



**Environmental Stewardship Department/
Conservation Commission**

**City of New Bedford
Jonathan F. Mitchell, Mayor**

**Meeting Minutes of the Conservation Meeting of
June 18, 2019
Brooklawn Senior Center**

Members Absent

Paul Pacheco

Staff Present

**Agent Sarah Porter, Conservation Agent
Sandy Douglas, Admin. Coordinator**

CALL MEETING TO ORDER

ROLL CALL OF COMMISSIONERS

Co-Chairman Dennis Audette, Chairman Craig Dixon, Commissioner Chancery Perks and Commissioner Peter Blanchard

- 1. SE49-0771 – (Continued from 5/7/19, 5/21/19) - Request for a partial Certificate of Compliance as filed by Tim Cusson of Parallel Products of New England for property identified as 100 Duchaine Boulevard (Map 134, Lot 5). Representative is Matthew White of Farland Corp.**

Matthew White from Farland Corp. advised that this matter has been reviewed by Nitsch. Issues included the access driveway and the raingarden, and they have been remedied and provided calculations for the raingarden. Photos of glass clean-up were also provided that was also an outstanding issue. All the glass has now been removed from the area and the parking lot was swept. The catch basins underneath the glass did have silt sacks in them, some of which were damaged, and some debris did get into the structure. The structures have new silt sacs in them and are protected from debris entering. Nitsch commented on the stone located at the inlet of raingarden noting it was too small and was restricting water from going into raingarden and there was sediment from stockpile glass in the roadway, the small stone diaphragm was removed, replaced and lowered several inches to meet the design grade. Overflow from the raingarden was also addressed and corrected to meet the design grade. There were some trenches dug on the exterior of the raingarden and it is now functioning as designed and have sufficiently remedied Nitsch's comments.

Chairman Dixon inquired if they have replied to Nitsch with all these comments? Mr. White responded that they have not been sent to Nitsch for their final review.

Agent Porter replied that normally Nitsch reviews the responses and she has been out to the site several times and suggested taking the Enforcement Order out of order and addressing it now.

Commissioner Perks made a motion to take the Parallel Products Enforcement Order out of order. Motion was seconded by Commissioner Audette. All in favor. Motion carries.

Agent Porter has been out to site several times and the photos show that it is completely cleaned up and they have complied with the Enforcement Order.

There were no questions or comments from the public.

Commissioner Audette made a motion to forward the responses to Nitsch for final review and to continue to the next meeting. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

NEW BUSINESS:

- 1. A Request for Determination of Applicability as filed by Verizon Wireless for property identified as 3057 Acushnet Ave (Map 132 -I, Lot 72).** Applicant proposes to extend the existing fenced compound and install a generator and equipment cabinets on concrete pads within the Buffer Zone to Bordering Vegetated Wetland. Representative is Audra Klumb of A&D Klumb Environmental, LLC.

Mr. Jonathan McNeal of SAI Group was present and advised that there is an existing gravel compound area and they are proposing to bump out the existing fence to put a generator and related equipment in that area. There shall not be any impact to the wetlands. Also proposing silt sock around work area during construction.

Commissioner Audette inquired if they will be doing any trenching and if there is a capture system. Mr. McNeal replied that if they are doing any trenching it would be within the compound to run the cables for underground power and there will be a capture system. There is also a plan for refueling.

Agent Porter inquired as to how big the tank was. Mr. McNeal replied that it is usually a 200 gallon. Agent Porter questioned that they only have a 90-gallon containment pad? Mr. McNeal replied that it's usually the entire size of whatever the fuel is so this one maybe smaller.

Commissioner Audette recommended confirming the size of the generator tank that is going to be installed. Mr. McNeal recommended that it be a condition that the tank not exceed containment area.

Agent Porter stated that she is concerned as to how big the tank is in reference to the containment pad and how it will be insured to be that size since it's not on the plans.

Commissioner Audette stated that he would like to know the exact information before an approval is issued.

Agent Porter added that the site is within the buffer zone and they are proposing to use compost sock.

