Coordinador de desarrollo comunitario, al 508-979-1500 en Departamento de planificación, desarrollo comunitario y vivienda, alojamiento 608 Pleasant Street, New Bedford, MA, para la solicitud."



Ciudad de New Bedford, Massachusetts

Alcalde Jonathan F. Mitchell

Departamento de Planificación, Vivienda y Desarrollo Comunitario

Patrick J. Sullivan, Director

Foros Comunitarios:

Como debemos gastar el dinero federal para mejorar la Ciudad?

La Ciudad de New Bedford está organizando

Dos Reuniones de la Comunidad

Para explicar y discutir programas de financiación federales disponibles:

Subvención para el Desarrollo de Bloque Comunitario

Community Development Block Grant

Subvención para Soluciones de Emergencia

Emergency Solutions Grant

Programa HOGAR- HOME Program

Venga y presente sus ideas acerca de cómo estos fondos limitados pueden ser utilizados para servir a los residentes de New Bedford durante el próximo año. Vamos a hablar de estos tres programas de prestaciones y proporcionar un foro para que los ciudadanos puedan discutir el desarrollo de la comunidad y la vivienda de personas de bajos ingresos.

Si usted tiene la intención de aplicar para la financiación que se le exhorta a asistir y participar en uno de estos foros.

Se proporcionará información explicando cómo presentar propuestas que respondan a esas necesidades el próximo año. Hay dos fechas y lugares:

12 de Enero, 2016

Carney Academy

247 Elm Street

6pm—7:30pm

13 de Enero, 2016

Department of Planning, Housing &

Community Development

608 Pleasant Street

6pm—7:30pm

La ciudad de New Bedford también está organizando un taller RFP para explicar y discutir el proceso y RFP (aplicación).

RFP WORKSHOP

Viernes, 15 de Enero, 2016 a las 9am para CDBG y 10am para ESG

This information is available in Spanish or any other language upon request. Please contact Joseph Maia, Community Development Coordinator, at 508-979-1500 or at the Department of Planning, Housing and Community Development, 608 Pleasant Street, New Bedford, MA, for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, pongase en contacto con Joseph Maia, Community Development Coordinator, al 508-979-1500 o en Department of Planning, Housing y Community Development, 608 Pleasant Street, New Bedford, MA, de alojamiento para esta solicitud."

PUBLIC HEARING COMMENTS:

**MINUTES
of
PUBLIC MEETINGS**

FY2016 ACTION PLAN

COMMUNITY FORUM

Department of Planning, Housing and Community Development

Tuesday, January 12, 2016

Registered Public Meeting Attendees: Patrick Sullivan, Jennifer Clarke and Joseph Maia, DPHCD; David Dumont, Whaling City Youth Baseball League; Peter Costa, NB Homeless Advocates; Joshua Hatcher, Aikido of Bristol County; Erica Scott-Pacheco, South Coastal Counties Legal Services; Debra Lee, Council on Aging; Bernadette Souza, Trips for Kids; Kiara Garcia, Mayor's Youth Council; Stephen Montebault, SEMCOA & SFS; Rosa Medeiros, Steppingstone, Inc.; Gus Santos, NAACP; Brian Pastori, CEDC; Sigute Meilus, CEDC; Mary Rapoza, City of New Bedford Department of Parks, Recreation and Beaches; Danielle Brown, Steppingstone, Inc.; Amy Rapoza, Steppingstone, Inc.; Michael Carvalho, Mayor's Youth Council.

The meeting began at 6:15pm.

Patrick Sullivan, Director of the Planning, Housing and Community Development Department (DPHCD) welcomed the attendees, stated the purpose of the meeting, described the work performed by DPHCD, and that funds must benefit individual and families who are low / moderate income. Mr. Sullivan also introduced staff members Jennifer Clarke, DPHCD Deputy Director and Joseph Maia, DPHCD Grants Compliance Coordinator. These two staff members will be responsible for working with subrecipients thru the RFP process and if funded during the course of the program year.

Mr. Sullivan then described the agenda and purpose of the public meeting. This past year, our Department completed its 5-Year Consolidated Plan 2015-2020 and is now in the 2nd year of the 5-Year process. During the public meeting and presentation, we will be discussing DPHCD'S three (3) funding sources from the Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG), HOME Program and Emergency Solution Grant (ESG), reviewing our overall performance measurements and outcomes for this past program year, obtain input from the audience and community about our Action Plan, and finally discussing the upcoming RFP process.

The Department of Planning, Housing and Community Development is a city department that provides a variety of community services and programs that benefit primarily individuals and households who are low and moderate income. Programs and services include Housing Rehabilitation, Economic Development, Infrastructure Improvements, Parks and Playground Improvements and a variety of different initiatives.

Why are we here? To help with the Request for Proposal (RFP) process but most importantly to get community input / comments and/or engage the community to understand their hidden needs. Through this type of community engagement, it helps our department understand / indentify projects that best meet and address the needs of the community. Mr. Sullivan stressed the crucial importance of community input in guiding our actions, programs and services.

Patrick Sullivan, Director and Jennifer Clarke, Deputy Director, of DPHCD delivered the PowerPoint presentation on the Consolidated Plan and the Action Plan. The presentation summarized the mission of DPHCD and its federal funding sources, described eligible and ineligible activities, discussed projected budgets, and highlighted recent housing and community development projects funded with CDBG, HOME, and ESG funds.

Mr. Sullivan presented the Action Plan calendar and the important dates of the Action Plan process, including the technical assistance workshop. Mr. Sullivan then opened up the floor for questions and comments. All input and comments will be incorporated into the Annual Action Plan.

Brian Pastori of the New Bedford Community Economic Development Center (CEDC) stated that the organization has received CDBG funding for the past several years to help small businesses on Acushnet Avenue to revitalize vacant store fronts. Mr. Pastori thanked DPHCD for their support. CEDC has also participated in an exciting planning process that brings community members together called the Great Neighborhoods Program. This past year, DPHCD helped redevelop a neighborhood park and CEDC will be doing some programming at the new park with funding support through the Cultural Council. Mr. Pastori again thanked DPHCD for their continued support of their programs and services in the North End and asked that DPHCD continues to make the North End a priority in the future.

Gus Santos a local business owner said that he has been involved with the Economic Development Commission and performing some small business development activities. Mr. Santos stated that his concern or focus is on the development of the local minority business pool and trying to access funds for technical assistance and development of an outreach center. Hopefully, this type of activity falls within program guidelines. The city has made some serious steps this past year by providing technical assistance and our group would like to increase or continue with this initiative and ultimately increase the number of small minority businesses. Mr. Santos stated that this past year he has attended every contractor award session in the city and has not seen both the participation and award of contracts to local business or particularly minor business owners. Ultimately, this is not the city's fault because this group of business owners (local and minority) are not attending. Our group is working with businesses to empower them, develop skills, obtain lines credit, build capacity and to become more competitive. Finally, Mr. Santos hoped that this particular activity is something that is eligible and fundable.

Erica Scott-Pacheco of South Coastal Counties Legal Services (SCCLS) stated that they are the only non-profit that provides free legal civil aid to low income households and the elderly in New Bedford. SCCLS's mission is to achieve equal justice for the poor and disadvantaged through the provision of free community legal aid. Mrs. Scott-Pacheco stated that SCCLS has assisted 4000 cases per year that have impacted a total 9000 clients and their family members. Housing related cases is by far the large demand for legal services. Mrs. Scott-Pacheco recognized the partnership between SCCLS and city and thanked DPHCD for its continued financial support. The New Bedford Housing Law Project has helped over 300 cases per year. The need for legal services continues exceed staff capacity especially for housing related cases. Mrs. Scott-Pacheco hopes that SCCLS can continue this partnership with the city and receive CDBG funding.

David Dumont of Whaling City Baseball League said that they are the oldest league in the city and have been in operation for 66 years. The league is open to all city residents. In the last 3 years, the league added another 150 participants and now has a total of 500 children playing. The league has made great strides in the past few years with rehabbing the fields and building a new third field with league funds. Mr. Dumont said that the league would like some financial assistance in the form of a CDBG Grant with completing the work on the third field.

Rosa Medeiros of Steppingstone, Inc. thanked the community for all it's the past support. For many years, Steppingstone has been providing programs and services to individuals with substance abuse disorders and/or homeless on the streets of New Bedford. Further, Steppingstone has been a recipient of Emergency Solutions Grants, Continuum of Care Programs and Rehabilitation funds. Mrs. Medeiros stated that the number of individuals who are homeless and that have substance abuse disorders is increasing. Without addressing both substance abuse and homelessness issues together, we are only

putting a band aid on problem and perpetuating this viscous circle. Steppingstone would like to continue the work it's currently performing and is applying for funds and is requesting to be level funded for existing programs.

Joshua Hatcher of Aikido Dojo of Bristol County represented the Martial Arts non-profit that is located at Howland House and operated by New Bedford native John Araujo Shihan. Aikido is a Japanese non-violence martial art. Mr. Hatcher stated that the Dojo is growing and would like to expand its programs and services to the community. Many Martial Arts programs that children are seeing today are catering to the Mixed Martial Arts (MMA) style that is violent in nature while Aikido and the Martial Arts programs being performed by the Aikido Dojo is based on self defense, conflict resolution and peaceful in nature.

In order to continue to service the community and preserve the Aikido style, Mr. Hatcher stated that funding is needed to continue these efforts and services. The goal this year is to open up a full time children's program (ages 10-14) as well as expand our youth teen and adult programs. The Dojo has been recently active in providing pro-bono instruction or services to the Women's Center and Police Department. Mr. Hatcher believes that the Dojo is providing a needed service to the community but in order to continue, funding is required.

Steve Montembault, VP / COO of Southeast Family Services (SFS) and SEMCOA, Inc. praised DPHCD and the city for its great work and funding support. SFS and SEMCOA are HUD funded programs that have been receiving funding for the past few years. The Harbour House that services 16 homeless families receives ESG funding for the cost of utilities, overhead, maintenance and transportation services. The Women's Residential Program also received funding to help young mothers recovering from addiction with case management and low income housing. Mr. Montembault stated that this program also has received HOME funds to rehabilitate a property to create affordable housing. Mr. Montembault once again thanked the city for its support and stated that these programs would be applying for funds this year.

No additional comments, concerns or suggestions were received.

Finally, the RFP schedule was announced again and that RFPs are available at the DPHCD office and on the website and the technical assistance workshops are scheduled for January 15th.

Mr. Sullivan thanked everyone for coming and adjourned the meeting at 7:15pm.

FY2016 ACTION PLAN

COMMUNITY FORUM

Department of Planning, Housing and Community Development

Wednesday, January 13, 2016

Registered Public Meeting Attendees: Patrick Sullivan, Joseph Maia, DPHCD; Nancy Lawson, Catholic Social Services, Inc.; Peter Costa, NE Homeless Advocates; Jacqueline Bonfiglio-Naja, Buttonwood Park Neighborhood Association; Steve Naja, Buttonwood Park Neighborhood Association; Pamela MacLeod-Lima, The Women's Center; Al Vitale, Youth Theater; Suzanne Smith-Saulneirs, Social Justice Committee & Saint Lawrence Church; Paula Sipple, Coastline Elderly, Inc.; Cindy Ricard, Art Therapy; Allen Ganketo, Nora Alvarez, North Star Learning Center, Inc.; Martha Reed, Catholic Social Services, Inc.; Cynthia Wallquist; New Bedford Department of Community Services, Inc.; Ivone Rego-Cass, Reel Serious; Maria Rozario, Immigrants Assistance Center; Scott Conceicao, New Bedford Police Department; Kristina Da Fonseca, South Coast Fair Housing; Kim Henshaw, Reel Serious; Tracey Saloman, Reel Serious / Alimentos; Allison Yates-Berg, United Way of GNB; Deborah Bastoni, Team Builders; Gail Fontes, YWCA; Joanne Rego, Access, Inc.; Jose Vinagre, Hawthorn Florist; Michele Richardson, Arts Institute; Zach Boyer, Coalition of Social Justice; Shane Burgo; James Lopes; Carlos Felix.

The meeting began at 6:10pm.

Patrick Sullivan, Director of the Planning, Housing and Community Development Department (DPHCD) welcomed the attendees, stated the purpose of the meeting, described the work performed by DPHCD, and that funds must benefit individual and families who are low / moderate income. The City of New Bedford is an Entitlement Community that is a direct recipient of three funding sources: Community Development Block Grant (CDBG), HOME Program and Emergency Solution Grant (ESG). Additional information about the programs, eligibility will be discussed during the power point presentation.

This past year, our Department completed its 5-Year Consolidated Plan 2015-2020 and is now in the 2nd year of the 5-Year process. During the consolidated planning process, DPHCD conducted a needs assessment to better understand the city's community development needs and priorities. The purpose of the community forum meetings is to listen to your thoughts, ideas, and suggestions and see how they align with our 5-year needs and priorities. Along with community input, the DPHCD uses census data and community surveys to guide our decision making process.

Patrick Sullivan, Director and Joseph Maia, Grants Compliance Coordinator, of the Department of Planning, Housing, and Community Development (DPHCD) delivered the PowerPoint presentation on the Consolidated Plan and the Action Plan. The presentation summarized the mission of DPHCD and its federal funding sources, described eligible and ineligible activities, discussed projected budgets, and highlighted recent housing and community development projects funded with CDBG, HOME, and ESG funds.

Mr. Sullivan presented the Action Plan calendar and the important dates of the Action Plan process, including the technical assistance workshop. Mr. Sullivan then opened up the floor for questions and comments. All input and comments will be incorporated into the Annual Action Plan.

A local business owner who has a garage on Cottage Street stated that the streets and sidewalks near his business are dirty with trash and discarded furniture. He stated that he is constantly cleaning the area near his business. His fear is that people will not want to come to New Bedford and support local businesses because of the dirty streets and sidewalks. He would like to apply for a grant to beautify the whole street with possibly flower pots and flags. Mr. Sullivan stated that trash cleanup is a function of the city but that the business owner could possibly apply for the Citi Works Grant in March.

Pamela MacLeod-Lima of the Women's Center said that her program is prohibited from providing stats on the number clients served for the Emergency Solution Grant program due to confidentiality. The Women's Center serves women who are the victims of Domestic Violence. The Center is not opposed to providing data but must ensure that client confidentiality is maintained. Ms. MacLeod-Lima suggested that HMIS programmers eliminate specific questions in the HMIS system that can identify a particular client (i.e. data of birth, social security # and etc.). Essentially, she would like to maintain confidentiality but still be able to provide data on clients served.

Joseph Maia said that he would consult with both Simtech and Housing Works about the issue. Also, the Center already submits quarter reports that provide basic data (i.e. gender, race, ethnicity and type of service provided).

Ivone Rego-Cass of Reel Serious asked if the RFP has changed from last year.

Mr. Sullivan stated that our Department did not make any major changes from last year.

Al Vitale a representative from the Youth Theater stated that the group recently signed a purchase and sales agreement for the First Baptist Church. The theater group will be applying for CDBG funds to replace its existing boiler.

Mr. Sullivan said that he will be meeting with Whale soon to discuss the project. The only challenge is that the boiler needs to be replaced now during the winter and this is in the middle of the program year. These funds will be dispersed after July 1st, 2016. Ultimately, we will have to put our heads together and try to develop a solution.

Joanne Rego of Access, Inc. thanked DPHCD for all the technical assistance that was provided this past year. DPHCD staff helped develop a new tracking systems that recorded the number of developmentally disabled clients that participated in monthly dances while also maintaining confidentiality. With this new tracking system, Access was able to document 50 additional clients served.

Peter Costa of NB Homeless Advocates recommended that the city allocate additional resources and funds to support the Cold Weather Shelter. Mr. Costa was concerned about the homeless during the winter and wanted to make sure that their concerns were heard. He asked that the city to look into the issue.

Nancy Lawson of Catholic Social Services thanked the city and DPHCD for its past support and Emergency Solution Grant and Continuum of Care funding. Ms. Lawson then read a letter of support that describes the number of clients served on a daily basis and stated that without these funds, many of these clients will be at risk of becoming homeless or will continue to remain homeless. Further, Ms. Lawson discussed the benefits of THE CALL and the number of city residents that contacted the coordinated access system in December. During the first month (i.e. December), CSS provided phone

trriage served to 158 unduplicated households from New Bedford seeking homeless services. Finally, Ms. Lawson asked DPHCD to consider their FY2016 ESG RFP for funding.

Suzanne Smith-Saulneirs of the Social Justice Committee & Saint Lawrence Church asked if CDBG or ESG funds could be utilized to fund a sober house and if this was an eligible activity.

Mr. Sullivan stated that as a condition for funding, agencies must first be non-profits and/or have their 501 C 3 status. Further, there are a number of other requirements that agencies must meet in order to be funded. DPHCD will be happy to meet with any agency to discuss these requirements for funds and provide technical assistance to help build their capacity.

Suzanne Smith-Saulneirs of the Social Justice Committee & Saint Lawrence Church asked if CDBG funds could be used for a photo display during AHA. Ms. Smith-Saulneirs is working with a local artist who is taking photographs of the homeless and will be developing a mural.

Mr. Sullivan stated that this could be an eligible activity and recommended that they apply for the Citi Works Grant in March. Further, it is very difficult to determine eligibility until we review your proposal and understand all the details.

Ed Allard of Catholic Social Services & CABH stated that his agency has played a vital role in developing decent, safe and affordable housing. Throughout the past few years, approximately 1,000 families have benefited from our programs and services. For example, DPHCD funded the Oscar Romero House and now the new Sister Rose House. CDBG funds played a critical role in making these projects a reality.

Cindy Ricard of Art Therapy thanked DPHCD for all the technical assistance that was provided this past year and funding. Every year, approximately 100 seniors participate in the Art Therapy Program. On a daily basis, 12-15 seniors participate in the program. Some seniors have participated in the program for the past 15 years. Ms. Ricard stated that she would like to help more seniors participate in the program. Ultimately, without CDBG funding, this program would never exist. I have other private funders but nothing like the CDBG program.

Kristina Da Fonseca of South Coast Fair Housing stated that her organization has recently received a grant from HUD to conduct Fair Housing in the city. Ms. De Fonseca said that since they started conducting outreach, they have been receiving a number of calls related to fair housing violations (i.e. eviction of an 8 month pregnant tenant, disabled client whose landlord is not addressing accessibility issues and/or reasonable accommodations).

Nancy Lawson of Catholic Social Services stressed the importance of prevention programs such as the ESG Program to end or stop evictions. Catholic Social Services will continue to collaborate with South Coastal Legal Services to help stop unwarranted evictions.

