



**CITY OF NEW BEDFORD
MASSACHUSETTS
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NOTICE TO BIDDERS

The City of New Bedford, through its Department of Public Infrastructure, in conjunction with the Purchasing Department is soliciting bids for:

**Rural Cemetery Maintenance Garage Roof Replacement Project
BID 16434406**

from qualified bidders, in accordance with MGL Chapter 30, Section 39M, as amended, and as provided under applicable sections of Chapter 193 of the Acts of 2004.

Sealed bids will be received by the Purchasing Department, in conjunction with the Department of Public Infrastructure in Room 208, City Hall, 133 Williams Street, New Bedford, Massachusetts, 02740, during business hours, until the bid opening date and time of 2:00 p.m. Thursday, April 28, 2016 prevailing time, at which time bids will be opened and read aloud. All bids shall be accompanied by a bid deposit that is five percent (5%) of the bid amount. Bid deposits may be in the form of Certified Check, Certificate of Deposit, or Bid Bond made payable to the City of New Bedford, Massachusetts.

Bidding Documents (Drawings and Project Manual/Specifications, as applicable) may be obtained and/or examined on or after **March 30, 2016** in the office of the Purchasing Department, 133 William Street, Room 208, New Bedford, MA 02740, Monday thru Friday – 8:30 AM – 4:00 PM. Documents are available electronically by emailing: debra.travers@newbedford-ma.gov or holly.loiselle@newbedford-ma.gov

A Non-Mandatory Pre-Bid Site Visit is scheduled for **10:00 a.m. Tuesday, April 5, 2016** @Rural Cemetery Entrance, 149 Dartmouth St, New Bedford. Questions concerning this Invitation for Bid must be submitted in writing to: Debra L. Travers, Purchasing Agent, 133 William Street, New Bedford, MA before **3:00 p.m. Wednesday, April 13, 2016**. Questions may be delivered, mailed, or faxed. Written responses will be mailed or faxed to all bidders on record as having picked up the IFB.

Bidders' attention is directed to the Equal Employment Opportunity documents, which are made part of the Contract Documents, and are included in bid documents as "Instructions to Bidders for Affirmative Action Issues", which set forth employment and MBE/WBE (Minority / Women Business Enterprise) participation goals.

Attention is called to the fact that this project is subject to Massachusetts Prevailing Wage Rates, contractors at all tiers will be required to submit weekly certified payroll reports to the Awarding Authority. All bids submitted should take these factors into consideration, and be calculated accordingly.

Supplies furnished as part of this Contract are exempt from the Sales and Use Tax. All bids submitted should take this factor into consideration, and be calculated accordingly.

The contract will be awarded within thirty (30) days after the bid opening. The time for award may be extended by mutual agreement between the City and the apparent lowest responsive and responsible bidder. Bidders are advised that if awarded contract they will be required to provide both payment and performance bonds in the amount of 50% of their winning bid. Vendors doing business with the City of New Bedford are required to provide a copy of their insurance policy, including all endorsements that list the City of New Bedford as an additional insured in the amounts as specified herein. (*some coverages may not be required)

This contract shall be awarded to the lowest responsible and eligible bidder, as defined under MGL Chapter 30: Section 39M, as amended. The Awarding Authority reserves the right to waive any informality in the bidding and to reject any bid should it be deemed to be in the best interest of the City of New Bedford to do so.

Awarding Authority
City of New Bedford
Debra L. Travers, Purchasing Agent