Commissioner Audette made a motion to table so that applicant can provide confirmation of the containment area. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

2. **A Request for Determination of Applicability as filed by MA New Bedford & Washburn, LLC for property identified as 8 Washburn Street, New Bedford (Map 86, Lot 16).** Applicant proposes to rehabilitate an existing commercial building into a self-storage facility, a portion of which falls within Land Subject to Coastal Storm Flowage. Representative is Donald Bracken, Jr., P.E. of Bracken Engineering.

Ryan Maxwell of Bracken Engineering was present and stated that they are proposing to renovate existing structure and rebuild a portion of the building for storage facility and redesign the parking and the grading. There currently isn't any treatment on site for parking runoff. They are proposing a raingarden, and everything will discharge into City's storm drain system. They are also adding green space. There aren't any changes to the flood zone.

Commissioner Perks inquired whether the wall was going to stay. Mr. McNeal replied that the windows will remain and there is a plan to possibly cut a window into the wall so you can look into the property.

Agent Porter advised that this is a very small portion of existing conditions that fall into the coastal floodplain nothing in the coastal zone and they are going to fill floodplain. Agent recommended the issuance of Negative Determination of Applicability.

Commissioner Audette made a motion to issue a Negative Determination of Applicability as recommended by the Agent. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

3. **SE49-67 – Request for a Certificate of Compliance as filed by Schneider, Davignon & Leone, Inc., for property identified as 226 Popes Island (Map 60, Lot 11).** Representative is David M. Davignon, P.E., of Schneider, Davignon & Leone, Inc.

Mr. David Davignon requested that the next two matters be taken in reverse order.

Commissioner Perks made a motion to close this matter and go onto item five. Motion was seconded by Commissioner Blanchard. All in favor. Motion carries.

Commissioner Audette made a motion to re-open this hearing. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

Mr. Davignon advised that this project goes back to 1986, They have gone through the original design plan and what it looks like there were some discrepancies which are outlined in the letter. They built triangular piece with a T in the end. They didn't build the 88' T to the end when you tally up the fixed pier you come up with 10% less built. The dingy dock was supposed to be 60' long and they extended it all the way to the property line. When plan was done in 2004 it was surveyed out and that is why he was able to identify all the discrepancies.

Agent Porter recommended the issuance of a full Certificate of Compliance. Commissioner Audette made a motion to issue a full Certificate of Compliance. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

4. **SE49-473 – Request for a Certificate of Compliance as filed by Schneider, Davignon & Leone, Inc., for property identified as 226 Popes Island (Map 60, Lot 11).** Representative is David M. Davignon, P.E., of Schneider, Davignon & Leone, Inc.

Mr. David Davignon was present on behalf of the owners and advised that this order was issued on June 29, 2004 and the plans was prepared by his office. The plans were to rebuild the first section of the pier and it also proposed a wave fence, they did rebuild the inner portion of walkway to the facility, it's built to spec did not build wave fence. Mr. Davignon is looking for Certificate of Compliance for work that was done.

Agent Porter advised that this project requires the same fee agreement that payment will be delayed until July 18th, 2019 as outlined in the agreement.

Motion to temporarily waive payment was made by Commissioner Perks. Motion was seconded by Commissioner Blanchard. All in favor. Motion carries.

Agent Porter advised that the Order of Conditions has expired and to grant a partial Certificate of Compliance that Phase I is for the replacement of pile supported pier was done in substantial compliance and Phase II was never constructed. Agent Porter recommended the issuance of a partial Certificate of Compliance for Phase I and that Phase II was never built.

Commissioner Audette made a motion to issue a partial Certificate of Compliance as recommended by the Agent. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

5. SE49-0538 – Request for Certificate of Compliance as filed by Schneider, Davignon & Leone, Inc., for property identified as 226 Popes Island (Map 60, Lot 2). Representative is David M. Davignon, P.E., of Schneider, Davignon & Leone, Inc.

Mr. David Davignon was present on behalf of the owners of the property, there is a Purchase and Sale Agreement to sell property and the attorneys came across three Order of Conditions on the property that were never completed. This one is the most recent and it's for proposed work on abutting property of City of New Bedford. The proposal was to grade gravel area to be used as a parking lot, the work never commenced, and the order expired.

Agent Porter advised that there is an agreement with people selling the property that they will pay the remaining \$3,000.00 fee upon closing on the property. The Commissions needs to agree to said agreement before issuing a Certificate of Compliance.