Tracey Saloman of Reel Serious & Alimentos stated the she is a former teacher and is in the process of developing a comprehensive support / training program for at risk youth in the local schools. Central to the plan is developing a Café that will be managed and operated by local youth. Ms. Saloman said that they have a possible location for the Café but will need critical resources or funds to purchase kitchen equipment and pay for youth stipends.

Mr. Sullivan stated that this is an interesting concept that could be an eligible activity. However, it is very difficult to determine eligibility until we review your proposal and understand all the details.

DPHCD staff are available to provide Technical Assistance throughout the development phase and even after you open.

Ivone Rego-Cass of Reel Serious stated that last year was their first year receiving CDBG funding and thanked DPHCD for all the Technical Assistance they provided. Ms. Rego-Cass asked if any agency makes either a significant or minor change to their program, does DPHCD have an amendment process?

Mr. Sullivan stated the DPHCD has an amendment process and form.

Ivone Rego-Cass of Reel Serious asked if an agency can apply for both CDBG and Citi Works funds.

Mr. Sullivan said yes. Edward Bates from our Department over sees the program. The Citi Works program has a slightly different timeline in comparison to the CDBG program. For the most part, the Citi Works program is more flexible and grants do not exceed \$2,500.

Suzanne Smith-Saulneirs of the Social Justice Committee & Saint Lawrence Church asked if during the 5-Year planning and input process, the city received or considered funding a community policing program.

Mr. Sullivan said that the CDBG program did fund community policing in the past. We did not receive any specific requests for community policing. However, we have received interest from community groups on Acushnet Ave for this type of service. The main issue(s) are resources and how to cover the entire city. Ultimately, every neighborhood association would like this type of service. Currently, Neighborhoods United has a neighborhood watch group.

No additional comments, concerns or suggestions were received.

Finally, the RFP schedule was announced again and that RFPs are available at the DPHCD office and on the website and the technical assistance workshops are scheduled for January 15th.

Mr. Sullivan thanked everyone for coming and adjourned the meeting at 7:15pm.



NorthStar Learning Centers, Inc.

NorthStar Learning Centers, Inc.

Helping children, youth, and families realize their strengths and dreams

Executive Director's Office:

53 Linden Street
New Bedford, MA 02740
508-991-5907

Business Office and Enrollment:

53 Linden Street
New Bedford, MA 02740
508-984-3384

Early Childhood Centers:

725 Shawmut Avenue
New Bedford, MA 02746
508-996-8531

267 Samuel Barnett Blvd.
New Bedford, MA 02745
508-985-1915

SCHOONER School Age Program:

Ingraham Place
80 Rivet Street
New Bedford, MA 02744
774-992-0122

Youth and Adolescent Services:

53 Linden Street
New Bedford, MA 02740
508-984-3383

Ingraham Place
80 Rivet Street
New Bedford, MA 02744
774-992-0120

Primary Community Partners:

New Bedford Public Schools
Massachusetts 21st Century
Community Learning Centers

March 28, 2016

Mr. Patrick J. Sullivan, Director
Office of Housing and Community Development
City of New Bedford
608 Pleasant Street
New Bedford, MA 02740

Dear Mr. Sullivan:

I have had the opportunity to review the FY16 Action Plan for submission to HUD and would like to use this window for public comment to offer my feedback from two vantage points—(1) as an involved city resident with a personal stake in community revitalization efforts for the benefit of my family and (2) as the head of NorthStar Learning Centers, a New Bedford-based, state-certified *minority nonprofit organization* that grew out of local community action to address the needs of underserved cultural communities residing in the city. From both perspectives, I believe that the Action Plan shows how the City of New Bedford is responding to the needs specified in its five-year FY2015-2020 Consolidated Plan.

Having lived in New Bedford for most of my life, I have a long-term regard for the city's judicious use of Community Development Block Grant and Emergency Shelter funds to promote the social and economic well-being of our city. As a human service provider, I appreciate the fact that the Office of Housing and Community Development staff members have consistently provided technical assistance and support to community-based and grassroots organizations with regard to the funding application process and fulfillment of reporting requirements.

In short, both as a New Bedford resident and as a community-based human service provider, I believe that the Draft Action Plan closely reflects the substance and the spirit of the five-year Consolidated Plan. Thank you for the chance to give feedback.

Sincerely,

A handwritten signature in black ink that reads "Maria A. Rosario". The signature is fluid and cursive, with a long horizontal stroke at the end.

Maria A. Rosario
Executive Director



CITY OF NEW BEDFORD

PARKS, RECREATION & BEACHES

JONATHAN F. MITCHELL, MAYOR



Patrick J. Sullivan, Director
Office of Planning, Housing and Community Development
608 Pleasant Street
New Bedford, MA. 02740

March 30, 2016

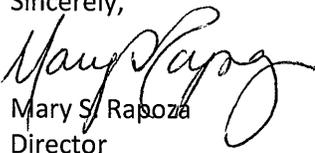
Dear Patrick,

I am writing to support the FY16 Community Development Block Grant (CDBG) Program and the Emergency Solutions Grant (ESG) Program Action Plan for the City of New Bedford. The New Bedford Office of Housing & Community Development's Non-Housing Objectives support and promote vital community-based public services by allowing funded agencies to serve low and moderate income and at risk persons, households and special needs populations. The funding provided by CDBG allows us to deliver services to this community in underserved areas.

Funding provided to us for recreational programs for city residents allows us to provide after school programs at schools in New Bedford with low to very low income populations meeting a vital community need for supervised out of school time educational opportunities. The Kennedy Summer Day Program provides out of school time accommodation for families during the summer months with additional CDBG funds. CDBG funds also allow us to provide summer food to at risk children and youth in the city by providing funds to employ youth to deliver the food and recreation activities in city parks and other sites with our Seasonal Training Employment Program. The seasonal jobs program helps to meet the identified need for job training and job readiness for city youth who receive job coaching throughout the summer months while also providing much needed income for youth and families.

We are blessed to have this funding in our City providing much needed revenue for public services and infrastructure improvements that enhance the quality of life for all City residents. The OPHCD staff is conscientious, thorough and committed to improving the life of residents in the City of New Bedford.

Sincerely,


Mary S. Rapoza
Director

ADMINISTRATIVE OFFICES
181 HILLMAN STREET, BLDG. #3
NEW BEDFORD, MA 02740
PHONE 508-961-3015

MAILING ADDRESS
181 HILLMAN STREET
BOX #9, NEW BEDFORD, MA 02740
FAX 508-991-6175

SOUTH COASTAL COUNTIES LEGAL SERVICES, INC.

Administrative Office
TEL (508) 676-5022
FAX (508) 676-8657

22 Bedford Street, P.O. Box 2507
Fall River, MA 02722-2507

April 15, 2016

Patrick J. Sullivan
Director
Office of Planning, Housing, and Community Development
608 Pleasant Street, 2nd Floor
New Bedford, MA 02740

Dear Mr. Sullivan:

South Coastal Counties Legal Services, Inc. (SCCLS) is pleased to submit a letter of support for the Office of Planning, Housing, and Community Development's Final FY16 Action Plan. The mission of SCCLS is to achieve equal justice for the poor and disadvantaged through community based legal advocacy. Support from the Community Development Block Grant sustains our ability to provide critical civil legal aid on Housing matters to low and moderate income individuals, families, and elders residing in New Bedford.

Generous Community Development Block Grant funding helps keep New Bedford residents from experiencing homelessness and ensures that residents live with dignity in safe, sanitary housing. I urge you to support the City of New Bedford's Final FY16 Annual Action Plan. With your support of this plan, SCCLS can continue to maintain our Housing services in New Bedford and make a difference in our clients' lives. We also recognize numerous other impactful nonprofits providing complimentary services thanks to this funding.

Thank you for your support.

Respectfully,



Susan Nagl
Executive Director

South Coastal Counties Legal Services is funded by individuals, corporations, foundations, and the following partners:



Massachusetts Legal Assistance Corporation





Steppingstone Incorporated

Building a strong foundation for recovery

Men's Recovery Home
466 North Main Street
Fall River, MA 02720
508-674-2788 x202

Woman's Treatment Program
522 North Main Street
Fall River, MA 02720
508-674-2788 x101

Woman's Treatment Program
979 Pleasant Street
New Bedford, MA 02740
508-984-1880

Outpatient Treatment
179 & 279 North Main Street
Fall River, MA 02720
508-679-0033

**Next Step Home Program
Medical Case Management Program**
506 North Main Street
Fall River, MA 02720
508-674-2788 x119

Graduate Program
506 North Main Street
Fall River, MA 02720
508-674-2788 x118

Graduate Program
977 Pleasant Street
New Bedford, MA 02740
508-984-1880

Transition House
542 North Main Street
Fall River, MA 02720
508-674-2788 x118

**First Step Inn
Emergency Shelter Program**
175 North Main Street
Fall River, MA 02720
508-679-8001

Stone Residence
177 North Main Street
Fall River, MA 02720
508-675-4159

Welcome Home Program
5 Dover Street
New Bedford, MA 02740
508-984-7514

April 15, 2016

Mr. Patrick J. Sullivan, Director
Office of Housing and Community Development
608 Pleasant Street
New Bedford, MA 02740

Dear Mr. Sullivan:

I have reviewed the FY 2016 Draft Action Plan and the Draft Consolidated Plan and wish to take this opportunity to comment on the plans during this public comment period. I feel the plans accurately identify and address the needs of our New Bedford community. The plans clearly outline activities that will be funded utilizing Community Development Block Grants (CDBG), Emergency Shelter Grants (ESG), and the HOME Investment Partnership (HOME) Program. It contains recommendations for specific projects and services to address housing, community development, emergency shelter, and homeless needs which are consistent with the needs of New Bedford. Furthermore, I feel these activities identified in the plan will positively impact the quality of life for the City's low and moderate-income residents. Also, these projects and services directly benefit our agency and the population we serve within the city.

As always, we applaud the work of your Department and the City of New Bedford, and your continued dedication to improving this City for all community members!

Sincerely,

Amy Rapoza
New Bedford Women's Program Supervisor
Steppingstone Incorporated



A United Way Agency

Nativity Preparatory School New Bedford



Nativity Preparatory School
66 Spring Street
New Bedford, MA 02740
Tel 508.994.3800
Fax 508.994.3434
www.nativitynb.org

Trips for Kids New Bedford, Inc.
224 Brock Ave.
New Bedford, MA 02740

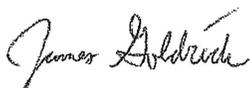
February 5, 2016

Dear Bernadette Souza,

Nativity Preparatory School of New Bedford and Trips for Kids New Bedford have had a terrific partnership over the past several years. As a former teacher supervisor for Nativity during one summer session with T.F.K., I can personally attest that your programming gave our rising 8th grade students a unique, productive, community-oriented, and fun way to be active in the summer. With this in mind, Nativity Prep offers its support for your proposal for the Community Development Block Grant.

We would very much like to continue our partnership during the summer of 2016. Nativity Prep is committed to providing our students transportation to your site locations while the program is in session. At the end of the program, both our students and teacher supervisors will evaluate Trips for Kids New Bedford, Inc.'s program to help the organization continue to support our students and other youth of New Bedford.

Sincerely,


Jay Goldrick
Principal

January 25, 2016

Bernadette Souza
Executive Director
Trips for Kids New Bedford, Inc.
Victory Park Warming House
224 Brock Ave.
New Bedford, MA 02744

Dear Bernadette:

The YWCA Southeastern MA is pleased to continue supporting the work of Trips for Kids in their application to the City of New Bedford Community Development Block Grant for its programming for youth in New Bedford.

YWCA Southeastern MA commits to the following for 2016:

- Provide participants from the YWCA Youth Without Limits Program for one-week of Trips For Kids Programming.
- Provide YWCA staff to recruit and supervise children on site. (\$1,000 in-kind value).
- Provide round trip transportation from the YWCA to Trips for Kids for summer 2016. (\$500.00 in-kind value)
- Assist Trips for Kids with program evaluation.

YWCA Southeastern MA is pleased to work as a community partner with Trips for Kids. This opportunity will provide New Bedford children with a valuable and enriching experience that will expand and broaden their horizons, that otherwise would be unavailable to them. Our children absolutely LOVE this program, and we are so pleased to be able to again offer this program to them this summer.

Sincerely,



Gail Fortes
Executive Director

for every woman



January 26, 2016

Head of School

Sarah Herman

Board of Trustees

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Alison Coolidge Boreiko
Gaelen Canning
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John Quirk
Debby Robbins
Cathy Roberts
Maryellen Shachoy
Cathy Stone
Martha Sullivan
Megan Thomas
Marion Wainer
Sylvia Westphal

To Whom it may Concern,

I write today to support the application of Trips for Kids for the Community Development Block Grant. Trips for Kids has been an important partner program for Our Sisters' School for the past eight years, and we would be pleased to commit to collaborating with Trips for Kids again for the programs described in their application.

Specifically, Our Sisters' School would provide:

- Transportation to and from the chosen sites for three separate days
- Students to participate in the events
- Registration paperwork for all three programs
- Program evaluation collaboration

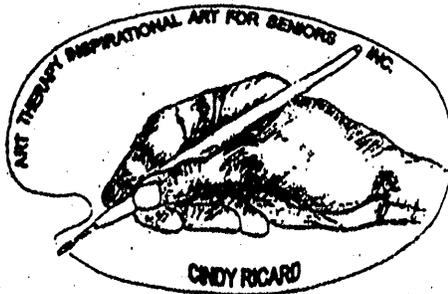
Trips for Kids has opened doors and expanded horizons for our students in so many ways over the years. The staff members are incredible; easily connecting with the students, ensuring safety, and creating programs that our students are truly excited to attend every chance they get. All students are eligible to join the programs Trips for Kids offers and students often select TFK programming as a first choice for after-school programming – making it difficult for us to choose who gets to go!

As a new program (our school opened in September 2008), we have greatly benefitted from our partnership with Trips for Kids. They have made it possible for our students to all learn to ride bicycles and to practice bicycle safety. In addition, they have provided cooking lessons that have helped our students learn to prepare healthy snacks and meals for themselves, their younger siblings and their families. They have also created the type of program where they have taken our urban students to archaeological digs on land reservations and to area farms; places where our students might not otherwise ever venture.

We thank you for your consideration of their application, and I would be more than happy to answer any questions or to provide any additional information about this wonderful program.

Sincerely,

Sarah Herman
Head of School
508-994-1255
sherman@oursistersschool.org



Art Therapy Inspirational Art For Seniors Inc.
P.O. Box 61325 - New Bedford, MA 02748-0325

3-28-16

Executive Director, Patrick Sullivan

The Office of Housing and Community Development, CDBG has funded and helped hundreds of senior citizens in the Art Therapy Inspirational Art for Seniors, program. The senior citizens that participate in the program have developed a special skill in the Arts. Most of the senior artists have a low to moderate income and could never be able to participate in this program without the support of CDBG. This program gives our senior's self confidence and a sense of pride by accomplishing wonderful works of art. By their involvement, they develop a sense of accomplishment and pride.

Art Therapy Inspirational Art for Seniors, Inc. would like to thank CDBG for their support and help in this program and making the senior citizen a generation that can be proud of their legacy that they will leave for generations to come.

Sincerely,

A handwritten signature in cursive script that reads 'Cindy Ricard'. The signature is fluid and elegant, with a large initial 'C' and a long, sweeping tail on the 'd'.

Cindy Ricard
President/Director



Coastline

Caring for the community.

1646 Purchase Street, New Bedford, MA 02740

April 4, 2016

Mr. Patrick Sullivan, Director
Office of Housing and Community Development
608 Pleasant Street
2nd Floor
New Bedford, MA 02740

Letter of Support

Dear Mr. Sullivan:

Coastline Elderly Services, Inc. is pleased to lend its support to the Office of Housing and Community Development on the FY 16 Action Plan. Coastline has had the opportunity to review the Plan which clearly demonstrates the city's commitment in ensuring that services and programs are able to assist many individuals throughout the City of New Bedford.

Funding from the Office of Housing and Community Development has allowed Coastline to provide the Community Mainstream Resources program that assists in decreasing homelessness by linking individuals to federal resources, and funds have also allowed many agencies throughout the city the opportunity to meet the identified needs included in the City's Five-Year Consolidated Plan.

The Plan addresses the priorities and objectives as demonstrated in the City of New Bedford's initiatives. Coastline wholeheartedly supports this plan.

Sincerely,

Paula Shiner
Chief Executive Officer



Catholic Social Services
Diocese of Fall River

January 13, 2016

Patrick J. Sullivan
Director
Department of Planning, Housing & Community Development
608 Pleasant Street
New Bedford, MA 02740

Central Office:

Fall River
1600 Bay Street
P.O. Box M-So Station
Fall River, MA 02724
Ph: 508-674-4681
Fx: 508-675-2224

Satellite Offices:

Cape Cod
261 South Street
Hyannis, MA 02601
Ph: 508-771-6771

New Bedford
238 Bonney Street
New Bedford, MA 02744
Ph: 508-997-7337

Taunton
78 Broadway
Taunton, MA 02780
Ph: 508-824-3264

Rhode Island
Reaching Out
311 Hooper Street
Tiverton, RI 02878
Ph: 401-624-9270

Arlene A. McNamee
Executive Director

RE: Community Forum Comments-ESG Program

Dear Mr. Sullivan:

Catholic Social Services is grateful for the past funding provided by your department for both the HUD ESG and CoC Programs.

On a daily basis, our agency sees clients that are living at and below the Extremely Low (below 30% AMI) Income Level in the New Bedford area. These households are fiscally fragile and at-risk of becoming homeless or who are already homeless. We continue to see an extreme increase in the number of households seeking Homeless Prevention Services.

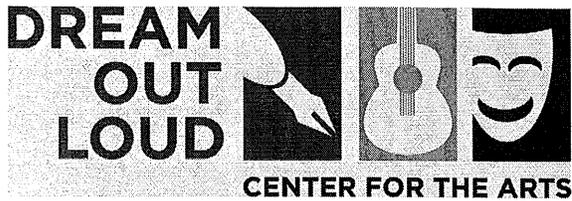
On December 1, 2015 CSS began providing Coordinated Entry Services under The CALL (Coordinated Access to Local Links) for the New Bedford CoC. During the first month, we provided phone triage services to 158 unduplicated households from New Bedford seeking homelessness services, as well as 27 walk in clients. With our current ESG funding from the City, we have already been able to assist 26 households with homeless prevention/rapid re-housing financial assistance services as well as triage screening to over 400 households. We anticipate being to provide an additional 10 families with ESG financial assistance as well as another 400 with triage screening services by the end of the grant year.

We anticipate the opportunity and consideration our application will be given with funding available under the next ESG RRR Application.

