

TITLE: AIRPORT MAINTENANCE PERSON (variable time)
LEVEL: GRADE 6 \$13.39/hr
DEPARTMENT: AIRPORT

FUNCTION: Maintenance of Airport property and equipment to ensure the efficient and effective safety and service for all users of the Airfield and Landside Facilities.

SUPERVISION RECEIVED: Direct supervision from Airport Manager and/or designee.

SUPERVISION EXERCISED: None.

RESPONSIBILITIES: Maintains and repairs runways, taxiways and other paved and non-paved areas; on- and off-airfield snow removal; paints airfield and landside markings; maintains and repairs runway and taxiway lights; maintains and repairs grounds, structures, and facilities. May conduct airfield and/or landside inspections, as necessary. May issue NOTAMS. Must communicate professionally on a radio; airfield and landside mowing, weed eating, tree cutting and grading. General custodial and maintenance work in buildings and around buildings, cutting grass, snow removal, landscaping, trash removal, changing light fixtures, painting, general cleaning (vacuum, dust, wash windows, cleaning rest rooms). Assist in any emergency or incident at the airport.

QUALIFICATIONS: High school graduate or GED equivalent required.

SPECIAL REQUIREMENTS: Must pass a training program issued by the Airport Manager and required security background check. Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013.

EQUIPMENT USED: Radios, snow plow, sander, forklift, mowers, gas-powered weed trimmer, tractor, chain saw, pickup truck, 5 ton dump, 2½ ton dump (standard shift) and various hand tools.

ENVIRONMENTAL STANDARDS: The physical demands described represent those to be met by employee to successfully perform essential functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing duties, the employee is frequently required to walk, sit, talk and hear. The employee is required to handle, feel or operate objects, tools or controls. The employee is required to climb or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to fifty pounds. Specific vision abilities include close vision, distance vision, peripheral vision, color vision, depth perception and the ability to adjust focus. Employee works in outside weather conditions and is exposed to wet, frigid and/or humid conditions or airborne particles. The noise level in the office, terminal and maintenance buildings are moderate and loud in the field. Employee must be able to work any assigned shift as assigned, including days, nights, weekends, and holidays. Employee is on essential employee list. Employee must wear a

uniform.

SELECTION GUIDELINES: Formal application; rating of education and experience; oral interview and reference check; job-related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.