Commissioner Audette made a motion to approve legal agreement. Motion was seconded by Commissioner Blanchard. All in favor. Motion carries.

Agent Porter advised that the project was never constructed and recommended the issuance of a Certificate of Compliance that Order is invalid, that the work never commenced, Order of Conditions has lapsed and therefore is no longer valid and no future work subject to regulation under the Wetlands Protection Act may commence without filing a new Notice of Intent and receiving an Order of Conditions.

Mr. Jeffrey Pontiff the listing and selling broker was present and advised that need to get these clouds off the title so could close on the properties.

Commissioner Audette made a motion to approve the Certificate of Compliance. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

6. SE49-0822 - Request for a minor project modification as filed by Richard Fitzgerald of AGM Marine for property identified as 12 Fish Island (Map 60, Lot 1).

Mr. Richard Fitzgerald of AGM Marine was present and advised that there is an existing Order of Conditions to install a fender system on Fish Island. During construction the owner approached them and stated there was a failed area on the northeast corner and was wondering if could put fender system there and do some other repairs to stabilize the area and is here now requested an amendment to original Order of Conditions. Mr. Fitzgerald advised that sheet piling is in poor condition and they are proposing to drive new steel H piles in front of deteriorated bulkhead, put a steel beam across and put the road plate back on and drive 4 timber fender piles.

Commissioner Perks inquired how long the section is. Mr. Fitzgerald replied that its approximately 31' feet. Commissioner Audette commented that it's not a small area.

Agent Porter stated that it's a request for a minor modification and not a request for an amendment. The proposed work is on the opposite side of the work area that was originally approved and are installing additional H piles and timber piles.

Commissioner Perks inquired if this can be considered as an Emergency Certification. Agent Porter advised that it can be viewed as that but that it has been like that for several years.

Commissioner Audette feels that this is a totally different project than what was originally approved because it is on the opposite side.

Chairman Dixon stated that he doesn't feel this is a minor modification and the question is whether they need a new filing or an amended filing.

Commissioner Perks recommended filing a request for Amended Order. Agent Porter added that they will have to also resubmit plans with narrative and renotify all abutters.

Commissioner Audette made a motion to table. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

CONTINUED HEARINGS:

- SE49-0735 – (Continued from 3/15/16, 4/5/16, 4/19/16, 5/3/16, 5/17/16, 6/7/16, 6/21/16, 7/5/16, 7/19/16, 8/16/16, 9/6/16, 9/20/16, 10/6/16, 10/18/16, 11/1/16, 11/15/16, 12/20/16, 12/27/16, 1/17/17, 2/7/17, 2/21/17, 3/7/17, 3/21/17, 4/4/17, 4/18/17, 5/2/17, 5/16/17, 6/6/17, 6/20/17, 7/5/17, 7/18/17, 8/8/17, 8/22/17, 9/5/17, 9/19/17, 10/3/17, 10/17/17, 11/7/17, 11/21/17, 12/5/17, 12/19/17, 1/2/18, 1/16/18, 2/6/18, 2/20/18, 3/6/18, 3/20/18, 4/3/18, 4/17/18, 5/1/18, 5/15/18, 6/5/18, 6/19/18, 7/3/18, 7/17/18, 8/7/18, 8/21/18, 9/4/18, 9/17/18, 10/2/18, 10/16/18, 11/6/18, 1/20/18, 12/4/18, 12/18/18, 01/8/19, 1/22/19, 2/5/19, 2/19/19, 3/5/19, 3/19/19, 4/4/19, 4/16/19, 5/7/19, 5/21/19, 6/8/19) - A Notice of Intent as filed by Anthony R. DeCosta d/b/a A-1 Asphalt for property located at 1861 Shawmut Avenue, New Bedford (Map 124, Lot 27). Applicant proposes improvements to a soil and aggregate re-cycling facility in the Buffer Zone to Bordering**

Vegetated Wetlands. Representative is Rick Charon of Charon Associates, Inc.