Sincerely,

Nancy Lawson
Emergency Solutions Coordinator





1 Johnny Cake Hill
New Bedford, MA 02740

April 7, 2016

Patrick J. Sullivan, Director
Office of Housing and Community Development
608 Pleasant Street
New Bedford, MA 02740

Dear Mr. Sullivan:

On behalf of Dream Out Loud Center, Inc., I would like to extend my support after reviewing the Draft FY 2016 Action Plan.

The Community Development Block Grant funds have been vital to our Teen Creative Careers Program, and have allowed us to service over 100 youth this past year. Our program provides teens with a structured setting that allows them to express their community solutions through creative writing, art, and music. Students communicate their positive messages to a wide demographic audience in the community by performing, producing CD's and distributing publications. Students also attended community events such as AHA and participated in college and career exploratory activities.

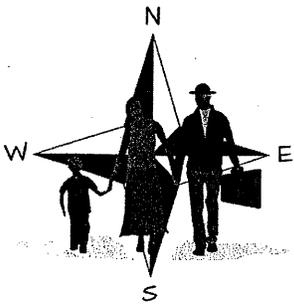
Without funding such as The Community Development Block Grant, many of our students would not have a safe, productive place to attend after-school and would most likely turn to gangs, drugs and other illegal activity that is destructive to our community. The Community Development Block Grant has given our youth the opportunity to become active community members and positive role models for their peers.

I look forward to our continued work together.

Sincerely,


Tracy Furtado
Executive Director

*Thank you for all the
great programs
you support.*



IMMIGRANTS' ASSISTANCE CENTER, INC.

58 Crapo Street - New Bedford, MA 02740 - Tel. 508 996-8113

April 5, 2016

Mr. Patrick J. Sullivan, Director
Office for Housing and Community Development
608 Pleasant Street
New Bedford, MA 02740

Dear Mr. Sullivan:

The Immigrants' Assistance Center (IAC) is pleased to submit a letter of support for the Office of Community Development's Action Plan for FY2016 and the "Final" FY16 Action Plan. The Action Plan describes how federal grant funds and anticipated program income will be used in the coming year to address priority needs and objectives identified in the City's five year Consolidated Plan.

The grant that the IAC receives from Community Development Block Grant allows the IAC to provide social services to the Non-English Speaking residents of the city of New Bedford who are low-income. Through this grant the IAC is able to assist the non-English speakers become aware of regulations, guidelines, programs and give the immigrant community the tools which will allows them to be connected to mainstream resources. In return the immigrant community can facilitate their lives financially, feel less isolated and are able to integrate into the main stream community.

The funds from Community Development Block Grant makes a tremendous impact on the lives of the low income non-English Speakers of the city of New Bedford on a daily basis without the support of CDBG the IAC would not be able to provide assistance to this much needed venerable community.

I strongly urge you to support the City of New Bedford Annual Action Plan for FY 2016 and the "Final" FY16 Action Plan.

Thank you in advance for your support.

Sincerely,



Helena DaSilva Hughes
Executive Director
HDSH/ad

APPENDIX II

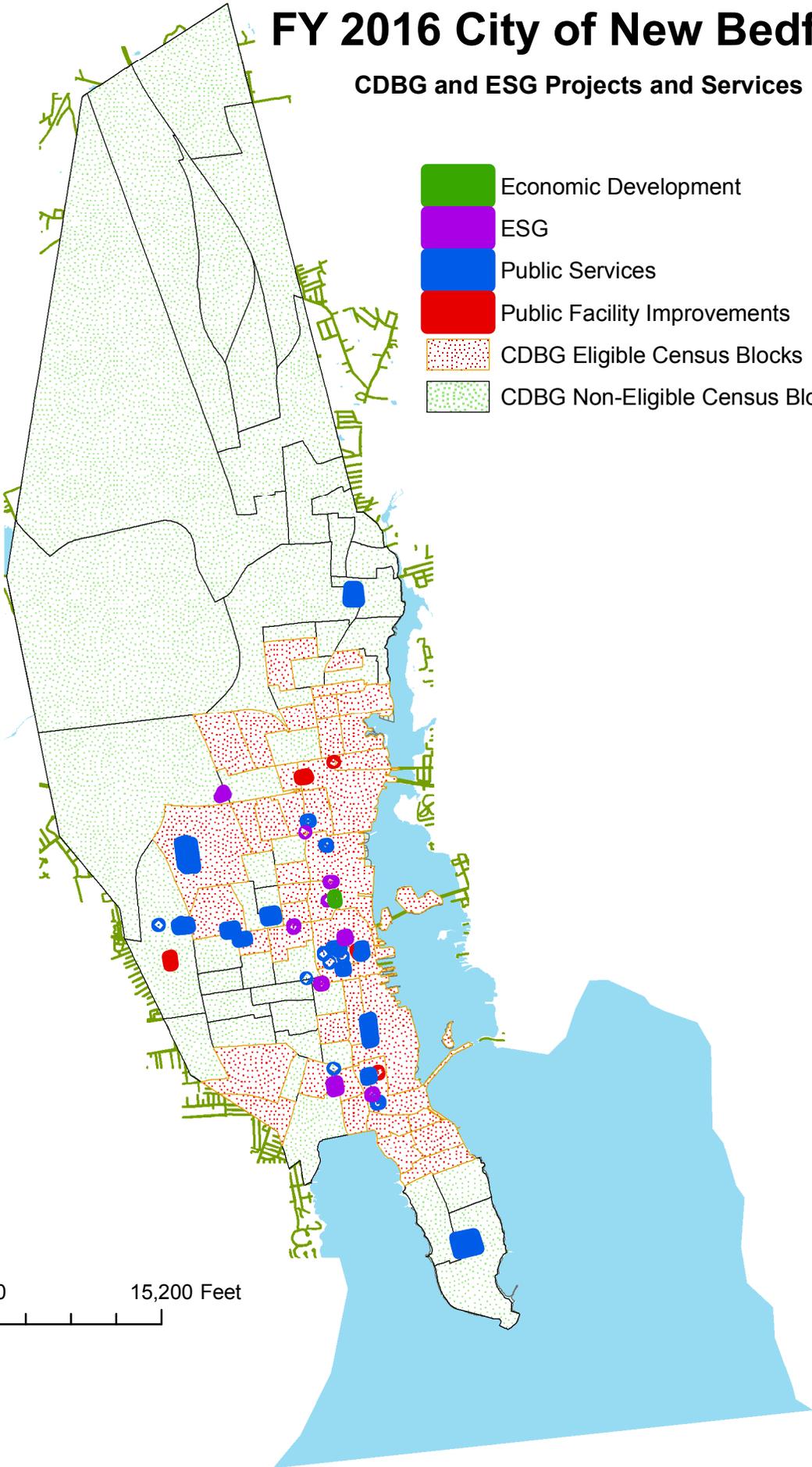
Grantee Unique Forms

- Geographic Distribution Map
- HOME Affordable Housing Restriction
 - HOME Mortgage
 - HOME Promissory Note
 - ESG Written Standards
- ESG Performance Standards for Evaluating
 - Coordinated Entry System & Protocols

FY 2016 City of New Bedford

CDBG and ESG Projects and Services

-  Economic Development
-  ESG
-  Public Services
-  Public Facility Improvements
-  CDBG Eligible Census Blocks
-  CDBG Non-Eligible Census Blocks



0 3,800 7,600 15,200 Feet

STANDARDS FOR PROVISION OF ESG ASSISTANCE IN NEW BEDFORD

1. Standard policies and procedures for evaluating individuals' and families' eligibility for Assistance under ESG.

Per 24 CFR 576.401 ESG sub-recipients must conduct an initial evaluation to determine each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(d) which is pending development by the Continuum of Care (CoC).

The Centralized or Coordinated Assessment process will be based on requirements established by HUD

ESG sub-recipients must re-evaluate the program participant's eligibility and the types and amounts of assistance the participant needs; not less than once every 3 months for participants who are receiving homelessness prevention assistance, and not less than once annually for participants who are receiving rapid re-housing assistance.

At the sub-recipient's discretion, re-evaluations may be conducted more frequently than required by 24 CFR 576.401 and may also be incorporated into the case management process which must occur not less than monthly for homeless prevention and rapid re-housing participants – See 24 CFR 576.401(e) (i). Regardless of which timeframe is used, re-evaluations, must at minimum, establish that:

- The program participant does not have an annual income that exceeds 30 percent of median family income for the area, as determined by HUD; and the program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance. To determine if an individual or family is income eligible, the sub-recipient must examine an individual or family's annual income to ensure that it does not exceed the most current area income limits.

Note: Annual income must be below 30% at the time of the initial evaluation.

- When the program participant's income or other circumstances change (*e.g.*, changes in household composition) that affects the program participant's need for assistance under ESG, the sub-recipient must re-evaluate the program participant's eligibility and the amount and types of assistance the program participant needs.

Sub-recipients must assist each program participant, as needed, to obtain appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; housing stability case management; and other Federal, State, local, or private assistance available to assist the program participant in obtaining housing stability including;

- Medicaid
- Supplemental Nutrition Assistance Program
- Women, Infants and Children (WIC)
- Federal-State Unemployment Insurance Program
- Social Security Disability Insurance (SSDI)
- Supplemental Security Income (SSI)
- Child and Adult Care Food Program, and
- Other mainstream resources such as housing, health, social services, employment, education services and youth programs that an individual or family may be eligible to receive

2. Standards for targeting and providing essential services related to street outreach.

ESG funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are *unwilling or unable* to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term “unsheltered homeless people” means individuals and families who qualify as homeless under paragraph (1) (i) of the “homeless” definition under 24 CFR Part 576.2.

As outlined in 24 CFR Part 576.101, essential services consist of:

- a) Engagement;
- b) Case management;
- c) Emergency health services – only when other appropriate health services are inaccessible or unavailable within the area;
- d) Emergency mental health services – only when other appropriate mental health services are inaccessible or unavailable within the area;
- e) Transportation; and
- f) Services for special populations.

ESG Sub-recipients must determine an individual's or family's vulnerability and unwillingness or inability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funds are used to assist those with the greatest need for street outreach assistance.

3. Policies and procedures for admission, diversion, referral, and discharge by emergency

a. Emergency Shelter Definition

The term Emergency Shelter was revised by 24 CFR Part 576.2 to mean "any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. This definition excludes transitional housing. However, projects that were funded as an emergency shelter (shelter operations) under the FY 2010 Emergency Shelter Grants program may continue to be funded under the emergency shelter component under the Emergency Solutions Grants program, regardless of whether the project meets the revised definition.

b. Admission, Diversion, Referral and Discharge

Consistent with Section (a) of this document, ESG sub-recipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG funded components (e.g. rapid re-housing or homeless prevention assistance) and/or referred for other mainstream resources.

ESG sub-recipients must determine that individuals and families meet criteria (1), (2), (3), or (4) of the Homeless Definition and rate the individual or family's vulnerability to ensure that only those individuals or families that have the greatest need for emergency shelter assistance receive ESG funded assistance.

ESG sub-recipients must also reassess emergency shelter participants, on an ongoing basis, to determine the earliest possible time that they can be discharged to permanent housing.

c. Safety and Shelter Needs of Special Populations

ESG funds may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.

Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG sub-recipients must develop and apply written policies to ensure the safety of program participants through the following actions:

- All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and/or receives ESG assistance will be kept secure and confidential

- The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and
- The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the sub-recipient and consistent with state and local laws regarding privacy and obligations of confidentiality

In addition, ESG sub-recipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:

- **Lead-Based Paint Requirements.** The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under ESG program and all housing occupied by program participants. All ESG sub-recipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing AND homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
- **Structure and Materials.** The shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
- **Access.** The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
- **Space and Security.** Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
- **Interior Air Quality.** Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.
- **Water Supply.** The shelter's water supply should be free of contamination.
- **Sanitary Facilities.** Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
- **Thermal Environment.** The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.

- **Illumination and Electricity.** The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
 - **Food Preparation.** Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
 - **Sanitary Conditions.** The shelter should be maintained in a sanitary condition.
 - **Fire Safety-Sleeping Areas.** There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
 - **Fire Safety-Common Areas.** All public areas of the shelter must have at least one working smoke detector.
4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

ESG funds may be used to provide essential services to individuals and families who are in an emergency shelter. Essential services for participants of emergency shelter assistance can include case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations.

ESG sub-recipients are responsible to assess an individual or family's initial need for emergency shelter and must re-assess their need on an ongoing basis to ensure that only those individual or families with the greatest need receive ESG funded emergency shelter assistance.

Upon completion and implementation of the CoC's centralized or coordinated assessment system, ESG recipients shall be required to use that system to help determine an individual or families need for emergency shelter or other ESG funded assistance.

5. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

Coordination to assist the homeless and prevent homelessness will come from the leadership of the statewide Continuum of Care. Active engagement and membership in the statewide CoC or local homeless coalition is strongly encouraged. The CoC will further engage and coordinate resources amongst other entities to improve current programs and funding.

6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

The key to the success of any program is a screening and assessment process, which thoroughly explores a family's or individual's situation and pinpoints their unique housing and service needs. Based upon the assessment, families and individuals should be referred to the kinds of housing and services most appropriate to their situations and need.

Once in place, a centralized or coordinated assessment system will help to better match individuals and families with the most appropriate assistance. Under homelessness prevention assistance, funds are available to persons below 30% of Area Median Income (AMI), and are homeless or at risk of becoming homeless.

ESG funds can be used to prevent an individual or family from becoming homeless and/or regain stability in current housing or other permanent housing. Rapid re-housing funding will be available to those who are literally homeless to ultimately move into permanent housing and achieve housing stability.

7. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

Standards for both homelessness prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following:

- Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD.
- The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.
- The rental unit must meet minimum habitability standards found at 24 CFR 576.403.
- There must be a rental assistance agreement and lease between property manager and tenant as well as the owner of property and ESG sub-recipient.
- No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period, and
- Rental assistance may not be provided to a participant who is currently receiving replacement housing payments under Uniform Relocation Assistance

Per 24 CFR 576.106 (e), ESG sub-recipients may make rental assistance payments only to an owner with whom the sub-recipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the sub-recipient a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.

Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

Short-term rental assistance is assistance for up to 3 months of rent. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.

The maximum amount of rental assistance provided and, an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance and the level of financial resources available to the ESG sub-recipient.

9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, sub-recipients may use ESG funds to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:

- Rental application fees
- Security deposits
- Last month's rent
- Utility deposits

- Utility payments
- Moving costs, and
- Some limited services costs

Consistent with 24 CFR 576.105 (c), ESG sub-recipients shall determine the type, maximum amount and duration of housing stabilization and/or relocation services for individuals and families who are in need of homeless prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.

Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and/or relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA) during the period of time covered by the URA payments.

Performance Standards for Evaluating ESG

Performance Standards

The Emergency Solutions Grant funding emphasizes emergency shelter and homelessness prevention and rapid re-housing activities.

The City of New Bedford will evaluate ESG activities through the following two measurement systems:

1. **Outcome Based Evaluation:** All ESG funded agencies are required to provide qualitative and quantitative measures to aid in evaluation and to monitor progress during participation enrollment in ESG activities. Each program is required to select an outcome (from a mandated outcome list) that is aligned with the programs core services. Programs will track how many of their clients achieved the outcome and report on it to the City in quarterly reports. Outcome performance will be considered in all funding application processes as part of the overall score.
2. **HMIS:** The information in HMIS will be used to determine how well programs are meeting the objectives of ESG. ESG activities are held to adhere with HUD data and technical standards and HUD performance thresholds. These include: participant length of stay in the ESG program, percent of participants leaving emergency shelter (ES) for transitional housing (TH) or permanent housing, percent of participants leaving transitional for permanent housing, percent of participants leaving ES and/or TH with increased access to mainstream services, percent of participants in ES and/or TH leaving with employment, percent of participants in ES and/or TH leaving with increased income. All these measures are captured, followed over time and analyzed using the Homeless Management Information System (HMIS). Performance standards and outcome measures for emergency shelter and homelessness prevention and rapid re-housing activities should include, at least, the following: greater stability in housing, increased self-sufficiency, improved budget planning and financial management.



OPERATIONAL STANDARDS

Coordinated Entry System

November 2015



OPERATIONAL STANDARDS for THE CALL

OVERVIEW.

THE CALL [Coordinated Assessment to Local Links] is a process set up for the three Continuums of Care [CoC] within Bristol County— New Bedford’s CoC [Homeless Service Providers Network—HSPN], Fall River’s CoC [Homeless Service Providers Coalition], and the Greater Bristol County/Attleboro/Taunton/Coalition to End Homelessness’ CoC [GBCATCH]. The participating programs within each of these CoCs will work cooperatively to provide a single point of intake and initial assessment. This will assist residents in the continuums by meeting their housing needs with more efficiency. THE CALL will also comply with the goals and regulations of the Emergency Solutions Grant (ESG) and the HEARTH (Homeless Emergency Assistance and Rapid Transition to Housing) Act.

Referrals to housing services and providers will be completed through a single source coordinated throughout each CoC. CSS (Catholic Social Services) is responsible for the operations of THE CALL which will be the initial source for intake and initial assessment. All agencies receiving CoC funding for housing related programs will be required to participate. Other programs within the CoCs are encouraged to participate. Oversight of the program process will be provided by an advisory committee comprised of representatives of the three Continuums of Care. Each Continuum may conduct their own monitoring of the program.

PROCESS.

THE CALL consists of three distinct components:

- Telephone entry into homeless systems and completion of vulnerability index
- Placement in housing, either emergency, transitional, or permanent and placement on waiting list for housing within participating agencies
- Monitoring and evaluation to ensure efficacy of the process

1. CALL CENTER

Telephone calls

THE CALL shall be accessible by dialing 1-800-HOMELESS. All calls coming into the call center will be handled as follows: a client in need of housing assistance will immediately be referred to THE CALL staff. If no staff is available, the caller will be prompted to leave contact information and THE CALL staff will return their call. Once THE CALL staff is connected with the caller, they will undergo an initial client assessment and basic information will be entered into HMIS (Homeless Management Information Systems) by THE CALL including: name, contact phone number or email address and other core information: date of birth, social security number and mother’s maiden name.

Subpopulations

If the client is under extreme life threatening duress or involved in a domestic violence situation, they will immediately be connected with appropriate resources including: police, Safelink, local domestic violence shelters.

If the client is a veteran, the client will be referred to the appropriate veteran's agencies. The client will also be placed in an emergency shelter if needed and the receiving agency will refer for appropriate veteran services.

All clients will be served on a case by case basis with the goal being to locate resources for the client.

