



CITY OF NEW BEDFORD  
ADDENDUM #2

The City of New Bedford issues the following Addendum #2 for

RFP #15130046  
Wind Energy Consulting Services  
April 8, 2015

This addendum is issued to provide bidders with Questions and Answers for the above named RFP

QUESTION 1: Proposal Format: On page 4, Item 11 of the RFP, it states “the proposer shall submit one (1) original and four (4) copies of the proposal.” On page 7, Submission Requirements Section of the RFP, it states “Proposers must submit two (2) originals of the Technical Proposal with all required information included and one (1) original of the Price Proposal.” Please clarify how many originals and how many copies must be submitted with the proposal for both the Technical Proposal and the Price Proposal.

ANSWER 1: Clarification: Bidders are advised to submit one (1) original and four (4) copies of both technical and price proposal.

QUESTION 2. Term and value of Contract: The last sentence of paragraph 1 on page 6 of the RFP states; “The City has designated a not to exceed fee of \$250,000 for these services, payable over two years,”. The last sentence of paragraph 2 on page 6 of the RFP states; “The contract will be for a period of no more than one year, commencing upon award of the contract.” Please clarify the length of the contract and the maximum amount of funds that that can be expended during the period of the contract.

ANSWER 2: Contract value is “not to exceed” of \$250,000. Contract term for awarded vendor to perform services is one year, however, payment will made to awarded vendor over two year period due to funding status. (Should all funding be available in a one year period full payment would be made based on that funding).

QUESTION 3. Please provide the status of construction and expected completion date for the New Bedford Marine Commerce Terminal referred to in Scope of Services, Section 1 Background Information.

ANSWER 3: Construction of Terminal largely complete. Massachusetts Clean Energy Center is currently reviewing proposals for Operator of Terminal.

QUESTION 4: Pricing Proposal: The first sentence on page 8 of the RFP, under the Price Component states: “Proposal pricing must be quoted to indicate services to be provided on an hourly basis.” The

format of the Bid Price Sheet on page 10 of the RFP indicates the bid to be a fixed price bid amount. Please clarify if the bid is to be fixed price or if a proposal is to be bid on a time and materials basis?

ANSWER 4: Bidders are advised that this is a “Fixed Price Proposal” with a not to exceed fee of \$250,000.

QUESTION 5: Vote of Corporation Authorizing Execution of Corporate Agreements: The document on page 11 of the RFP indicates a Corporate Seal is required. Is it the intent to have the signature of the authorized agent to be notarized or is a “Corporate Seal” required? If the company does not have a corporate Seal what alternatives are acceptable?

ANSWER 5: Corporate Seal is not required.

QUESTION 6: New Bedford Historical Outreach: Please identify outreach New Bedford has performed in the past regarding use of the terminal as a base for offshore wind projects?

ANSWER 6: Bidders are advised to visit Massachusetts Clean Energy Center website for further info: <http://www.masscec.com/programs/marine-commerce-terminal-new-bedford>

QUESTION 7: Marketing Materials: Please identify any trade show exhibits, videos, website material and other material developed for marketing the New Bedford Marine Commerce Terminal as a base for offshore wind projects.

ANSWER 7: Bidders are advised to visit Massachusetts Clean Energy Center website for further info: <http://www.masscec.com/programs/marine-commerce-terminal-new-bedford>