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2. **SE49-0810** – (Continued from 9/4/18, 9/17/18, 10/2/18, 10/16/18, 11/6/18, 11/20/18, 12/4/18, 12/18/18, 01/8/19, 1/22/19, 2/5/19, 2/19/19, 3/5/19, 3/19/19, 4/4/19, 4/16/19, 5/7/19, 5/21/19, 6/8/19) - A Notice of Intent as filed by Norman Nichols for property identified as a 50' wide easement through Map 130A, Lot 720. Applicant proposes a stream crossing for a 20' wide paved drive which shall alter Bordering Vegetated Wetland, Bank and Land Under a Waterway. Representative is Richard Rheume of Prime Engineering. **CONTINUED**

3. **SE49-0819** - (Continued from 3/5/19, 3/19/19, 4/4/19, 4/16/19, 5/7/19, 5/21/19, 6/8/19) - Notice of Intent as filed by MIH1, LLC for property identified as Farland Circle (Map 130D, Lot 472). Applicant proposes to construct a single-family dwelling on each lot in the Buffer Zone to a Bordering Vegetated Wetland. Representative is Jack Tabares of Farland Corp. **CONTINUED**

4. **SE49-0820** - (Continued from 3/5/19, 3/19/19, 4/4/19, 4/16/19, 5/7/19, 5/21/19, 6/8/19) - Notice of Intent as filed by MIH1, LLC for property identified as Farland Circle (Map 130D, Lot 477). Applicant proposes to construct a single-family dwelling on each lot in the Buffer Zone to a Bordering Vegetated Wetland. Representative is Jack Tabares of Farland Corp. **CONTINUED**

5. **SE49-0821** - (Continued from 3/5/19, 3/19/19, 4/4/19, 4/16/19, 5/7/19, 5/21/19, 6/8/19) - Notice of Intent as filed by MIH1, LLC for property identified as Farland Circle (Map 130D, Lot 478). Applicant proposes to construct a single-family dwelling on each lot in the Buffer Zone to a Bordering Vegetated Wetland. Representative is Jack Tabares of Farland Corp. **CONTINUED**

6. **SE49-0824** - (Continued from 4/16/19, 5/7/19, 5/21/19, 6/8/19) - A Notice of Intent as filed by Michele Paul Director of Environmental Stewardship for the City of New Bedford for property identified as Riverside Park (Map 99, Lot 81; Map 100, Lots 83 and 84) which is located on the east side of Belleville Ave. and the north side of Coffin Ave. Applicant proposes to remove invasive species. construct a six-foot wide riparian walkway and plant native vegetation adjacent to the pathway. Representative is Stevie Carvalho of Farland Corp. **CONTINUED**

NEW HEARINGS:

1. **SE49-0827** - A Notice of Intent as filed by Acorn Management Co., Inc for property identified as 61 Wamsutta Street, New Bedford (Map 78, Lot 125). Applicant proposes to conduct utility trench work within the Buffer Zone to Bordering Vegetated Wetlands. Representative is Mathew White of Farland, Corp.

Mr. Matthew White of Farland Corp. was present on behalf of the applicant. Mr. White stated that property is 4.3 acres, parking area maintained over the years, existing stormwater system on site is still functional and in use. They are proposing converting building from large commercial building to multi residential building much of work is confined to interior of building. There are several exterior improvements which include accessible handicap parking the building currently has large concrete ramp that acts as loading dock, proposing to remove that and grass area with concrete walkway. Landscaping proposed along building and refurbished several islands on site with updated landscaping. Also proposing to treat water quality. Existing drainage system on site has several catch basins located throughout parking area that filter to one mainline and then onto Wamsutta St. Also proposing to treat runoff with a Contech unit. Mr. White added that this project has gone to DPI for their review and they have given their approval.

Agent Porter stated this is a complete redevelopment site with very small portion in the buffer zone and doesn't see a need to send to Nitsch for review. Therefore, Agent Porter recommended the issuance of an Order of Conditions with the following special conditions that the Contech sizing and TSS removal rate be submitted within ten days of the closing of this hearing.

Commissioner Audette made a motion to approve as recommended by the Agent. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

SE49-0826 - A Notice of Intent as filed by Mary Rapoza, City of New Bedford Director of Parks, Recreation and Beaches for property identified as Buttonwood Park Pond (Map 49, Lot 14). Applicant proposes a pilot project to reduce the nitrogen content by applying liquid microbial products to the pond thereby increasing the water quality and reducing nuisance plant and algal growth. Representative is Jeff Young of Advanced Marine Technologies.