Strategic Placement

The following order will be used when assessing each individual client based on HUD preferences:

1. Diversion
 - a. Staff on duty will review with the client potential resources they have within their own family and resources
 - b. Staff will review resources used in the past and potential resources that a client could use either temporarily while accessing services or could use to prevent the need for ongoing services
 - c. If sustaining housing is possible, divert to prevention or rapid re-housing
2. Prevention
 - a. Staff will notify a client who may qualify for Prevention services the necessary documentation needed for application. If the client has documentation, an appointment will be scheduled with ESG staff utilizing the centralized CSS Emergency Solutions calendar
 - b. If client does not have documentation then an introductory letter will be mailed to client stating all documentation needed in order to apply for Rapid Rehousing services
3. Rapid Rehousing
 - a. Staff will notify a client who may qualify for Rapid Rehousing services the necessary documentation needed for application. If client has documentation, an appointment will be scheduled with ESG staff utilizing the centralized CSS Emergency Solutions calendar
 - b. If client does not have documentation then an introductory letter will be mailed to client stating all documentation needed in order to apply for Rapid Rehousing services
 - c. If sustaining housing is possible, divert to prevention or rapid re-housing
4. Permanent or Transitional Housing
 - a. Client will complete Vulnerability Index in order to go onto a waiting list for PSH (Permanent Supporting Housing), or Transitional Housing
 - b. Client will be given a score based on need and will referred to an opening in PSH or Transitional Housing based on priority rating which is determined by the vulnerability index
 - c. If there are no openings available client will enter a waiting list which is based on those with the most need
5. Shelter Services
 - a. Staff will attempt to locate shelter for the individual or family based on availability provided to THE CALL each morning
 - b. Staff will assist with providing a family information as to how to access DHCD (Department of Housing and Community Development) assistance for EA (Emergency Assistance) shelter services
 - c. Staff will contact shelters not utilizing the Coordinated Entry system to attempt to locate an opening for immediate service
 - d. If no shelter bed is available individual or family can complete a SPDAT (Service Prioritization Decision Assessment Tool) to determine place on waiting list if bed becomes available after shelter curfew

2. ELIGIBILITY

2.1 Emergency Shelter

- Must be literally homeless according to HUD definitions
- Can be safely maintained in shelter and behavior is not an obstacle to safety
- Registered sex offenders are not eligible
- Families must be referred to Massachusetts (DHCD) Department of Housing and Community Development located within the (DTA) Department of Transitional Assistance before offered other shelter/housing options.
- Emergency Shelter should be reserved for the most vulnerable, hardest-to-serve clients.

2.2 Transitional Housing

- Must be screened for diversion first
- Applicant must be homeless coming from shelter/s and/or streets with income below 30% AMI (Area Median Income).
- Applicant must be able to be safely maintained in the program
- Client cannot be slated for PSH AND
- At least one prior episode of homelessness (except young adults) AND
- Be classified as one of the following special subpopulations:
 - Young adult 18-24
 - Family with children under age 5
 - Substance use disorder
 - Behavioral health disorder
 - Military veteran
 - Fleeing DV and DV the cause of recent homeless episode

2.3 Permanent Supportive Housing

- Must meet HUD definition of literally homeless AND
- Include one family member with a disability
- For HUD CoC-funded units, the priority for housing is given to those household who are defined as chronic homeless with the most barriers to housing

3. NOTIFICATION of VACANCIES

Participating agencies must complete eligibility forms (see addendum) for each participating program. Eligibility forms will be updated annually to reflect the most current bed counts and eligibility criteria. If a new program begins in a participating agency it will be the agency's responsibility to submit the eligibility criteria form to THE CALL a minimum of five (business) days before the program begins.

If a new agency would like to participate with THE CALL they will first need to contact the CoC in their service area and execute an MOU (Memorandum of Understanding) for that Continuum. They will work with that Continuum to ensure they have provided the necessary documentation and information to participate in THE CALL.

All programs including Emergency Shelter, Transitional Housing, Permanent Supportive Housing, Rapid Re-Housing, and Prevention programs are required to report vacancies between 8:30am-9:30am every morning. On Friday, Saturday, and Sunday the on call worker will contact each agency that contains emergency shelter beds by 9:30am and determine how many beds are open for the day in order to place individuals in case of an emergency.

3.1 Emergency Shelter

Providers must hold the vacancy on behalf of the referred client in accordance with the emergency shelter's protocols. If the referred individual or family does not arrive at the shelter to claim a bed by the appointed time the shelter will contact THE CALL and notify that the bed has reopened for the evening.

3.2 Transitional Housing

Staff at the Housing program will determine eligibility and acceptance or rejection into the program within three business days. If the homeless family or individual is accepted, the receiving program must document that acceptance and arrange for move-in within three business days from acceptance. To ensure that vacancies are promptly filled, THE CALL may issue up to three referrals per vacancy.

3.3 Permanent Supportive Housing

After the intake interview, staff will determine eligibility and acceptance or rejection into the program within five business days. If the homeless individual or family is accepted the receiving program must document that acceptance and arrange for move-in as follows:

- Project-Based PSH Program – dependent upon room readiness
- Scattered-Site PSH Program –
 - Dependent upon tenant's acceptance of apartment
 - Dependent upon landlord acceptance of tenant
 - Dependent upon inspection of unit, repairs and re-inspection as applicable

To ensure that vacancies are promptly filled, THE CALL may issue up to three referrals per vacancy.

4. CLIENT/CONSUMER CHOICE – PREFERENCE AND DECLINE POLICY

Due to limited resources within each Continuum clients/consumers are not able to decline a referral and continue to receive services except under very limited circumstances, as all referrals should be appropriate for the client and the receiving programs.

In the case that a client declines a referral for a valid reason as decided by THE CALL and the Receiving Program, THE CALL will, at their discretion, require a case conference to review and resolve rejection decisions by clients. The purpose of the case conference will be to resolve barriers to the client receiving the indicated and desired level of service.

5. PROVIDER DECLINE POLICY

5.1 Emergency Shelters

Emergency Shelters may only decline individuals and families found eligible for and referred by THE CALL under limited circumstances including

- No actual vacancy available
- The household presents with more people that referred by THE CALL
- The Emergency Shelter has determined that the individual or family cannot be safely accommodated

The Emergency Shelter must accommodate the client or provide an appropriate referral and must report the reason for any decisions to reject a client to THE CALL. If the rejected client has not otherwise been accommodated for the night and no appropriate referral can be made, the Emergency Shelter must refer the client back to THE CALL

5.2 Transitional Housing, Rapid Re-Housing, and Permanent Supportive Housing
The above listed housing programs may only decline individuals and families found eligible for and referred by THE CALL under limited circumstances which include the following

- No actual vacancy available
- The Household presents with more people than referred by THE CALL
- The Household has missed two intake appointments
- Based on individual program policies and procedures, the Receiving Program has determined that the individual or family cannot be safely accommodated
- Based on individual program policies and procedures the Receiving Program has determined the individual cannot meet tenancy obligations with the supports provided by the program.
- The Household has not presented at the Receiving Program within five business days from the intake appointment.

Programs may not decline persons with psychiatric disabilities for refusal to participate in mental health services as long as the client reasonably complies with the tenancy and is of no harm to himself or others.

The Continuums of Care have agreed that Providers must accept at least two of every three referrals received from THE CALL.

If the client, referred by THE CALL, has not presented at the Receiving Program within five business days from the intake appointment, the Receiving Program must notify THE CALL and document the lack of follow through by the client. Should client present at or contact the Receiving Program after more than five days from the appointment, the Receiving Program must refer the client back to THE CALL, and the client is placed at the bottom of the Centralized Waitlist.

5.3 Clients declined by all referrals

THE CALL may convene a case conference in the event that a client has been declined by three programs. THE purpose of the case conference will be to resolve barriers to the client receiving indicated level of service. THE CALL will determine which parties will attend the case conference, including but not limited to the Assessment Entity, the receiving Programs, and other Collateral Contacts as determined necessary. THE CALL will then arrange a conference with the client to discuss any alternative options.

6. RETURNS TO EMERGENCY SHELTER OR THE STREETS

If a client/household can no longer be served by a housing program and the Receiving Program has exhausted all of its agency resources, THE CALL should be notified to determine if another placement could be made to prevent a return to emergency shelter or the streets.

7. HOLDING BEDS OR UNITS TO LOCATE CLIENTS

7.1 Emergency Shelter

Once a referral is made, the provider is required to hold a bed until a time as set by the Emergency Shelter's protocols, in order for the individual or household to arrive at the Emergency Shelter.

7.2 Transitional Housing, Permanent Supportive Housing

Once a referral has been made by THE CALL, the Receiving Program is required to hold the unit vacant for three business days in order to locate and inform the individual or household of the availability of housing and arrange the intake

8. GRIEVANCE AND APPEALS POLICIES

All grievance and appeals will be handled within the agency according to their policies and procedures.

All households have the right to appeal eligibility and referrals made by THE CALL. All appeals of this nature should be made in writing and submitted within 10 days of client notification to THE CALL Evaluation Subcommittee of the SOCO (South Coast Regional Network to End Homelessness). The entity receiving the appeal must respond in writing to all appeals within 14 days. Responses must be submitted to THE CALL, Receiving Program and the client.

9. MONITORING

All Continuums of Care may develop their own method for monitoring the effectiveness of THE CALL including agency participation and cooperation with THE CALL.

In addition The Southcoast Regional Network to End Homelessness [SoCo] will institute a way in which to measure the effectiveness of THE CALL. SoCo will follow any HUD implemented regulations and performance measures and standards regarding Coordinated Entry.

10. DOCUMENTS

THE CALL will utilize uniform documentation for initial assessment, vulnerability index, and other procedures. The following documentation will be provided to all agencies within THE CALL as well as the Continuums of Care utilizing THE CALL. The documentation will be part of the written standards and procedures. The documentation is subject to change as necessary in order to most effectively serve the clients.

The following documents will be used and are included within the ADDENDUM to these Policies and Procedures:

- THE CALL Initial Assessment
- SPDAT
- Flow Chart for Family Seeking Shelter
- Flow Chart for Individual Seeking Shelter
- Daily Bed Count

ADDENDUM

- Appendix A Definitions
- Appendix B HUD Definitions of Homelessness
- Appendix C Housing Strategies and Components
- Appendix D THE CALL Initial Assessment
- Appendix E SPDAT (*Service Prioritization Decision Assessment Tool*)
- Appendix F Flow Chart for Family Seeking Shelter
- Appendix G Flow Chart for Individual Seeking Shelter
- Appendix H Daily Bed Count Form

Appendix A Definitions

Chronically Homeless (HUD Definition):

- (1) An individual who: (i) is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years; and (iii) can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;
- (2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or
- (3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

Disability (HUD Definition):

A Physical, Mental or Emotional Impairment, including impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that is expected to be long-continuing or of indefinite duration, substantially impedes the individual's ability to live independently, and could be improved by the provision of more suitable housing conditions; includes: Developmental Disability Defined in §102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 USC 15002) – a severe, chronic disability that is attributable to a mental or physical impairment or combination AND is manifested before age 22 AND is likely to continue indefinitely AND reflects need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated. An individual may be considered to have a developmental disability without meeting three or more of the criteria listed previously, if individual is 9 years old or younger AND has a substantial developmental delay or specific congenital or acquired condition AND without services and supports, has a high probability of meeting those criteria later in life.

HIV/AIDS Criteria Includes the disease of acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

Literally Homeless (HUD Homeless Definition Category #1):

- (1) Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Appendix B HUD Definition of Homelessness

Category 1	Literally Homeless	Individuals who lack a fixed, regular, and adequate night time residence, meaning:
		<ul style="list-style-type: none"> ▪ Have a primary residence that is a public or private place not meant for human habitation; ▪ Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing and hotels/motels paid for by charitable organizations or by federal/state/local government programs); or ▪ Is exiting an institution where s/he has resided for 90 days or less <i>and</i> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
Category 2	Imminent Risk of Homelessness	Individual or family who will imminently lose their primary nighttime residence, provided that:
		<ul style="list-style-type: none"> ▪ Residence will be lost within 14 days of the date of application for homeless assistance; ▪ No subsequent residence has been identified; <i>and</i> ▪ The individual or family lacks the resources or support networks needed to obtain other permanent housing.
Category 3	Modified McKinney-Vento	Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
		<ul style="list-style-type: none"> ▪ Are defined as homeless under the other listed federal statutes; ▪ Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application; ▪ Have experienced persistent instability as measured by two moved or more during the preceding 60 days; <i>and</i> ▪ Can be expected to continue in such status for an extended period of time due to special needs or barriers
Category 4	Attempting to Flee Domestic Violence	Any individual or family who:
		<ul style="list-style-type: none"> ▪ Is fleeing, or is attempting to flee, domestic violence ▪ Has no other residence; <i>and</i> ▪ Lacks the resources or support networks to obtain other permanent housing

Appendix C Housing Strategies and Components

Housing Strategies/ Components	Targeted Population	Eligible Activities
Permanent Supportive Housing	Literally homeless individuals with disabilities and families with one member who has a disability	Acquisition, Rehabilitation, New Construction, Leasing, Rental Assistance, Transition (leasing), Tenant Based Rental Assistance, Sponsor-Based Rental Assistance, Project Based Rental Assistance, Vacancies and Property Damage, Supportive Services: Annual assessment of service needs, assistance with moving costs, case management, child care, education services, employment assistance or job training, food, housing search and counseling services, utility deposits, legal services, life skills training, mental health services, outpatient health services, outreach services, substance abuse treatment services, transportation
Rapid Re-housing Transitional Housing Supportive Services Only	Literally homeless individuals and families	
Street Outreach	Literally homeless individuals and families	Engagement, Case Management, Emergency Health Services, Emergency Mental Health Services, Transportation
Emergency Shelter		Essential services: case management, child care, education services, employment assistance or job training, legal services, life skills training, mental health services, outpatient health services, substance abuse treatment services, transportation; Renovation, Shelter Operations, Assistance required under "URA"
Rapid Re-housing		Housing relocation and Stabilization services: financial assistance - moving costs, rent application fees, security deposits, last month's rent, utility deposit, utility payments; services - housing search and placement, housing stability case management, mediation, legal services, credit repair; short (3 months)/ medium (4-24 months) rental assistance;
Homeless Prevention		six months of rental arrears

Appendix D THE CALL Initial Assessment



THE CALL INITIAL CONTACT

DATE: Click here to enter a date. TIME: Click here to enter

STAFF: Click here to enter text.

ON CALL: YES NO

FIRST NAME Click here to enter text.	MIDDLE NAME Click here to enter text.	LAST NAME Click here to enter text.
DATE OF BIRTH Click here to enter text.		
CONTACT NUMBER Click here to enter text		
SECOND CONTACT NUMBER Click here to enter text.		
LAST KNOWN ADDRESS Click here to enter text		
MOTHER'S MAIDEN NAMES Click here to enter text		

PRIMARY LANGUAGE:

ENGLISH SPANISH PORTUGUESE HAITIAN/CREOLE

OTHER

TELL ME A LITTLE ABOUT YOUR CURRENT SITUATION

Click here to enter text

ARE YOU ABLE TO RETURN TO WHERE YOU WERE STAYING LAST NIGHT UNTIL OTHER ARRANGEMENTS CAN BE MADE? Explain

Click here to enter text

DO YOU HAVE INCOME YES NO LIST AMOUNT

DO YOU HAVE A DOCUMENTED DISABILITY YES NO

HOW LONG HAVE YOU BEEN HOMELESS LESS THAN ONE YEAR
 OVER ONE YEAR

FAMILY COMPOSITION

NUMBER OF PERSONS IN HOUSEHOLD	NUMBER	NUMBER OF ADULTS	NUMBER.
CHILD	Choose an item	AGE Click here to enter	
CHILD	Choose an item	AGE Click here to enter	
CHILD	Choose an item	AGE Click here to enter	
CHILD	Choose an item	AGE Click here to enter	

OUTCOME:

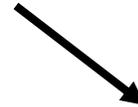
- DIVERSION
- PREVENTION APPOINTMENT SCHEDULED
- RAPID REHOUSING APPOINTMENT SCHEDULED
- PLACED ON THP WAITING LIST
- PLACED ON PSH WAITING LIST
- PLACED IN SHELTER Choose an item.
- NO BED AVAILABLE
- DID NOT QUALIFY FOR SERVICES

Appendix E SPDAT (Service Prioritization Decision Assessment Tool)

- Add up the "1s" from all later pages, and enter at right.
- If the VI = 10 or greater, client is recommended for a PSH or Housing First Assessment.
- If the VI = 6-9, client is recommended for a [Rapid Re-housing Assessment](#).
- If the VI = 0-4, client is not recommended for a [Housing and Support Assessment](#).

