

**POSITION:** VIDEOGRAPHER – FLOATER POOL  
**DEPARTMENT:** NEW BEDFORD CABLE ACCESS  
**SALARY:** \$13.00/HOUR NO BENEFITS

**DESCRIPTION:** The Videographer Floater is called on as-needed basis for assistance with overall operations.

**SUPERVISION RECEIVED:** Initial assignments will be basic in nature and supervised by staff members.

**SUPERVISION EXERCISED:** None.

**RESPONSIBILITIES:** Assist Videographers in shooting, editing and airing various programs on the government and educational access channels. Demonstrated knowledge of equipment and responsibilities will result in more detailed assignments, as well as an increase in assignments.

**QUALIFICATIONS:** Some experience in shooting and editing video, and/or enrollment in an Associate's Degree program for broadcasting, TV production, mass communications, media, etc. preferred. Candidates must have a willingness to learn overall television production skills. Candidates also must have a flexible schedule as nights, weekends and holidays will be required. Candidates should also have knowledge of proper video equipment handling and maintenance including trouble shooting a plus.

**SPECIAL REQUIREMENTS:** Mandatory CORI (Criminal Offender Record Investigation) background checks per City Council Ordinance effective May 14, 2013.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in various settings, hand/eye coordination is necessary to operate machinery and various pieces of equipment. While performing the duties of this job, the employee is frequently required to talk or hear; sit; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms. The employee is frequently required to stand or walk. The employee must occasionally lift and/or move up to forty pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is occasionally performed in outside settings; the employee is occasionally exposed to wet and/or humid conditions as well as cold and snowy conditions. The work environment is usually quiet in the office and moderate to loud in the field.

**SELECTION GUIDELINES:** Formal application; rating of education and experience; oral interview and reference check; and job-related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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Signature

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Date