Mary Rapoza, Director of City of New Bedford Parks, Recreation and Beaches was present together with Jeff Young of Advanced Marine Technologies. Mr. Young stated they manufacture organic gem fish fertilizer here in New Bedford. In 2009 he was contacted by company in Florida to do microbial feed for water restoration project. The Florida company treated part of a golf course, including the buffer zone to the pond. That project was monitored by Florida DEP. The micro package cleaned up the pond and their bio buffer arrested nutrients going into the pond that was a three-year project that was a success. Four years ago, tried to do this on Martha's Vineyard but did not get DEP approval.

Mr. Young stated because of the fish kill in Buttonwood Pond last year they thought this would be a great opportunity to demonstrate what this micro package could do for the pond. They reached out to UMASS SMAST and they did weekly testing of the pond but did not get those results until yesterday. There was a lot of nitrogen in the water and testing showed that the Buttonwood Pond is contributing to nutrients into Apponagansett Bay. On June 13th SMAST went back out there to start establishing base line data for this year and then filed a NOI to clean up Buttonwood Pond at their cost. They would like to get out to the pond by July 1st, and between now and July 1st SMAST will do two more base line data tests before they do first application. As part of their first application, they will show through testing that this biology does not leave the pond. The company they are working with, has done dozens of ponds this way and the results have been dramatic. It is their goal to bring this pond back to health.

Commissioner Perks recused himself from any decisions made on this application because of involvement with preliminary data acquisition. Commissioner Perks left the room at this time.

Commissioner Dixon whenever talk about microbes it becomes a matter of is it safe? Mr. Youngs stated this micro package was developed to treat aquariums and used in every PETCO for the past twelve years.

Commissioner Blanchard inquired if its safe enough for children to put their hands in the water. Mr. Young replied that it is safe and has been used in swimming pond and it was a tremendous success. There is no toxicity to human or plants.

Commissioner Audette stated that the fish kill was undocumented on what caused the actual fish kill, the fish was never tested. As he was reading through their documents there was a lot of testing done and didn't see testing for nitrogen. Commissioner Audette would like to see an endorsement from another Conservation Commission or someone else for this project including something from Dr. Howes. Mr. Young replied that they have a very lengthy report from the Florida DEP and monitoring by DEP and will be happy to provide the Commission with that report.

Commissioner Audette inquired whether this must be submitted to DMF. Agent Porter replied that it does, but she checked with the Solicitor's office because this was filed as Ecological Restoration Project it had to go to public notice in the MEPA Environmental Monitor which comes out twice a month. The Environmental Monitor is published by Executive Office of Energy & Environmental Affairs and the public notice did not make the most recent Monitor. Solicitor's office advised not to rule on this until it is published. It will go to DMF and the Agent sent it to Steve Hurley at Fish and Wildlife and need comments back from the Zoo as well.

Agent Porter suggested they submit their sampling scheme and schedule. Commissioner Dixon requested an endorsement from Dr. Howes and evidence from Florida DEP on their letterhead.

Commissioner Audette made a motion to table to the next meeting. Motion was seconded by Commissioner Blanchard. All in favor. Motion carries.

NEW BUSINESS CONTINUED:

- 1. Parallel Products update on Enforcement Order**
- 2. Briarwood Court update on Enforcement Order**

Agent Porter advised that she does not have an update they have not done anything yet but until July 5th.

3. 3782 Acushnet Avenue update on Enforcement Order

Agent Porter advised that she met on site with homeowner and taped off 25' no disturb zone and he has not decided what type of fence he will be putting up, or if going to building a stone wall.

4. 3806 Acushnet Avenue update on Enforcement Order

Agent Porter advised that they have made significant progress, he has removed the fill from the wetlands and from the site. He hasn't met his deadline yet, but it did rain the entire month of May and there was a one-week delay because he consultant tried to get in touch with Agent last Monday, but the email didn't go through, so she wasn't notified until Friday. She went out on Friday and realized that they are in compliance, side slopes are seeded, has been working on the restoration of 25' no disturb and placement of fence and all left to do is installation of the plantings and he will be done.