VULNERABILITY INDEX SCORE (VI Score)

Place Total in box below at conclusion of interview



TRIAGE FORM – INDEX

DO ANY OF THESE SITUATIONS APPLY TO YOU?	15
WHAT HOUSING WAITLISTS WOULD YOU BE ELIGIBLE FOR	15
WAITLIST PLACEMENT – ALL FIELDS ARE REQUIRED	16
CLIENT ID (FOR HOH OR UNACCOMPANIED INDIVIDUAL)	17
BASIC TRIAGE QUESTIONS	19
HOMELESS OR IMMINENT RISK CLIENTS, including RRH	20
HOMELESS PREVENTION	20
VULNERABILITY INDEX	21
REFERRAL DECISION	23
FOLLOW-UP FORM	24

Referring Agency:	_____
Agency Address (incl. city/state/zip):	_____
Name of Staff who completed this form:	_____
Phone of Staff:	_____
Email of Staff:	_____
Date of Referral mm/dd/yyyy:	/ /

DO ANY OF THESE SITUATIONS APPLY TO YOU? (choose one only, the most important (○ = ●))

- | | | | |
|---|----|--|----|
| <input type="radio"/> Elderly, or Disabled | 1 | <input type="radio"/> Need to leave High-Crime Neighborhood | 12 |
| <input type="radio"/> Displacement for Witness Protection/Hate Crime | 2 | <input type="radio"/> Aging out of Child/Teen Services | 13 |
| <input type="radio"/> Section 236 or Displaced by Gov't Action | 3 | <input type="radio"/> Release from institution into Homelessness | 14 |
| <input type="radio"/> Displacement due to Domestic Violence | 4 | <input type="radio"/> Registered Sex Offender | 16 |
| <input type="radio"/> Displacement due to Health Code Violations | 5 | <input type="radio"/> Local Resident | 17 |
| <input type="radio"/> Displacement due to Urban Renewal | 6 | <input type="radio"/> Local Employee | 18 |
| <input type="radio"/> Displacement due to Natural Disaster / Fire / Water | 7 | <input type="radio"/> Community-Based Housing Certification | 19 |
| <input type="radio"/> Rent-Burdened despite Full-Time Employment | 8 | <input type="radio"/> Homeless due to Health Care/Medical Costs | 10 |
| <input type="radio"/> Rent-Burdened despite Part-Time Employment | 15 | <input type="radio"/> Veteran | 20 |
| <input type="radio"/> Displacement by Landlord or Market Forces | 9 | <input type="radio"/> Seeking reunification after treatment | 21 |
| <input type="radio"/> Internal Transfer (already live here) | 11 | <input type="radio"/> Unaccompanied Youth - Throwaway Runaway | 22 |

WHAT HOUSING WAITLISTS WOULD YOU BE ELIGIBLE FOR? (choose as many as seem appropriate)

<u>INDIVIDUALS</u>	<u>FAMILIES</u>	<u>UNACCOMPANIED YOUTH</u>
<input type="radio"/> ES <input type="radio"/> TH <input type="radio"/> PH <input type="radio"/> Domestic Violence <input type="radio"/> Substance Abuse Wet Shelter <input type="radio"/> Substance Abuse Long Term <input type="radio"/> Veterans <input type="radio"/> Special Needs <input type="radio"/> MH <input type="radio"/> HIV <input type="radio"/> DD <input type="radio"/> Other	<input type="radio"/> ES <input type="radio"/> 2BR <input type="radio"/> 3BR <input type="radio"/> 4BR <input type="radio"/> 5BR <input type="radio"/> 6BR <input type="radio"/> 7+ <input type="radio"/> TH <input type="radio"/> 2BR <input type="radio"/> 3BR <input type="radio"/> 4BR <input type="radio"/> 5BR <input type="radio"/> 6BR <input type="radio"/> 7+ <input type="radio"/> PSH <input type="radio"/> 2BR <input type="radio"/> 3BR <input type="radio"/> 4BR <input type="radio"/> 5BR <input type="radio"/> 6BR <input type="radio"/> 7+ <input type="radio"/> Domestic Violence: <input type="radio"/> 2BR <input type="radio"/> 3BR <input type="radio"/> 4BR <input type="radio"/> 5BR <input type="radio"/> 6BR <input type="radio"/> 7+ <input type="radio"/> Substance Abuse: <input type="radio"/> 2BR <input type="radio"/> 3BR <input type="radio"/> 4BR <input type="radio"/> 5BR <input type="radio"/> 6BR <input type="radio"/> 7+ <input type="radio"/> Veterans <input type="radio"/> 2BR <input type="radio"/> 3BR <input type="radio"/> 4BR <input type="radio"/> 5BR <input type="radio"/> 6BR <input type="radio"/> 7+ <input type="radio"/> Special Needs: <input type="radio"/> MH <input type="radio"/> HIV <input type="radio"/> DD <input type="radio"/> Other	<input type="radio"/> Pregnant / Parenting <input type="radio"/> Runaway / Castaway <input type="radio"/> Special Needs: <input type="radio"/> MH <input type="radio"/> HIV <input type="radio"/> DD <input type="radio"/> Other

Triage for Possible Placement and Referral – with Vulnerability Index

WAITLIST PLACEMENT – ALL FIELDS ARE REQUIRED (Vulnerability Index to be completed by CSS staff)

<input type="radio"/>	Head of Household's FIRST Name in the boxes below, write your <u>first</u> name <u>as it appears on your birth certificate</u>
<input type="radio"/>	Head of Household's MIDDLE Name write your <u>full</u> middle name, not just the initial
<input type="radio"/>	Head of Household's LAST Name (ex: Baez-Gonzalez)

<input type="radio"/>	<input type="radio"/> Yes <input type="radio"/> No Have you ever served in the military?	<input type="radio"/>	<input type="radio"/> Yes <input type="radio"/> No Have you or anyone in your HH experienced DV?						
<input type="radio"/>	Head of Household's SOCIAL SECURITY NUMBER	<input type="radio"/>	GENDER						
<input type="radio"/>		<input type="radio"/>	Head of Household's DATE OF BIRTH						
<input type="radio"/>		<input type="radio"/>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; text-align:center;">Month</td> <td style="width:33%; text-align:center;">Day</td> <td style="width:33%; text-align:center;">Year</td> </tr> <tr> <td style="width:33%;"></td> <td style="width:33%;"></td> <td style="width:33%;"></td> </tr> </table>	Month	Day	Year			
Month	Day	Year							

ETHNICITY Also provide your race at right!	RACE: Asian , Black, White, Native American, Pacific Islander, Multi-racial Do NOT write Spanish, Hispanic, Latino here – and do NOT write your country!
<input type="radio"/> <input type="radio"/> Hispanic <input type="radio"/> non-Hispanic	<input type="radio"/>

<input type="radio"/>	YOUR MOTHER'S MAIDEN NAME
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<input type="radio"/>	YOUR HOME TELEPHONE	<input type="radio"/>	SECOND TELEPHONE (if you have one)
-----------------------	----------------------------	-----------------------	---

<input type="radio"/>	YOUR EMAIL ADDRESS
-----------------------	---------------------------

<input type="radio"/>	WHERE CAN WE REACH YOU A YEAR FROM NOW? <input type="radio"/> same address as shown on the opposite side of this page
<input type="radio"/>	Answer this: Address is <input type="radio"/> a P.O. Box <input type="radio"/> a street address - include any apartment # <input type="radio"/> a "care of" address
<input type="radio"/>	If "Care of" include the care of person's name in the address line below: ex: "c/o Smith, 19 Flower St #4"
<input type="radio"/>	City, State, and Zip Code:

<input type="radio"/>	SECOND CONTACT or MAILING ADDRESS <input type="radio"/> same address as above
<input type="radio"/>	Answer this: Address is <input type="radio"/> a P.O. Box <input type="radio"/> a street address - include any apartment # <input type="radio"/> a "care of" address
<input type="radio"/>	If "Care of" include the care of person's name in the address line below: ex: "c/o Smith, 19 Flower St #4"
<input type="radio"/>	City, State, and Zip Code:

<input type="radio"/>	TOTAL HOUSEHOLD SIZE include yourself	<input type="radio"/>	# of Bedrooms	<input type="radio"/>	How much money does your family receive in a year?						
<input type="radio"/>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; text-align:center;"># Adults</td> <td style="width:25%; text-align:center;"># Children</td> <td style="width:25%; text-align:center;">Total #</td> </tr> <tr> <td style="width:25%;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> </tr> </table>	# Adults	# Children	Total #				<input type="radio"/>	bedrooms	<input type="radio"/>	\$ _____ , _____ .0 0
# Adults	# Children	Total #									

<input type="radio"/>	INCOME SOURCES fill in the circles next to any income source that your household currently receives <input type="radio"/> = <input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/> Job <input type="radio"/> Pension <input type="radio"/> Unemployment <input type="radio"/> SSI <input type="radio"/> SSDI <input type="radio"/> SS Retirement <input type="radio"/> Veteran's Payments <input type="radio"/> Other <input type="radio"/> GA/TANF/TAFDC/Welfare <input type="radio"/> Disability <input type="radio"/> Worker's Comp <input type="radio"/> Child Support/Alimony <input type="radio"/> Food Stamps

<input type="radio"/>	MOBILE RENTAL ASSISTANCE Do you <u>currently</u> have rental assistance that you can use to pay rent in <u>our</u> building?
<input type="radio"/>	<input type="radio"/> I will not bring rental assistance <input type="radio"/> Section 8 voucher <input type="radio"/> MRVP <input type="radio"/> AHVP <input type="radio"/> VASH or similar <input type="radio"/> Temp. assistance _____

<input type="radio"/>	ACCOMMODATIONS – DO YOU NEED
<input type="radio"/>	<input type="radio"/> Wheelchair Access <input type="radio"/> No-Steps Unit <input type="radio"/> First-Floor Unit <input type="radio"/> Reasonable Accommodation <i>based on disability or language barrier</i>

Triage for Possible Placement and Referral – with Vulnerability Index

CLIENT ID (FOR HOH OR UNACCOMPANIED INDIVIDUAL)

NAME, INCLUDING SUFFIX (JR, SR, III, etc.)		N/A	Client does not know	CR	I only got a partial name, streetname, or codename	Data not collected – unacceptable answer
Full Legal First Name						
Full Middle Name	<input type="radio"/> Client <u>definitely</u> does not have a middle name!					
Last Name						
Suffix?	<input type="radio"/> Sr <input type="radio"/> Jr <input type="radio"/> II <input type="radio"/> III <input type="radio"/> IV <input type="radio"/> V <input type="radio"/> VI <input type="radio"/> VII <input type="radio"/> VIII	<input type="radio"/>				

MOTHER'S MAIDEN NAME (last name before she was married) _____

SOCIAL SECURITY NUMBER

				-															
--	--	--	--	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DATE OF BIRTH (m/d/y)

		/			/				
--	--	---	--	--	---	--	--	--	--

SSN ASSESSED

Full SSN Partial SSN
 Doesn't Know/Doesn't Have CR

DATE OF BIRTH TYPE

Full DOB Partial / Approximate DOB
 CDNK CR

Vulnerability Index (VI)

OPTIONAL:

Telephone Number _____
 _nd . . .

IDENTITY WAS VERIFIED

Yes
 No

HoH SIGNED A RELEASE of INFORMATION

Yes
 No

STATE-ASSIGNED ID FOR BENEFITS OR HEAD OF HOUSEHOLD'S ALIEN REGISTRATION # (if applicable)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

GENDER

Male Female Other
 Transgendered M to F Transgendered F to M CDKN CR

ETHNICITY *

Hispanic / Latino
 Non-Hispanic / Non-Latino
 CDNK
 CR

RACE(s) you may select two races if client is multi-racial

American Indian or Alaskan Native White
 Asian CDNK
 Black / African American CR
 Native/Hawaiian or Other Pac Islander

*Hispanic = " Spanish, Cuban, Mexican, Puerto Rican, South or Central American, Other Spanish culture of origin."

LONG TERM CONTACT ADDRESS AND PHONE IF CLIENT IS TO APPLY FOR ES, TH, OR SUBSIDIZED/AFFORDABLE HOUSING – client may be placed on a waitlist, so will need to be contacted in future.

Street and Apt # or PO Box					
City		State		Zip 9 digit preferred	-
Move In Date		Move Out Date			

Total household size, including HoH		Annual income		Income sources	
-------------------------------------	--	---------------	--	----------------	--

Triage with Vulnerability Score and Waitlist Placement

Have you ever served in the Military?

TYPE OF DISCHARGE

<input type="radio"/> Yes	<input type="radio"/> CDNK	<input type="radio"/> Did Not Ask	<input type="radio"/> General	<input type="radio"/> Medical	<input type="radio"/> Other
<input type="radio"/> No	<input type="radio"/> CR	<input type="radio"/> Honorable	<input type="radio"/> Dishonorable	<input type="radio"/> Bad conduct	

IF YOU ARE NOT A VETERAN, ARE YOU:

THE SPOUSE or PARTNER (PRESENT OR FORMER) OF A VETERAN?

THE CHILD OF A VETERAN?

<input type="radio"/> The spouse or partner (present or former) of a veteran?	<input type="radio"/> The child of a veteran?
---	---

HoH HAS HEALTH CONDITIONS LASTING > WEEK?

Yes No CDNK CR

SPECIFY THE DISABILITIES (You will list them again on a later page – i.e. you'll be asking the client twice):

Substance Use: Alcohol only Substance use: Drugs only Substance Use: **Both Alcohol and Drug**
 Developmental Disability
 HIV/AIDS
 Mental Health Issues Physical Disability
 Other Chronic Health Condition _____
(ex: diabetes, high blood pressure, Hep C, Alzheimer's, COPD)

CHRON HOMELESS: DOES ANY ADULT IN THIS HOUSEHOLD HAVE A DISABILITY AND HAS BEEN 1. HOMELESS 4 TIMES IN THE PAST 3 YEARS OR ELSE 2. CONTINUOUSLY HOMELESS FOR 1 YEAR OR MORE?

Yes No CDNK CR

If you have answered "Yes" to the last two questions, this client/household is CHRONICALLY HOMELESS.

RECORD OF PAST ENTRIES

<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____

RECORD OF PAST ENTRIES

<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____
<input type="radio"/>	_____	<input type="radio"/>	_____

OTHER ASSISTANCE PROVIDED?

RAFT
 HOMEBASE
 SPECIFY: _____

TYPE OF ROOM DESIRED:

HOUSING STATUS AT ENTRY (if you do not provide housing for this family, what would the client's status be?)

<input type="radio"/> Category 1: Homeless	<input type="radio"/> At-Risk of Homelessness – Homeless Prevention Programs only
<input type="radio"/> Category 2: Housing Loss in 14 Days (at imminent risk)	<input type="radio"/> Stably Housed
<input type="radio"/> Category 3: Homeless only under other federal statutes	<input type="radio"/> CDNK (will not be eligible for Rapid Re-Housing or Homeless Prevention)
<input type="radio"/> Category 4: Fleeing domestic violence	<input type="radio"/> CR (will not be eligible for Rapid Re-Housing or Homeless Prevention)

RELEASE FROM INSTITUTION? not applicable (not institutionalized)

- will be homelessness if released from current institutional stay (prison, hospital, foster home, group home, etc.)
- will be at risk of homelessness if released from current institutional stay (prison, hospital, foster home, group home, etc.)

BASIC TRIAGE QUESTIONS

Where did you stay last night?	Based on Response:
<input type="checkbox"/> With a friend/family member/other doubled up situation	skip to Homeless or Imminent Risk, including RRH
<input type="checkbox"/> A hospital <input type="checkbox"/> Jail/prison <input type="checkbox"/> Juvenile detention facility <input type="checkbox"/> In a foster care/group home <input type="checkbox"/> In a substance abuse treatment facility <input type="checkbox"/> In housing rented by client <input type="checkbox"/> In a hotel/motel	skip to Homeless or Imminent Risk, including RRH
<input type="checkbox"/> In housing owned by client but am at risk or imminent risk	skip to Homeless or Imminent Risk, including RRH or Homeless Prevention or consider Foreclosure Prevention Resources
What brought on your housing crisis? <input type="checkbox"/> Problems with landlord <i>If yes, ask what specific issues are. Interpersonal? Disputes about the unit? Problems being caused by the tenant? Not paying rent? Make a note of the answer. Use this answer to determine what kind of mediation or conflict resolution is necessary.</i>	skip to Homeless or Imminent Risk, including RRH or Homeless Prevention or consider Foreclosure Prevention Resources
<input type="checkbox"/> Have rental arrears <input type="checkbox"/> Have utility arrears If yes, list amount owed: \$ _____ .00	skip to Homeless Prevention
<input type="checkbox"/> Other _____ <i>Ask household to describe "other."</i>	skip to Homeless or Imminent Risk, including RRH or Homeless Prevention or consider Foreclosure Prevention Resources
<input type="checkbox"/> Unable to pay rent for foreseeable future at current location	skip to Referral Decision
<input type="checkbox"/> Experiencing high overcrowding <i>If yes, determine extent of overcrowding in the unit. If situation seems untenable, skip to Diversion Questions.</i>	
<input type="checkbox"/> Violence or abuse occurring in the family's household <i>If the household is in immediate danger, refer them to law enforcement and/or the appropriate domestic violence provider.</i>	
<input type="checkbox"/> Other _____	
<input type="checkbox"/> Yes <input type="checkbox"/> No Based on above info, is client/household homeless (living on the street, staying in an emergency shelter or transitional housing program, fleeing domestic violence) or at-risk of homelessness? <input type="checkbox"/> In a car, on the street, or in another place not meant for human habitation <input type="checkbox"/> In other housing (explain) _____	If Yes, skip to Homeless or Imminent Risk section on next page. If the household is <u>not</u> homeless and not at-risk, refer to other mainstream resources.

Triage for Possible Placement and Referral – with Vulnerability Index

HOMELESS OR IMMINENT RISK CLIENTS, including RRH

<p>What brought on your housing crisis?</p> <p> <input type="checkbox"/> Victim of foreclosure on rental property <input type="checkbox"/> Living in housing that has been condemned <input type="checkbox"/> Unable to pay rent <input type="checkbox"/> Experiencing high overcrowding that can't last. <input type="checkbox"/> Recently evicted or in the process of being evicted from a private dwelling or housing provided by family or friends </p>	
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Are you safe in your current living situation?</p>	<p><i>If no, but household is safe and otherwise eligible for diversion, divert them to RRH or location other than where they are currently staying and make sure that it is somewhere where the household feels safe. Skip to Concluding Questions.</i></p> <p>If household is unsafe, refer to DV program, safe friend or family housing, or RRH.</p>

HOMELESS PREVENTION

<p>What brought on your housing crisis?</p> <p> <input type="checkbox"/> Victim of foreclosure on rental property <input type="checkbox"/> Living in housing that has been condemned <input type="checkbox"/> Unable to pay rent <input type="checkbox"/> Experiencing high overcrowding that can't last. </p>	
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Are you safe in your current living situation?</p>	<p><i>If no, but household is safe and otherwise eligible for diversion, divert them to a location other than where they are currently staying and make sure that it is somewhere where the household feels safe. Alternately, refer to Concluding Questions.</i></p> <p>If household is unsafe, refer to DV program, safe friend or family housing, or RRH.</p>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Is there anyone else you and your family could stay with for at least the next three (3) to seven (7) days if you were able to receive case management services/transportation assistance/limited financial support?</p> <p><i>Help family think through potential places – with family, friends, co-workers. Have them identify what barriers they think exist to staying in a certain location and how they might be overcome.</i></p>	<p><i>If answer to this question is YES, household qualifies for diversion assistance. Skip to Concluding Questions.</i></p> <p><i>If answer to this question is NO and shelter diversion has therefore been ruled out, go to Prevention Questions.</i></p>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Are you safe in your current living situation?</p>	<p><i>If no, admit or refer to emergency shelter.</i></p>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Do you believe you will become homeless within the next seven (7) days?</p>	
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been to a shelter or another homeless assistance program before? If you answered yes to the previous question, what was the name of the program?</p> <p>_____</p> <p>When were you last there? Mm/dd/yyyy ____/____/_____</p>	
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Household income is at or below 30 percent of AMI</p>	
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Has household experienced homelessness in the last 12 months?</p>	

