

TITLE: ENVIRONMENTAL ENFORCEMENT INSPECTOR
LEVEL: GRADE 8 \$14.26hr - \$20.79hr
DEPARTMENT: PUBLIC INFRASTRUCTURE

FUNCTION: Coordinate and assist in the administration of the EPA mandated Industrial Pretreatment Program, Fats, Oil and Grease and coordinate special projects as assigned.

SUPERVISION RECEIVED: Works under the supervision of the IPP Engineer or Superintendent of Wastewater.

SUPERVISION EXERCISED: May supervise employees of a lesser grade.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Conducts inspections, investigations and communication/outreach activities throughout the City to ensure compliance with all City, State, and Federal requirements. Responsible for applicable laws, regulations and practices in assisting with the administration of the City's Sanitary, Engineering and Industrial Pre-Treatment Program and Fats, Oil and Grease Program.)

Issues Violation Notices to achieve compliance with regulations. Initiates litigation against parties who fail to comply with departmental notices.

Assists with performing inspections of eating, drinking and IPP establishments or similar businesses.

When assigned, may perform other duties pertaining to inspection or investigation of environmental health issues related to protection, analytical analyses, outreach and education.

DESIRED MINIMUM QUALIFICATIONS: Graduation from high school or GED equivalent. Must possess excellent verbal and written communication skills. Possession of an IPP Inspector Certificate.

SPECIAL REQUIREMENTS: Possession of a valid Massachusetts driver's license and good driving record. Must have a Criminal Offender Record Information (CORI) check, mandatory by MGL Chapter 6 Sec 172C.

TOOLS AND EQUIPMENT USED: Motor vehicle; telephone; mobile tablet, copy fax machines and manhole lifting equipment.

PHYSICAL DEMANDS: Duties require frequent and extended periods of outside work, subject to all weather conditions and extremes; continuous walking, standing, climbing and frequent periods requiring sustained uncomfortable physical positions requiring the ability to lift, carry and position heavy objects utilizing proper body mechanics and techniques; operation of equipment which causes loud noise levels and high vibrations; may require the exercise of caution when operating equipment or handling chemicals or other toxic materials; utilization of proper sanitary precautions when handling samples and other potential hazards.

WORK ENVIRONMENT: The employee is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

Employees of the City of New Bedford are required to comply with the provisions of the Massachusetts Smoke-Free Workplace Law and the more stringent New Bedford Board of Health Tobacco Control Regulations, as well as City employee dress codes.

The noise level in the work environment is usually loud in an outside setting and moderately quiet in an office setting.

SELECTION GUIDELINES: Formal application; rating of education and experience; oral interview and reference check; and job-related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.