5. Community Preservation Committee update

Agent Porter advised that they update their plan every year and she is going to suggest the acquisition of Braley Road Blog and potential restoration projects for Sassaquin Pond.

6. Fee Schedule update

Agent Porter advised that she is still working on the fee schedule.

7. Agent Updates/General Correspondence

Taken out of order from Agent updates:

Altitude H2O – Mary Rapoza to discuss with the Commission

Agent Porter inquired as to what is going on with waterpark on east beach? Ms. Rapoza stated that Altitude H2O is a company that has done these waterparks throughout the country and in other parts of the world. They were looking for east coast site for a waterpark and approached us. Mary went to Mayor's office, the Port Authority, Planning, DPI and everyone gave the green light so going to be installing the anchors for the system this week. Anchors go in place and floating water park is attached to the anchors. The park will be in place until Labor Day. The facility is secured with two systems of buoys one to keep people in waterpark and the other is solar lights to keep boat traffic away. Entire waterpark within line of existing jetties so it is a no boat traffic zone.

Commissioner Audette: are they going to remove the buoys or staying in water? Mary stated they were going to remove them. Rapoza stated they will be there tomorrow to begin installation.

Audette has a map of this and it shows structures on the beach. Rapoza stated only an inflatable ticket booth would be on the beach and that is temporary because they are hoping to put a ticket booth on Monkey's island. They're proposing security 24/7 at Monkey's island starting tonight through Labor Day.

Audette: are they renting the whole beach? Rapoza stated no, the beach will be open to the public. There will be a ticket booth to purchase tickets and they will have a safety class and then fitted for a lifejacket. They were told they cannot restrict access to any of the beach and that is part of the agreement.

Audette: what are they proposing if there is a storm? Rapoza said Altitude H2O stated the waterpark comes down in hours and in event of major storm they would remove the waterpark, leave the anchors and store it in a pod in parking lot.

Audette: if this is floating in the water why was Con Com not notified when this falls within this Commission's jurisdiction. Rapoza, No one told her that needed to happen. This is a temporary structure - does that make a difference? The moorings were reviewed by the Port Authority and Harbormaster and they did have comments.

Rapoza what is your recommendation? Perks this commission should have been aware. Rapoza it's her fault and apologized.

Discussion ensued between the Agent and the Commissioners and it was determined to allow an after-the-fact filing which would allow them to stay on schedule.

Commissioner Perks stated it is another example of miscommunications between departments and boards. Dixon if it's on the beach it should have come to this Commission. Commissioner Perks doesn't see a need to shut it down if they do their due diligence. Rapoza can have a filing in by Thursday.

Rapoza: they are going to install the anchors tomorrow. Dixon: this should have come before this Commission earlier. Rapoza apologized again and will send Sarah the answers and questions that came from the Port Authority

Dixon questioned as to who was involved in approving this project. Ms. Rapoza replied that the Port Authority, the Planning Department, the Mayor's office, Councilor Lopes and the Park Board. Dixon concern allow an after the fact and they are moving ahead how does DMF look at this since the structure is already in there? Porter they look at anchoring system and that's their chief concern.

Audette: if we look the other way, that's not what we are here for. Dixon: put in a very awkward position right now and feels the best way to move forward is file by Thursday and file with DMF.

Perks suggested sending a letter to certain individuals and entities and question what happened here, and Dixon suggested adding to the letter that any time you trying to do something on the beach or the water you need to come to this commission. Porter who to send the letter to? Perks to whoever was made aware of this project and signed off on it. Rapoza apologize again that she should have come before this Commission.

ERIN COURT

Agent Porter spoke with the homeowner today on the telephone and going to meet him on site next Wednesday and is looking for alternative to arborvitaes because worried about deer. The Commission would like something as tall as 4'-8' in height and he could put sign on fence post.

ALMY STREET

Commissioner Audette inquired as to what was going on with Almy Street.

Agent Porter advised that they have removed all the fill, seeded the side slopes and waiting to put wetland seed mix in.

ADJOURN

Commissioner Audette made a motion to adjourn at approximately 8:40. Motion was seconded by Commissioner Perks. All in favor. Motion carries.

Respectfully submitted,

Sandy Douglas, Administrative Coordinator