Triage for Possible Placement and Referral – with Vulnerability Index

VULNERABILITY INDEX

1. If Head of Household is ≥ 60 yrs. or older <input type="radio"/> CR to provide DOB	2. If yes, enter "1" →	
2a. Has gone Homeless continuously for at least 12 months? or <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> CDNK <input type="radio"/> CR 2b. Has gone Homeless <u>at least</u> 4 times in the past 3 years? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> CDNK <input type="radio"/> CR	2. If yes to either, enter "1" →	
<input type="radio"/> 3. In the past six months, how many times have you been to the Emergency Room? <input type="radio"/> CR <input type="radio"/> 4. In the past six months, how many times have you had an interaction with the police? <input type="radio"/> CR <input type="radio"/> 5. In the past six months, how many times have you been taken to the hospital in an ambulance? <input type="radio"/> CR <input type="radio"/> 6. In the past six months, how many times have you used a crisis service, including distress centers or suicide prevention hotlines? <input type="radio"/> CR <input type="radio"/> 7. In the past six months, how many times have you been hospitalized as an in-patient, including mental health hospitalizations? <input type="radio"/> CR	If you total the answers 3-7 and it's \geq "4 times", enter a "1" →	
<input type="radio"/> 8. Have you been attacked or beaten up since becoming homeless? <input type="radio"/> CR <input type="radio"/> 9. Have you tried to harm yourself, or threatened to harm yourself, or anyone else, in the last year? <input type="radio"/> CR	If yes to 8/9, enter a "1" →	
<input type="radio"/> 10. Do you have any legal stuff going on right now that may result in you being locked up or having to pay fines? <input type="radio"/> CR	If yes to 10, enter a "1" →	
<input type="radio"/> 11. Does anybody force you or trick you to do things that you do not want to do? <input type="radio"/> CR <input type="radio"/> 12. Do you ever do things that may be considered to be risky, like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't really know, share a needle, or anything like that? <input type="radio"/> CR <input type="radio"/> 13. Types of places you may have slept: which one do you sleep at most often? <input type="radio"/> Shelter <input type="radio"/> Street <input type="radio"/> Vehicle <input type="radio"/> Bus or Subway <input type="radio"/> Beach, River, Park <input type="radio"/> Other	If yes to 11/12, or 13 is something <u>other than</u> "Shelter", enter a "1" →	
<input type="radio"/> 17. Do you have planned activities each day other than just surviving? <input type="radio"/> CR	If yes, enter "1" →	
<input type="radio"/> 18. Do you have any friends, family or acquaintances out of convenience or necessity, but you Don't like their company and you wouldn't hang with them unless you had to? <input type="radio"/> CR <input type="radio"/> 19. Do any of your friends ever take your money, borrow cigarettes, use your drugs/alcohol, or get you to do things you don't really want to do? <input type="radio"/> CR	If yes to <u>either or both</u> , enter "1" →	
<input type="radio"/> 20.	If yes, enter "1" →	
<input type="radio"/> 21. Where do you usually go for health care? <input type="radio"/> CR	If "nowhere", enter "1" →	
<input type="radio"/> 22. Do you have Kidney disease / End Stage Renal disease, or Undergo Dialysis? <input type="radio"/> CR	If yes, enter "1" →	
<input type="radio"/> 23. Do you have History of Frostbite, Hypothermia, or Immersion Foot? <input type="radio"/> CR	If yes, enter "1" →	
<input type="radio"/> 24. Do you have liver disease, Cirrhosis, or End-Stage Liver Disease? <input type="radio"/> CR	If yes, enter "1" →	
<input type="radio"/> 25-33. Look at the Chronic Health Conditions box on the next page. Enter at "1" on that page if you have any of these conditions.		

Triage with Vulnerability Score and Waitlist Placement

<input type="radio"/> 34. Interviewer: do you detect signs or symptoms of a serious health condition even though client denies any of these?		
<input type="radio"/> Substance Use: Alcohol only <input type="radio"/> Substance use: Drugs only <input type="radio"/> Substance Use: Both Alcohol and Drug <input type="radio"/> 35. Have you ever had problems with drug or alcohol use or been told that you had a problem <input type="radio"/> 36. Have you consumed alcohol / drugs every day or almost every day in the past month? <input type="radio"/> 37. Have you used injection drugs or shots in the past six months? <input type="radio"/> 38. Have you been treated for drug/alcohol problems but then returned to drinking or drugs? <input type="radio"/> 39. Have you used non-beverage alcohol like cough syrup, mouthwash, rubbing alcohol, cooking wine, or anything like that in the past six months? <input type="radio"/> 40. Have you ever blacked out because of your alcohol / drug use? <input type="radio"/> 41. Interviewer: do you observe signs or symptoms of alcohol / drug use even if client denies it?	<input type="radio"/> CR	If yes to one or more, enter "1" →
<input type="radio"/> Physical Disability (missing a limb, blind, deaf, in a wheelchair, etc.	<input type="radio"/> CR	If yes, enter "1" →
<input type="radio"/> HIV/AIDS	<input type="radio"/> CR	If yes, enter "1" →
<input type="radio"/> Mental Health Issues <input type="radio"/> 42. Have you ever been taken to a hospital against your will for a mental health reason? <input type="radio"/> 43. Gone to an emergency room because of nerves or feeling shaky or scared? <input type="radio"/> 44. Spoken with a mental health professional in the last six months?	<input type="radio"/> CR	If yes to one or more, enter "1" →
<input type="radio"/> Developmental Disability <input type="radio"/> 45. Had a serious brain injury or head trauma? <input type="radio"/> 46. Ever been told you have a learning disability or developmental disability? <input type="radio"/> 47. Have trouble concentrating, or remembering things? <input type="radio"/> 48. Interviewer: do you detect signs or symptoms of mental illness or brain functioning?		If yes to one or more, enter "1" →
<input type="radio"/> Chronic Health Conditions: <input type="radio"/> Heat stroke/Heat Exhaustion <i>If not already answered above</i> <input type="radio"/> Heart diseases, Arrhythmia, or Irregular Heartbeat <input type="radio"/> Asthma <input type="radio"/> Cancer <input type="radio"/> Diabetes <input type="radio"/> Emphysema <input type="radio"/> Hepatitis C <input type="radio"/> High Blood Pressure <input type="radio"/> Tuberculosis <input type="radio"/> Alzheimer's <input type="radio"/> Other: _____		If yes to one or more, enter "1" →
<input type="radio"/> 49. Have you had any medicines prescribed for you by a doctor that you do not take, or that you sold, misplaced, or had stolen, or where the prescriptions were never filled in the first place? <input type="radio"/> CR		If yes, enter "1" →
!!!!!! If the SA score is "1" AND the Mental Health/Developmental Disability is a "1" AND there is another health condition as well, ENTER a "1" in the BOX AT RIGHT (Tri-morbidity or multiple serious health conditions) →		

IS THIS PERSON PREGNANT?

VICTIM OF DOMESTIC VIOLENCE?

<input type="radio"/> No or N/A <input type="radio"/> Yes If Pregnant, Due Date: ____/____/____	<i>Use same answers as for Adult HoH</i>
<input type="radio"/> 50. Have you ever experienced any emotional, physical, psychological, sexual abuse, or trauma in your life which you did not get help for, and/or which you feel has caused your homelessness?	If yes, enter "1" →
TOTAL VULNERABILITY SCORE (add up the 1s and enter in box at right; also enter this score at top of page 1, then continue below.)	

REFERRAL DECISION

<p><input type="checkbox"/> Yes <input type="checkbox"/> No Does client qualify for RRH "Diversion" assistance?</p> <p>If so, what kind of assistance do they need initially to be successfully diverted?</p> <p><input type="checkbox"/> Landlord mediation</p> <p><input type="checkbox"/> Conflict resolution with potential roommate</p> <p><input type="checkbox"/> Rental assistance -recommended amount \$_____ .00</p> <p><input type="checkbox"/> Utility assistance -recommended amount \$_____ .00</p> <p><input type="checkbox"/> Other financial assistance -recommended amount \$_____ .00</p> <p><input type="checkbox"/> Other assistance Define: _____</p>	<p><i>If no, attempt to make appropriate referrals to other available community/mainstream resources.</i></p> <p><i>If yes, refer to ESG ES, TH, RRH, and Housing Search Advocates.</i></p>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Does client qualify for Homeless prevention assistance?</p> <p>If so, what kind of assistance do they need initially to be successfully rescued at current housing location?</p> <p><input type="checkbox"/> Landlord mediation</p> <p><input type="checkbox"/> Conflict resolution with potential roommate</p> <p><input type="checkbox"/> Rental assistance -recommended amount \$_____ .00</p> <p><input type="checkbox"/> Utility assistance -recommended amount \$_____ .00</p> <p><input type="checkbox"/> Other financial assistance -recommended amount \$_____ .00</p> <p><input type="checkbox"/> Other assistance (Define: _____)</p>	<p><i>If no, attempt to make appropriate referrals to other available community/mainstream resources.</i></p> <p><i>If yes, refer to ESG HP and Housing Search Advocates.</i></p>
<p><input type="checkbox"/> Yes <input type="checkbox"/> No Does client qualify for Housing Search Assistance only?</p>	<p><i>Refer to SSO agencies or www.housingworks.net</i></p>
<p>Does client/hh qualify for:</p> <p><input type="checkbox"/> Emergency Shelter? <input type="checkbox"/> TH?</p> <p><input type="checkbox"/> Dom Violence Shelter? <input type="checkbox"/> PSH?</p>	<p><i>Consult Bed Register and refer to agency or send form to be added to that programs waitlist</i></p>

If client returns in 30 days, pull this form from the files and complete the Follow—Up on the next pages.

FOLLOW-UP FORM

1. Was the household diverted from entering shelter? (If no, skip to question two).

Yes No

If yes, to where:

Friend's house

Family member's housing

Previous housing

Other (please describe): _____

How long were they in this housing? Number of days: _____

2. Did the household receive prevention assistance?

Yes No

What type?

Utility assistance in the amount of \$ _____

Rental assistance in the amount of \$ _____

Security deposit in the amount of \$ _____

Moving costs in the amount of \$ _____

Other \$ _____

After 30 Days...

1. Did they find permanent housing?

Yes No

After 90 Days...

1. Have they come back to shelter/the homeless assistance system since being diverted?

Yes No

2. Are there whereabouts known?

Yes No

3. If they are known, where do they live currently?

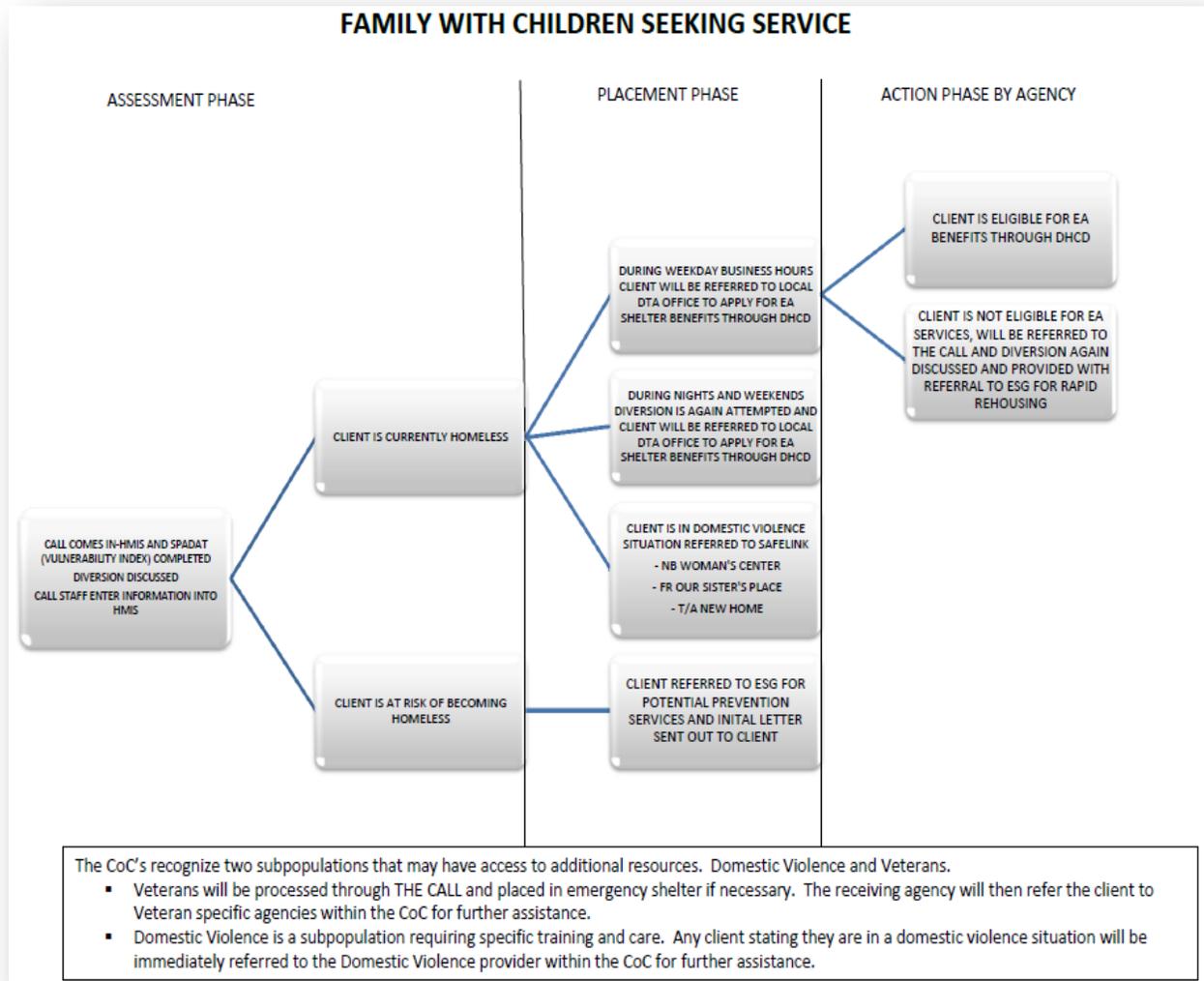
Remained in initial housing

Relocated to different permanent housing unit

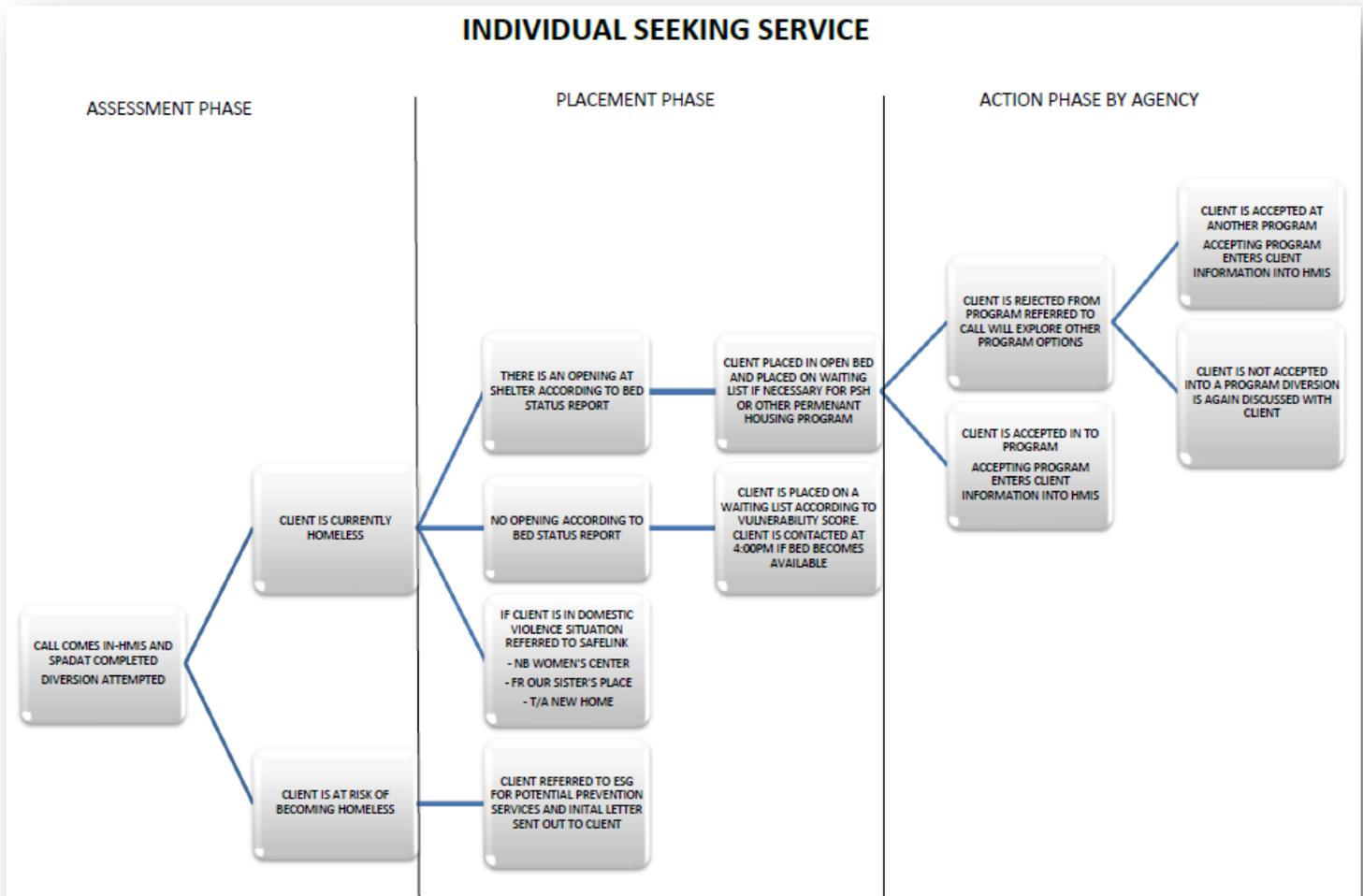
In homeless assistance system

4. Number of Days If they "remained in initial housing" or "relocated to different permanent housing unit," how long have they been there?

Appendix F Flow Chart for Family Seeking Shelter



Appendix G Flow Chart for Individual Seeking Shelter



The CoC's recognize two subpopulations that may have access to additional resources. Domestic Violence and Veterans.

- Veterans will be processed through THE CALL and placed in emergency shelter if necessary. The receiving agency will then refer the client to Veteran specific agencies within the CoC for further assistance.
- Domestic Violence is a subpopulation requiring specific training and care. Any client stating they are in a domestic violence situation will be immediately referred to the Domestic Violence provider within the CoC for further assistance.

•HOME INVESTMENTS PARTNERSHIP PROGRAM
AFFORDABLE HOUSING RESTRICTION

applicant's names with an address of **property address**, New Bedford, Massachusetts (the "Borrower") grants with quitclaim covenants, to The City of New Bedford by and through HAND Corporation, having a mailing address of 133 William Street, New Bedford, Massachusetts, its successors and permitted assigns (the "Lender"), exclusively for the purpose of ensuring retention of housing for occupancy by low income persons and families, the following described Affordable Housing Restriction on a parcel of land located in New Bedford, Massachusetts, said parcel being described in Exhibit A attached ("Premises").

The terms of this Affordable Housing Restriction, authorized by G.L. c. 184, 31-33 and otherwise by law, are as follows:

1. The purpose of this Affordable Housing Restriction is to assure that the Premises will be retained as affordable housing for occupancy by low and very low income families.
2. The Borrower intends, declares and covenants, on behalf of itself and its successors and assigns, that the covenants and restrictions set forth in this Affordable Housing Restriction regulating and restricting the use, occupancy and transfer of the Premises (i) shall be and are covenants running with the Premises, encumbering the Premises for a term of **ten (10) years** following completion of the Project (as defined below), which shall in no event occur later than six (6) months after the date hereof, binding upon the Borrower's successors in title and all subsequent owners of the Premises, (ii) are not merely personal covenants of the Borrower, and (iii) shall bind the Borrower and its successors and assigns (and the benefits shall inure to the Lenders and to any past, present or prospective tenant of the Premises). The Borrower acknowledges that it has received assistance from the Lender in developing the Premises as affordable rental housing, which assistance includes a loan from the Lender under the HOME Investments Partnership program (the "HOME Program"). This Affordable Housing Restriction shall continue in force for its stated term regardless of the prior repayment of such loan.
3. This Affordable Housing Restriction is intended to be construed as an affordable housing restriction as defined in Section 31 of Chapter 184 of the Massachusetts General Laws which has the benefit of Section 32 of said Chapter 184, such that the restrictions contained herein shall not be limited in duration by any rule or operation of law. The Borrower hereby agrees that any and all requirements of the laws of The Commonwealth of Massachusetts to be satisfied in order for this Affordable Housing Restriction to constitute deed restrictions and covenants running with the land shall be deemed to be satisfied in full and that any requirements of privity of estate are intended to be satisfied, or in the alternative, that an equitable servitude has been created to insure that this Affordable Housing Restriction runs with the land.
4. Each and every contract, deed or other instrument hereafter executed conveying the Premises or portion thereof shall expressly provide that such conveyance is subject to this Affordable Housing Restriction, provided, however, that the covenants contained herein shall survive and be effective regardless of whether such contract, deed or other instrument hereafter executed conveying the Premises or portion thereof provides that such conveyance is subject to this Affordable Housing Restriction.
5. The Premises shall be used for **#of multi-family units** of multi-family rental housing and **#of owner occ units** occupied by the owner, for a total of **total # of units** (the "Project"). Each unit in the Project shall contain complete facilities for living, sleeping, eating, cooking and sanitation which are to be used on other than a transient basis. Each unit in the Project shall meet the housing quality standards set forth in the regulations of the Department of Housing and Urban Development as 24 C.F.R. 882.109 or any successor thereto.
6. (a) The Borrower shall not discriminate on the basis of race, creed, color, sex, age, handicap, marital status, sexual preference, national origin or any other basis prohibited by law in the lease, use and occupancy of the Project or in connection with the employment or application for employment of persons for the operation and management of the Project. The Borrower shall not discriminate against, or refuse to lease, rent or otherwise make available units in the Project to, a holder of a certificate of family participation under the Federal Rental Certificate Program (24 C.F.R. Part 882) or a rental voucher under the Federal Rental Voucher Program (24 C.F.R. Part 887) or a holder of a comparable document evidencing participation in a HOME Program tenant-based assistance program because of the status of the prospective tenant as a holder of such certificate of family participation, rental voucher or comparable HOME Program tenant-based assistance document.

(b) The Borrower shall adopt and submit to Lender for approval resident selection policies and criteria acceptable to Lender that:
 - (i) Are consistent with the purpose of providing housing for Low-Income Families and Very Low-Income Families, as defined below and required herein;
 - (ii) Are reasonably related to HOME Program eligibility of prospective tenants and to the prospective tenants' ability to perform the obligations of the Borrower's form lease;
 - (iii) Give reasonable consideration to the housing needs of Families that would have preference under 24 CFR 960.211 (Federal selection preferences for admission to public housing); and
 - (iv) Provide for (x) the selection of residents from a written waiting list in the chronological order of

their application, insofar as practicable and (y) the prompt written notification to any rejected applicant of the grounds for any rejection.

7. (a) During the term of this Affordable Housing Restriction, the Project rental units, to be defined as **# of restr. units** in the Project shall be leased exclusively to Families (as defined below) whose annual incomes are less than sixty percent (60%) of the median income for the Area (as defined below) ("Very Low-Income Families") based on family size as determined by the U.S. Department of Housing and Urban Development ("HUD"). A "Family" is defined as one or more individuals occupying a unit and satisfying the standards adopted by HUD for the so-called Section 8 Program under the United States Housing Act of 1937 and promulgated at 24 C.F.R. Part 812. The "Area" is defined as MSA. A Family's annual income shall be the anticipated total income from all sources received by the Family head and spouse (even if temporarily absent) and by each additional member of the Family (other than children under the age of 18 years), including all net income derived from assets for the 12-month period following the effective date of certification of income. Annual Income specifically includes and excludes certain types of income as set forth in, and shall be determined in accordance with, 24 C.F.R. 813.106 (or any successor regulations).

(b) Additionally, the monthly rent charged to tenants of the Project shall not exceed the lesser of:

- (i) The fair market rent for existing housing for comparable units in the Area as established by HUD under regulations promulgated at 24 C.F.R. 888.111 (or successor regulations), less the monthly allowance for the utilities and services (excluding telephone) to be paid by the tenant; or
- (ii) An amount equal to thirty percent (30%) of the monthly adjusted income of a Family whose gross income equals sixty-five percent (65%) (or such higher or lower percentage as may be established by HUD pursuant to applicable regulations under the HOME Program) of the median income for the Area, as determined by HUD, with adjustment for the number of bedrooms in the unit, as provided by HUD. In determining the maximum monthly rent that may be charged for a unit under this clause (ii), the Borrower shall subtract from the above amount an allowance for any utilities and services (excluding telephone) to be paid by the resident. Monthly adjusted income shall equal one-twelfth of adjusted income. Adjusted income shall be as defined in 24 C.F.R. 813.102 using assumptions provided by HUD.

(c) If at any time less than the required percentage of units in the Project are leased, rented or occupied by Very Low Income Families as a result increases in the incomes of existing tenants, the next available units shall all be leased, rented or otherwise made available to a Very Low Income Families until the required percentage of units occupied by Very Low Income Families is again obtained. Subject to the foregoing, available units shall be leased, rented or otherwise made available to Low Income Families. In addition to the foregoing, a Family who no longer qualifies as a Low Income Family as a result of increased income must pay as monthly rent the lesser of (x) the maximum amount payable by the Family under the laws of the City of New Bedford or The Commonwealth of Massachusetts or (y) thirty percent (30%) of the Family's monthly adjusted income (as defined above) as recertified annually.

8. The Borrower represents, warrants and covenants that the determination of whether a Family meets the income requirements set forth herein shall be made by Borrower at the time of leasing of a unit in the Project and thereafter at least annually on the basis of the current income of such Family. Borrower shall maintain as part of its Project records copies of all leases of units in the Project and all initial and annual income certifications by tenants of the Project. Within 60 days after the end of each calendar year of occupancy of any portion of the Project, the Borrower shall provide to the Lender annual reports consisting of certifications regarding the annual and monthly gross and adjusted income of each Family occupying a unit at the Project. With respect to Families who moved to the Project in the prior year, the annual report shall also include certifications regarding the annual and monthly gross and adjusted incomes of such Families at the time of their initial occupancy at the Project. The annual reports shall be in a form approved by the Lender and shall contain such supporting documentation as the Lender shall reasonably require. In addition to the foregoing, Borrower shall keep such additional records and prepare and submit to Lender such additional reports as Lender may deem necessary to ensure compliance with the requirements of this Affordable Housing Restriction and of the HOME Program.

9. Prior to initial occupancy of the Project and annually thereafter as part of the annual reports required under Section 8 above, Borrower shall submit to Lender a proposed schedule of monthly rents and monthly allowances for utilities and services for all units in the Project. The rent schedule shall include both the maximum rents applicable to units under Subsections 7(b) and 7(c) above as well as the actual rents to be charged to over-income Families under Subsection 7(d) above. Such schedule shall be subject to the approval of Lender for compliance with the requirements of Section 7 above. After approval of a schedule of rents and allowances by Lender, rents shall not be increased without the Lender's prior written approval of either (x) a specific request by Borrower for a rent increase or (y) the next annual schedule of rents and allowances. Notwithstanding the foregoing, rent increases shall be subject to the provisions of outstanding leases and shall not be implemented without at least 30 days' prior written notice by Borrower to all affected tenants.

10. The Borrower shall not include in any lease for a unit in the Project any of the following provisions:

- (i) Agreement by the tenant to be sued, to admit guilt or to a judgment in favor of the Borrower in a lawsuit brought in connection with the lease.
- (ii) Agreement by the tenant that the Borrower may take, hold, or sell personal property of household

members without notice to the tenant and a court decision on the rights of the parties. This prohibition, however, does not apply to an agreement by the tenant concerning disposition of personal property remaining in the unit after the tenant has moved out of the unit. The Borrower may dispose of such personal property in accordance with state law.

- (iii) Agreement by the tenant not to hold the Borrower or the Borrower's agents legally responsible for any action or failure to act, whether intentional or negligent.
- (iv) Agreement of the tenant that the Borrower may institute a lawsuit without notice to the tenant.
- (v) Agreement by the tenant that the Borrower may evict the tenant or household members without instituting a civil court proceeding in which the tenant has the opportunity to present a defense, or before a court decision on the rights of the parties.
- (vi) Agreement by the tenant to waive any right to a trial by jury.
- (vii) Agreement by the tenant to waive the tenant's right to appeal, or to otherwise challenge in court, a court decision in connection with the lease.
- (viii) Agreement by the tenant to pay attorney's fees or other legal costs even if the tenant wins in a court proceeding by the Borrower against the tenant. The tenant, however, may be obligated to pay costs if the tenant loses.

All leases for units in the Project shall be for terms of not less than one (1) year, unless by mutual agreement between the tenant and Borrower, and shall require tenants to provide information required for the Borrower to meet its reporting requirements hereunder. Borrower may not terminate the tenancy or refuse to renew the lease of an occupant of the Project except (i) for serious or repeated violation of the terms and conditions of the lease; (ii) for violations of applicable federal, state or local law; or (iii) for other good cause. Any termination or refusal to renew must be preceded by not less than thirty (30) days by Borrower's service on the tenant of a written notice specifying the grounds for the action.

11. The Borrower may not sell, transfer or exchange all or any portion of the Project without the Lender's prior written consent.

12. The Borrower shall not demolish any part of the Project or substantially subtract from any real or personal property of the Project except in conjunction with renovation or rehabilitation of the Project or construction of a new project on the Premises, in either case subject to the prior written consent of the Lenders, which consent may be granted or withheld in the Lenders' sole judgment. The Borrower shall not permit the use of any residential unit for any purpose other than rental housing.

13. The Borrower represents, warrants and agrees that if the Project, or any part thereof, shall be damaged or destroyed, the Borrower (subject to the approval of the lender(s) which will provide the financing) will use its best efforts to repair and restore the Project to substantially the same condition as existed prior to the event causing such damage or destruction, and the Borrower represents, warrants and agrees that the Project shall thereafter continue to operate in accordance with the terms of this Affordable Housing Restriction.

14. Any use of the Premises or activity thereon which is inconsistent with the purpose of this Affordable Housing Restriction is expressly prohibited. Borrower shall carry out each activity provided for in this Agreement in compliance with all applicable federal laws and regulations described in 24 CFR 92.350 (equal opportunity and fair housing), 92.351 (affirmative marketing), 92.353 (displacement, relocation, and acquisition), 92.355 (lead-based paint), 92.356 (conflict of interest), 92.357 (debarment and suspension) and 92.358 (flood insurance). **Borrower hereby grants to Lender and its duly authorized representatives the right to enter the Premises (a) at reasonable times and in a reasonable manner for the purpose of inspecting the Premises to determine compliance with this Affordable Housing Restriction or any other agreement between Borrower and Lender and (b) after 30 days prior written notice, to take any reasonable and appropriate action under the circumstances to cure any violation of the provisions of this Affordable Housing Restriction. The notice referred to in clause (b) shall include a clear description of the course and approximate cost of the proposed cure.**

15. The rights hereby granted shall include the right of Lender to enforce this Affordable Housing Restriction by appropriate legal proceedings and to obtain injunctive and other equitable relief against any violations, including without limitation relief requiring restoration of the Premises to its condition prior to any such violation (it being agreed that the Lender will have no adequate remedy at law), and shall be in addition to, and not in limitation of, any other rights and remedies available to the Lender. Borrower covenants and agrees to reimburse Lender all reasonable costs and expenses (including without limitation reasonable counsel fees) incurred in enforcing this Affordable Housing Restriction or in taking reasonable measures to cure any violation hereof, provided that a violation of this Affordable Housing Restriction is acknowledged by Borrower or determined by a court of competent jurisdiction to have occurred. By its acceptance of this Affordable Housing Restriction, Lender does not undertake any liability or obligation relating to the condition of the Premises. If any provision of this Affordable Housing Restriction shall to any extent be held invalid, the remainder shall not be affected.

16. The Lender is authorized to record or file any notices or instruments appropriate to assuring the enforceability of this Affordable Housing Restriction; and the Borrower on behalf of itself and its successors and assigns appoints the Lender its attorney-in-fact to execute, acknowledge and deliver any such instruments on its behalf. Without limiting the foregoing, the

Borrower and its successors and assigns agrees to execute any such instruments upon request. The benefits of this Affordable Housing Restriction shall be in gross and shall be assignable by the Lender. The Borrower and the Lender intend that the restrictions arising hereunder take effect upon the date hereof, and to the extent enforceability by any person ever depends upon the approval of governmental officials, such approval when given shall relate back to the date hereof regardless of the date of actual approval or the date of filing or recording of any instrument evidencing such approval.

17. Any notice, request or other communication which either party hereto may be required or may desire to give hereunder shall be made in writing, and shall be deemed to have been properly given if hand delivered or if mailed by United States registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

If to Borrower:

applicant's names
property address
New Bedford, MA

If to Lender:

HAND Corporation
City Of New Bedford
133 William Street
New Bedford, MA 02740

or such other address as the party to be served with notice may have furnished in writing to the party seeking or desiring to serve notice as a place for the service of notice. A notice sent by first class mail shall be deemed given two days after mailing; a notice delivered by hand shall be deemed given upon receipt.

18. This Affordable Housing Restriction may not be amended, nor may any obligation hereunder be waived or released, without first obtaining the written consent of the Lender, which consent shall not be unreasonably withheld or delayed.

No documentary stamps are required as this Affordable Housing Restriction is not being purchased by the Lender.

Executed under seal this closing date

By:

applicant's name

applicant's name

COMMONWEALTH OF MASSACHUSETTS

Bristol, ss.

closing date

Then personally appeared the above-named applicant's names and acknowledged the foregoing instrument to be his,her,their free act and deed before me.

Notary Public
My Commission Expires:

EXHIBIT A - Property Description

City of New Bedford, MA
HOME Program
Mortgage

Name and Address of Borrower:
Name
Address
City, State, Zip

PROPERTY LOCATION: Property Address

This Mortgage is made this day of by and between as Borrower and the City of New Bedford, a municipality in the Commonwealth of Massachusetts, acting by and through the Department of Planning, Housing and Community Development with a mailing address at 608 Pleasant Street, New Bedford, Massachusetts 02740, as Lender.

1. BACKGROUND AND GRANTING CLAUSE

Borrower is indebted to Lender in the principal sum of ("the Loan") which indebtedness is evidenced by Borrower's Promissory Note of even date herewith (the "Note"), providing for the repayment of the Loan under certain conditions and providing for other conditions of the Loan.

TO SECURE to Lender the repayment under the Note and the performance of the covenants and agreements of Borrower contained in this Mortgage, Borrower does hereby mortgage, grant, and convey to Lender, with MORTGAGE COVENANTS, upon the STATUTORY CONDITION and with the STATUTORY POWER OF SALE the following described property located in the County of Bristol, Commonwealth of Massachusetts, which has address of , New Bedford, Massachusetts, (the "Property Address"), as more particularly described on Exhibit A attached hereto;

TOGETHER with all the buildings and improvements now or hereafter erected on such real property, and all fixtures, easements, rights, licenses, appurtenances and rents, all of which shall be deemed and remain a part of the property covered by this Mortgage; and all of the foregoing, together with said real property are hereinafter referred to as the "Property."

Borrower covenants that Borrower is lawfully seized of the estate hereby conveyed and has the right to mortgage, grant and convey the Property, and that the Property is unencumbered, except for that certain mortgage by and between the Borrower and (the "Senior Mortgage"). Borrower warrants and covenants to defend generally the title of the Property against all claims and demands, subject to encumbrances of record.

2. COVENANTS

Borrower covenants and agrees as follows:

1. Repayment

In the event the Borrower sells or transfers the Property before the anniversary of the Note, the Borrower shall repay to the Lender an amount as calculated under the Note.

2. Condition of Property

Borrower shall, within six months after the date hereof and prior to occupancy of the Property, abate or cause to be abated any and all health and safety defects at the Property. Borrower shall, within one year after the date hereof, remedy or cause to be remedied any violation of the housing quality standards set forth in the regulations of the United States Department of Housing and Urban Development at 24 CFR §882.109 or any successor regulations and the City of New Bedford's HOME Rehabilitation Standards. Lender shall have the right, pursuant to paragraph 7 below, to inspect the Property from time to time to verify compliance by Borrower with the foregoing.

3. Prior Mortgages; Charges; Liens

Borrower shall perform all of Borrower's obligations under the Senior Mortgage, including Borrower's covenants to make payments when due. Borrower shall pay or cause to be paid all taxes, assessments and other charges, fines and impositions attributable to the Property which may attain a priority over this Mortgage and leasehold payments or ground rents, if any.

4. Hazard Insurance

Borrower shall keep improvements now existing or hereafter erected on the Property insured against loss by fire, hazards included with the term "extended coverage," and such periods as Lender may require, subject to the terms and conditions of the Senior Mortgage.

All insurance policies and renewals thereof shall include a standard mortgage clause in favor of Lender. Lender shall have the right to hold the policies and renewals thereof, subject to the terms of any mortgage or other security agreement with a lien which has priority over this Mortgage.

In the event of loss, Borrower shall give prompt notice to the insurance carrier and to Lender. Lender may make proof of loss if not made promptly by Borrower.

If the property is abandoned by Borrower, or if Borrower fails to respond to Lender within 30 days from the date notice is mailed by Lender to Borrower that the insurance carrier offers to settle a claim for insurance benefits, subject to the rights of the mortgage under the Senior Mortgage, Lender is authorized to collect and apply the insurance proceeds at Lender's option either to restoration or repair of the Property or to the sums secured by this Mortgage.

5. Preservation and Maintenance of Property

Borrower shall keep the property in good repair and shall not commit waste or permit impairment or deterioration of

the Property. If this Mortgage is on a unit in a condominium or a planned unit development Borrower shall perform all of Borrower's obligations under the declaration or covenants creating or governing the condominium or planned unit development, the by-laws and regulations of the condominium or planned unit development, and constituent documents. Borrower shall not use the Property for other than his or her primary residence during the term of the Note. Leasing of the Property shall not be permitted without prior written consent of the Lender, which consent may be granted or withheld in the Lender's sole discretion.

6. **Protection of Lender's Security**

If Borrower fails to perform the covenants and agreements contained in this Mortgage, or if any action or proceeding is commenced which materially affects Lender's interest in the Property, than Lender, at Lender's option, upon notice to Borrower, may disburse such sums, including reasonable attorney's fees, and take such actions as are necessary to protect Lender's interest, and any expense so incurred by Lender shall be secured by this Mortgage.

7. **Inspection**

Lender may make cause to be made reasonable entries upon and inspections of the Property, provided that Lender shall give Borrower notice prior to any such inspection specifying reasonable cause thereafter related to Lender's interest in the Property.

8. **Condemnation**

The proceeds of any award or claim for damages, direct or consequential, in connection with any condemnation or other taking of the Property, or part thereof, or for conveyance in lieu of condemnation are hereby assigned and shall be paid to Lender, subject to the terms and conditions of the Senior Mortgage.

9. **Borrower Not Released; Forbearance by Lender Not a Waiver**

Extension of the time for payment or modification of the conditions of the terms for payment of the sums secured by this Mortgage granted by Lender to any successor in interest of Borrower shall not operate to release, in any manner, the liability of the original Borrower and Borrower's successors in interest. Lender shall not be required to commence proceedings against such successor refuse to extend time for payment or otherwise modify amortization of the sums secured by this Mortgage by reason of any demand made by the original Borrower and Borrower's successors in interest. Any forbearance by Lender in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be waiver of or preclude the exercise of any such right or remedy.

10. **Successors and Assigns Bound; Joint and Several Liability; Co-signers**

The Borrower's interest under the Note and this Mortgage may not be transferred, assigned, or assumed without the written consent of Lender. The covenants and agreements herein contained shall bind, and the rights hereunder shall inure to, the contained shall bind, and the rights hereunder shall inure to, the respective successors and assigns of the Lender and Borrower. All covenants and agreements of Borrower shall be joint and several.

11. **Notice**

Except for any given notice required under applicable law to be given in another manner, (a) any notice to Borrower provided for in this Mortgage shall be given by delivering it mailing such notice by certified mail addressed to Borrower at the Property Address, and (b) any notice by Lender shall be given by hand-delivery or certified mail to Lender's address stated herein or to such other address Lender may designate by notice to Borrower as provided herein. Any notice provided for in this Mortgage shall be deemed to have been given to Borrower or Lender when given in the manner designated herein.

12. **Governing Law; Severability**

This Mortgage shall be governed by the laws of the Commonwealth of Massachusetts. The foregoing sentence shall not limit the applicability of Federal law to this Mortgage. In the event that any provision or clause of this Mortgage or Note conflicts with applicable law, such conflict shall not affect other provisions of this Mortgage or the Note which shall be given effect without the conflicting provision, and to this end the provisions of this Mortgage and the Note are declared to be severable. As used herein, "cost," "expenses" and "attorneys' fees" include all sums to the extent not prohibited by applicable law or limited herein.

13. **Breach; Remedies**

Subject to the terms and conditions of the Senior Mortgage, upon Borrower's breach of the STATUTORY CONDITION or any covenant or agreement of Borrower in the Note or this Mortgage, including the covenant to pay when due any sums secured by this Mortgage, Lender, prior to acceleration shall give notice to Borrower as provided in Paragraph 11 thereof specifying; (1) the breach; (2) the action required to cure such breach; (3) a date, not less than 10 days for the date the notice is mailed to Borrower, by which such breach must be cured; and (4) that failure to secure such breach on or before the date specified in the notice may result in acceleration of the sums secured by this Mortgage and sale of the Property. The notice shall further inform Borrower of the right to reinstate after acceleration and the right to court action to assert the nonexistence of a default or any other defense of Borrower to acceleration and sale.

If the breach is not cured on or before the date specified in the notice, Lender, at Lender's option, may declare all of the sums secured by this Mortgage to be immediately due and payable without further demand and may invoke the STATUTORY POWER OF SALE and any other remedy permitted by applicable law. Lender shall be entitled to collect all reasonable costs and expenses incurred in pursuing the remedies provided in this paragraph 13, including, but not limited to, reasonable attorneys' fees, all of which shall be secured by this Mortgage.

If the Lender invokes the STATUTORY POWER OF SALE, Lender shall mail a copy of a notice of sale to Borrower, and to any other person required by applicable law, in the manner provided by applicable law, including, but not limited to, Fannie Mae. Lender shall publish the notice of sale and the Property shall be sold in the manner prescribed by applicable law. Lender or Lender's designee may purchase the property at any sale. The proceeds of the sale shall be applied in the following order: (a) to all reasonable costs and expenses of the sale, including reasonable attorneys' fees and costs of title evidence; (b) to all sums secured with this mortgage; and (c) the excess, if any, to the person or persons legally entitled thereto.

14. **Request for Notice of Default and Foreclosure Under Superior and Inferior Mortgages or Deeds of Trust**

Borrower and Lender request the holder of any mortgage, deed of trust or other encumbrance with a lien which has

priority over this Mortgage to give Notice to Lender, at Lender's address set forth herein, of any default under the superior encumbrance and of any sale or other foreclosure. Lender also agrees to give notice to superior lender or its designee of any default under the inferior encumbrance and of any sale or other foreclosure.

15. **Borrower's Right to Reinstate**

Notwithstanding Lender's acceleration of the sums secured by this Mortgage due to Borrower's breach, subject to the terms and conditions of the Senior Mortgage, Borrower shall have the right to have any proceedings begun by Lender to enforce this Mortgage discontinued at any time prior to the earlier to occur of (i) sale of the Property pursuant to the STATUTORY POWER OF SALE contained in this Mortgage or (ii) entry of a judgment enforcing this Mortgage if: (a) Borrower cures all breaches of any covenants or agreements of Borrower contained in the Note and this Mortgage; (b) Borrower pays all reasonable expenses incurred by Lender in enforcing the covenants and agreements of Borrower contained in this Mortgage and in enforcing Lender's remedies as provided in paragraph 13 hereof, including, but not limited to, reasonable attorneys' fees; and (c) Borrower takes such action as Lender may reasonable require to assure that the lien of this Mortgage, Lender's interest in the Property and Borrower's obligation to pay the sums secured by this Mortgage shall continue unimpaired. Upon such payment and cure by Borrower, the Note, this force and effect as if no acceleration had occurred.

16. **Release**

Upon the expiration of the term of the Note of upon proper payment of all sums secured by this Mortgage, Lender shall discharge this Mortgage without cost to Borrower. Borrower shall pay all costs or recordation, if any.

Witness our hands and seals this day of

Witness

COMMONWEALTH OF MASSACHUSETTS

County of Bristol, ss.,

On this of , 20 , before me, the undersigned notary public, personally appeared , and proved to me through satisfactory evidence of identification, which was , to be the person whose name is signed on the preceding document, and acknowledged to me that signed it voluntarily for its stated purpose.

Notary Public:
My Commission Expires:

Exhibit A - Property Description

City of New Bedford
HOME Program
Promissory Note

Name and Address of Borrower:

applicant's name

address

New Bedford, Massachusetts

PROPERTY LOCATION: property address

\$loan amount

Date: closing date

1. BORROWER'S PROMISE TO PAY

FOR VALUE RECEIVED, the undersigned applicant's name (the "Borrower"), promise to pay to the order of the City of New Bedford, (the "Lender"), a municipality in the Commonwealth of Massachusetts, acting by and through the Department of Planning, Housing & Community Development, which term shall include the holder from time to time of this Note, as its address at 608 Pleasant Street, New Bedford, Massachusetts 02740, or at such other place as the Lender may from time to time designate in writing, the principal sum of typed loan amount (\$loan amount) in accordance with the terms and conditions of this Note.

The Borrower also promises the following:

A. If the Property is sold prior to the respective loan term(s) of this Note, the following applies:

The property is sold on the open market and the HOME loan (or a portion thereof) is recaptured by the City of New Bedford to be used for a HOME eligible activity.

In all cases, HOME deferred loans will be forgiven at the end of their respective terms.

If your property is sold prior to the end of the term(s) of each respective HOME loan, the HOME funds will be repaid to the City on a shared equity basis according to the following formula:

Net Proceeds = (sales price - first mortgage payoff amount - reasonable closing costs - down-payment contributed by the borrower).

B. In the event the net proceeds of the sale, based on the aforementioned formula, are insufficient to repay the City's HOME investment, the borrower will not be responsible for the difference.

C. If an Event of Default shall occur before the term of this note is completed, the Borrower agrees to repay to the order of the Lender or its designee an amount equal to the original principal amount of the Loan plus any interest due.

D. The Borrower agrees to use the Property as their principal residence during the term of this Promissory Note provided that they continue to own the Property.

2. PAYMENTS

The principal balance of typed loan amount is to be a deferred loan repayable only on default and in accordance with the resale restrictions as outlined herein.

Principal for the deferred loan is due only on default, and if principal becomes due, it shall be due and payable on demand by the holder of this Note. After completing the term of the deferred loan, the principal will be forgiven provided that the Borrower is not in default under the terms of this Note.

The borrower shall make any payment due under this Promissory Note in full at the time of sale or transfer of the Property or upon the earlier occurrence of the event of Default.

ON DEMAND, together with interest after demand at the rate of eight percent (8%) per annum. The holder of this note agrees that demand for payment from the maker(s) will not be made until the earlier to occur of any one or more of the following events:

1. The death of the maker or if there is more than one maker, the death of the survivor of the maker hereof; or
2. The sale, lease, mortgage or other transfer of any kind or nature of the mortgaged property or the placement of any lien, attachment, or other encumbrance of any nature on the mortgaged property; or
3. The failure of the maker(s) to perform or to cause to be performed any of the conditions or covenants contained in this note or contained in the mortgage executed by the maker(s) used to secure this note.

3. DEFAULT

It will be an Event of Default under this Promissory Note if the following occurs:

- A. Default under any term or condition of this Promissory Note, the Mortgage, the Loan Agreement between the Borrower and the Lender.
- B. Default, continuing beyond an applicable notice or grace period, under the Mortgage.

4. PAYMENT OF NOTE HOLDER'S COSTS AND EXPENSES

If the Lender is required to initiate legal process as the result of the Borrower's default as described above, the Lender will have the right to be paid back for all of its costs and expenses incurred as a result of such default, to the extent not prohibited by applicable law. Those expenses include, for example, reasonable attorney's fees.

5. THIS NOTE SECURED BY A MORTGAGE

In addition to the protections given to the Lender under this Promissory Note, a Mortgage of the Property of even date (the "Mortgage") sets forth certain other terms and conditions that apply to the Loan and protects the Lender from possible losses which might result if the Borrower does not keep the promises made in this Promissory Note.

6. BORROWER'S WAIVERS

The Borrower waives all rights to require the Lender to do certain things to the extent permitted by law. These things are: (A) to demand payment of amounts due (known as "presentment"); (B) to give notice that amounts due have not been paid (known as "notice to dishonor"); (C) to obtain an official certification of nonpayment (known as "protest").

7. GIVING OF NOTICES

Any notices that must be given to the Borrower under this Promissory Note will be given by delivering it or by mailing it by certified mail addressed to the Borrower at the address of the Property set forth above. A notice will be delivered or mailed to the Borrower at a different address if the Borrower gives the Lender proper written notice of the Borrower's different address.

Any notice that must be given to the Lender under this Promissory Note will be given by delivering it or mailing it by certified mail to the Lender at the following address:

City of New Bedford
c/o DPHCD
608 Pleasant Street
New Bedford, MA 02740

8. RESPONSIBILITY OF PERSONS UNDER THIS NOTE

If more than one person signs this Promissory Note, each person is fully and personally obligated to keep all of the promises made in this Promissory Note. Any guarantor, surety, or endorser of this Promissory Note is also obligated to do these things. The Lender may enforce its rights under this Promissory Note against the signatories either individually or together. This means that both signatories, either individually or together, may be required to pay all of the amounts owed under this Promissory Note.

9. TERM

The term of this Promissory Note shall commence on closing date and shall end on last payment date.

10. GOVERNING LAW

This Promissory Note shall be governed by the laws of the Commonwealth of Massachusetts.

IN WITNESS WHEREOF, the Borrower has executed and delivered this Note under seal as of the day and year first above written.

Witness our hands and seals this day by # day of month/year.

Witness

applicant

COMMONWEALTH OF MASSACHUSETTS

County of Bristol, ss.,

On this day of month, 20year. before me, the undersigned notary public, personally appeared applicant, and proved to me through satisfactory evidence of identification, which was proof of ident., to be the person whose name is signed on the preceding document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

APPENDIX III

HUD FORMS

- **HUD Applications for Federal Assistance SF-424 Forms**
 - **HUD Non-State Grantee Certifications**

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

4600142

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of New Bedford

* b. Employer/Taxpayer Identification Number (EIN/TIN):

04-6001402

* c. Organizational DUNS:

0757191870000

d. Address:

* Street1:

133 William Street

Street2:

* City:

New Bedford

County/Parish:

* State:

MA: Massachusetts

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

02740-86000

e. Organizational Unit:

Department Name:

DPHCD

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

Patrick

Middle Name:

J.

* Last Name:

Sullivan

Suffix:

Title:

Director

Organizational Affiliation:

Dept. of Planning, Housing and Community Development (DPHCD)

* Telephone Number:

508 979-1500

Fax Number:

508 979-1575

* Email:

Patrick.Sullivan@newbedford-ma.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY2016 Action Plan for various community development programs to help maintain the community's economic, social, and physical infrastructure.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:
* a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,455,414.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="372,997.00"/>
* g. TOTAL	<input type="text" value="2,828,411.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review on .
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
 Yes No
If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**
 ** I AGREE
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:
Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:
* Title:
* Telephone Number: Fax Number:
* Email:
* Signature of Authorized Representative:  * Date Signed:

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

4600142

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of New Bedford

* b. Employer/Taxpayer Identification Number (EIN/TIN):

04-6001402

* c. Organizational DUNS:

0757191870000

d. Address:

* Street1:

133 William Street

Street2:

* City:

New Bedford

County/Parish:

* State:

MA: Massachusetts

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

02740-86000

e. Organizational Unit:

Department Name:

DPHCD

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

Patrick

Middle Name:

J.

* Last Name:

Sullivan

Suffix:

Title:

Director

Organizational Affiliation:

Dept. of Planning, Housing and Community Development (DPHCD)

* Telephone Number:

508 979-1500

Fax Number:

508 979-1575

* Email:

Patrick.Sullivan@newbedford-ma.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Housing and Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY2016 Action Plan for assisting emergency shelters with operation support and direct financial assistance for homeless prevention and rapid re-housing.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="224,092.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="224,092.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

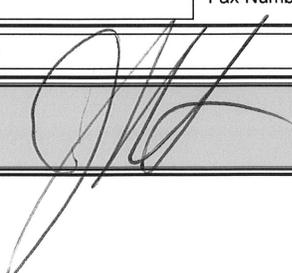
* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

4600142

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

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8. APPLICANT INFORMATION:

* a. Legal Name:

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* b. Employer/Taxpayer Identification Number (EIN/TIN):

04-6001402

* c. Organizational DUNS:

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County/Parish:

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Organizational Affiliation:

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* Telephone Number:

508 979-1500

Fax Number:

508 979-1575

* Email:

Patrick.Sullivan@newbedford-ma.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Housing and Urban Development (HUD)

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY2016 Action Plan for the expansion of affordable housing opportunities, particularly for rental housing for low and very low income households.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="674,255.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="674,255.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

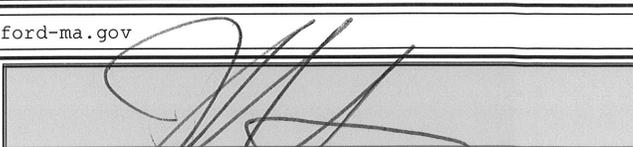
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



5.1.2016

Signature/Authorized Official

Date

Jonathan F. Mitchell

Name

Mayor

Title

133 William Street

Address

New Bedford, MA 02740

City/State/Zip

508.979.1410

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2___, 2___, 2___, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



5.1.2016

Signature/Authorized Official

Date

Jonathan F. Mitchell

Name

Mayor

Title

133 William Street

Address

New Bedford, MA 02740

City/State/Zip

508.979.1410

Telephone Number

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



5.1.2016

Signature/Authorized Official

Date

Jonathan F. Mitchell

Name

Mayor

Title

133 William Street

Address

New Bedford, MA 02740

City/State/Zip

508.979.1410

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



5.1.2016

Signature/Authorized Official

Date

Jonathan F. Mitchell

Name

Mayor

Title

133 William Street

Address

New Bedford, MA 02740

City/State/Zip

508.979.1410

Telephone Number

- This certification does not apply.
 This certification is applicable.

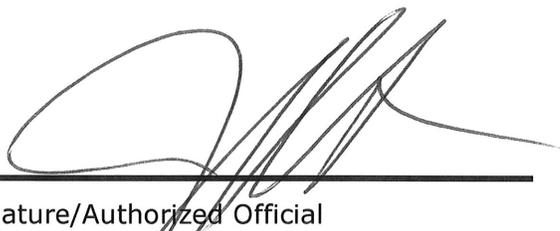
HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



5.1.2016

Signature/Authorized Official

Date

Jonathan F. Mitchell

Name

Mayor

Title

133 William Street

Address

New Bedford, MA 02740

City/State/Zip

508.979.1410

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

ESG Certifications

I, Jonathan F Mitchell, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

	5.1.2016
Signature/Authorized Official	Date
Jonathan F. Mitchell	
Name	
Mayor	
Title	
133 William Street	
Address	
New Bedford, MA 02740	
City/State/Zip	
508.979.1410	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

- By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
 The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
 Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
 Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
 If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Dept of Plann, Housing & Community Development	608 Pleasant St.	New Bedford	Bristol	MA	02740

Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

Jurisdiction

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



5.1.2016

Signature/Authorized Official

Date

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